



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: October 18, 2023

Agenda Section: Consent

Agenda Item Title: Memorandum of Understanding Program Agreement Between South San Antonio ISD and YWCA of San Antonio.

From/Presenters: Millicent Marcha, Chief Academic Officer
Charlie Gallardo, Director of Guidance and Counseling

Description: YWCA will facilitate groups with youth on YWCA curricula (Mi Carrera, YW Strive for Teens, and Teens Taking Action). These sessions will be available to qualified youth ages 12-18.

Historical Data: This will be our second year partnering with YWCA.

Recommendation: Approve Memorandum of Understanding Program Agreement Between South San Antonio ISD and YWCA of San Antonio

Purchasing Director and Approval Date: N/A

Funding Budget Code and Amount: N/A

Goal: 4. SSAISD will ensure all students are provided a learning environment centered on their well-being that impacts their learning and success.

**Memorandum of Understanding with
South San Antonio Independent School District**

Purpose:

It is proposed that YWCA of San Antonio (YWCASA) and South San Antonio Independent School District (SSISD) enter into the following memorandum of understanding to provide supportive services to students that would further academic and personal success, specifically through focused retention and post-secondary initiatives, and other services agreed to by the parties.

Term of Agreement:

Both parties agree to maintain a cooperative, interactive and supportive relationship for the 2023-2024 school year. Either party may terminate this MOU at any time, with thirty (30) days written notice.

Deliverables:

YWCASA agrees to:

1. Facilitate on-going groups with youth on YWCA curricula (Mi Carrera and Teens Taking Action) for the 2023-2024 school year.
2. Offer these program sessions to all qualifying students ages 12 to 18 years of age.
3. Provide all instructions and support materials needed for the successful delivery of program services.
4. Provide SSISD staff with parental consent forms to distribute.
5. Provide information to SSISD staff regarding curriculum activities.
6. Maintain the confidentiality of youth participating in the program and report any suspected child abuse or neglect according to Texas law to SSISD Staff.
7. Do all other things necessary, agreed to by SSISD to fulfill its obligations under this MOU.

SSISD agrees to:

1. Share course offerings and identify prospective students that would benefit in joining YWCASA groups.
2. To recruit students to the program and obtain parental consent for participation.
3. Provide YWCASA staff access to individual student information that would assist in designing an individualized program for students.

**Compliance with Confidentiality Requirements:
Family Educational Rights and Privacy Act (FERPA)**

Both parties agree and understand that all parties to this MOU will strictly comply with FERPA requirements at all times. At a minimum, the following terms and conditions will apply to all FERPA data disclosed by YWCASA to SSISD:

1. Demographic and household data will be collected by YWCASA through student applications, pre surveys and post surveys, and will be shared with SSISD upon request.
2. Some data to be collected will include but not be limited to student attendance records, grades, and transcripts, including identifying information on students in order to evaluate the program's success.
3. SSISD shall ensure that FERPA data is accessed by SSISD staff only for the purposes of conducting YWCASA work related to services discussed in this MOU.
4. YWCASA shall securely destroy all FERPA data, in paper or electronic format, once the FERPA data is no longer needed for the staff's work and program evaluation, based on appropriate federal guidelines.
5. Upon the discovery by either party of a confirmed breach of security that results in the unauthorized release, disclosure, or acquisition of student data, either party shall provide notice via electronic mail.

Authorized Signatures:

The signatures listed below represent the execution of this Memorandum of Understanding by the duly authorized representatives of each entity.

By: South San Antonio Independent School District

Mr. Henry Yzaguirre
South San Independent School District, Superintendent

Date

By: Young Women's Christian Association (YWCA) of San Antonio

Francesca Rattray

Ms. Francesca Rattray

Chief Executive Officer, Young Women's Christian Association (YWCA) of San Antonio

10/3/23

Date