

Regular Board Meeting Agenda Revised
Monday, January 25, 2021 6:00 PM

Harlem Administration Center - Board Room,
8605 North Second St., Machesney Park, IL
61115
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Machesney Park, Illinois 61115

Agenda Meeting Minutes

1. Call to Order of Regular Board meeting at 6:11 p.m. by President Patti Lawrence

2. Roll Call

Board Members: Patti Lawrence, Mike Sterling, Sue Berogan, Rich Meister, Sharon Ranieri, Jill Berogan

Absent: Evelyn Meeks

Other Attendees:

Dr. Julie Morris, Superintendent

Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

Josh Aurand, Assistant Superintendent for Business & Operations

Kris Arduino, Recording Secretary

Dr. Michael Flanagan, Assistant Superintendent for Administrative Services/Superintendent Designee

Scott Rollinson, Assistant Superintendent for Human Resources

3. Pledge of Allegiance: Rock Cut Elementary Students

4. Approval of Agenda

Changes: No Student Travel (10)(A)(1) and Consent Item 11(B)

Motion to approve Agenda with changes

1st Sterling 2nd Lawrence

Sterling, S. Berogan, Meister, Ranieri, J. Berogan, Lawrence – 6 ayes

Motion carried

5. Approval of Board Meeting Minutes: Regular & Closed Minutes of January 11, 2021

Motion to approve Board Meeting Minutes Regular & Closed of January 11, 2021

1st Lawrence 2nd Sterling

S. Berogan, Meister, Ranieri, J. Berogan, Lawrence, Sterling – 6 ayes

Motion carried

6. Awards and Recognitions

Presenter: Jason Blume, Director of Stakeholder Engagement

7. Comments from the Community

None

8. Approval of Bills

8.A. Payables Summary

8.B. Voided Checks

8.C. Payroll Voucher(s)

8.D. Accounts Payable Warrants

Mr. Aurand reviewed total expenditures by fund in the sum of \$6,190,426.77

No questions

Motion to approve Bills

1st S. Berogan 2nd Sterling

Meister, Ranieri, J. Berogan, Lawrence, Sterling, S. Berogan-abstain – 5 ayes, 1 abstain

Motion carried

9. Communications and Committee Reports

9.A. Patti Lawrence, President

9.A.1. Board Evaluation Report: January 11, 2021

All were returned satisfactory

9.A.2. Next Regular Board Meeting: February 8, 2021 @ 6:00 p.m.

9.A.3. Next Education Committee meeting: February 17, 2021 @ 6:00 p.m.

9.A.4. Special Board meeting: Board Self-evaluation with IASB facilitator: February 18, 2021 at 6:00 p.m.

9.A.5. Recommendation to Destroy Audio Recordings more than 18 months old (1-14-2019 through 6-24-2019)

9.A.6. Live streaming of Board meetings discussion will be brought forward in the future for discussion after technical issues have been addressed

9.B. Michael Sterling, Vice President

- Thanked the Pledge students and Mr. Reinecke for leading the Pledge

9.B.1. Next Business Services Committee meeting: February 3, 2021 @ 6:00 p.m.

9.C. Evelyn Meeks, Secretary given by Patti Lawrence

9.C.1. Next Equity & Social Justice Committee meeting: January 27, 2021 @ 6:00 p.m. (HHS Commons)

Note: Meeting for February 3, 2021 (to be rescheduled)

9.D. Sue Berogan, Board Member

- Thanked Rock Cut students and Mr. Reinecke for leading the Pledge in Spanish and English

9.D.1. Recommendation to approve First Reading of Policy Updates from January 19, 2021 Policy Committee

9.D.2. Next Regular Policy Committee Meeting: March 15, 2021 @ 6:00 p.m.

9.E. Jill Berogan, Board member

- Thanked Rock Cut students for leading the Pledge in English and Spanish
- Thanked everyone for work so hard during the last semester, including the upcoming second semester to include students as well

9.F. Rich Meister, Board member

- Thanked the Rock Cut Rangers for leading the Pledge

9.G. Sharon Ranieri, Board member

- Thanked the Rock Cut students for leading the Pledge

10. Administrative Reports

10.A. Dr. Michelle Erb, Assistant Superintendent for Curriculum & Instruction

10.A.1. Recommendation to approve Student Travel Requests: NONE

10.A.2. Presentation of 2021-2022 District Calendar

Dr. Erb noted that she will ask for approval of the proposed calendar at the next Board meeting. A draft was sent out for input from staff for a two-week period and all comments are attached to the Board Agenda. The first day of school is August 17, with Professional Development days and Institute Days before the first day of school. We also have four School Improvement Days with Teacher Institutes at the beginning and end of the school year. March 28-April 1 is Spring break and the last day of school is May 29. Emergency Days are kept on the calendar as we could have a day with a large power outage wherein no remote learning could take place. The recommendation is to keep the calendar as presented to the staff with August 17 the first day of school and May 29 as the last day.

