

**Ector County Independent School District
Odessa, TX**

Memorandum

TO: Board of Trustees

FROM: Hector Mendez, Superintendent of Schools

**SUBJECT: REQUEST FOR APPROVAL OF ODESSA HIGH SCHOOL HARP
ENSEMBLE OUT-OF-STATE TRAVEL**

DATE: August 16, 2011

The Odessa High School Harp Ensemble is requesting permission to travel to New York City, New York. While in New York, the students will perform at the New York City American Harp Society Conference during June 30 – July 5, 2012. The students will also tour the area and see several shows and performances.

The cost of the trip will be approximately \$1000 per person. Numerous fund-raisers will be provided for students to raise the money. There will be approximately 22 students and adults traveling with the organization.

It is recommended that the Odessa High School Harp Ensemble trip to New York City, New York be approved.

Respectfully submitted,

Hector Mendez
Superintendent of Schools

Shawn Bell
Executive Director for Fine Arts