10.B. Josh Aurand, Assistant Superintendent for Business & Operations

10.B.1. Recommendation to approve Resolution Declaring Surplus Property: Maple Elementary

10.B.2. Recommendation to approve Facility Requests: Six Flags Planning Group, High School Science Olympiad, and Special Olympics

10.B.3. Recommendation to accept September and October 2021 Treasurer's Reports. He will bring November and December to the next Board meeting.

10.B.4. Recommendation to approve agreement with Spyglass Group as an independent auditor to analyze telecommunications services

10.B.5. Recommendation to approve Intergovernmental Agreement between Harlem District 122 and the Boone/Winnebago County Regional Office of Education for Truancy

Interventionist. At this time the individual will spend 20 hours per week but after Covid, we will need more time and the hours will increase as needed.

10.B.6. Recommendation to approve Jostens Yearbook Agreement for Harlem Middle School for 2021-2022 school year at \$37.75 per copy

10.B.7. Recommendation to approve MCAG, for recovery services regarding Visa/Mastercard Interchange Fee Settlement, at a rate of 25% of amount recovered

10.B.8. Transportation Center Paving Discussion

Mr. Aurand noted that we did paving cores and the area on the SE side by Roosevelt and HCC is six inches short of pavement and base so there is cracking of asphalt. Based on the fact that some of this needs to be torn up we are recommending repaving.

Sue noted that they talked about splitting up the paving but it would end up costing more. Currently the pavement and foundation are not sufficient to hold the buses so it is better to fix it all right now and not wait.

10.C. Scott Rollinson, Assistant Superintendent for Human Resources

10.C.1. Recommendation to approve Personnel Agenda & Addendum

No Addendum

Reviewed: 3 Transfers, 1 Employment and 2 Classified Staff using Federation Days

10.C.2. Informational only: Resignations

1 Resignation since last meeting

10.C.3. Second Quarter Report for Human Resources

Noted Educational Support Staff numbers flex up and down. We still need bus assistants, but we had an overall decrease of .5 FTE, 32 employees were out on FMLA, 21 employees left employment

Certified Special Education and Certified District Staff had no change

Certified Elementary staff we increased by 7.75

We are still missing 3 more full time subs at the elementary level.

Certified Secondary Staff we increased by 3 and missing 1 full time sub

10.D. Dr. Julie Morris, Superintendent

10.E. Dr. Michael Flanagan, Assistant Superintendent for Administrative Services/Superintendent Designee

11. Consent Agenda

11.A. Approve Personnel Agenda & Addendum

11.B. Approve Student Travel Request(s) NONE

11.C. Approve Facility Request(s)

Motion to approve Consent Agenda Items 11(A) and 11(C)

1st Sterling 2nd Lawrence

Ranieri, Meister, J. Berogan, Lawrence, S. Berogan, Sterling – 6 ayes

Motion carried

12. ACTION ITEMS

12.A. Motion to Approve Destruction of Audio Recordings more than 18 months old (1-14-2019 through 6-24-2019)

1st S. Berogan 2nd Lawrence

J. Berogan, Lawrence, Sterling, S. Berogan, Meister, Ranieri – 6 ayes

Motion carried

12.B. Motion to Approve First Readings of Policy Update Recommendations from January 19, 2021 Policy Committee

1st S. Berogan 2nd Sterling

Lawrence, Sterling, S. Berogan, Meister, Ranieri, J. Berogan – 6 ayes

Motion carried

12.C. Motion to Approve Resolution Declaring Surplus Property

1st Lawrence 2nd S. Berogan

Lawrence, Sterling, S. Berogan, Meister, Ranieri, J. Berogan – 6 ayes

Motion carried

12.D. Motion to Approve acceptance of September and October 2021 Treasurer's Reports

1st Sterling 2nd S. Berogan

Sterling, S. Berogan, Meister, Ranieri, J. Berogan, Lawrence – 6 ayes

Motion carried

12.E. Motion to Approve agreement with Spyglass Group as an independent auditor to analyze telecommunications services

1st Lawrence 2nd S. Berogan

S. Berogan, Meister, Ranieri, J. Berogan, Lawrence, Sterling – 6 ayes

Motion carried

12.F. Motion to Approve Intergovernmental Agreement between Harlem District 122 and the Boone/Winnebago County Regional Office of Education for Truancy

Interventionist

1st Sterling 2nd S. Berogan

Lawrence, Meister, Ranieri, J. Berogan, Sterling, S. Berogan – 6 ayes

Motion carried

12.G. Motion to Approve Jostens Yearbook Agreement for Harlem Middle School for 2021-2022 school year at \$37.75 per copy

1st J. Berogan 2nd S. Berogan

Ranieri, J. Berogan, Lawrence, Sterling, S. Berogan, Meister – 6 ayes
Motion carried

12.H. Motion to Approve MCAG, for recovery services regarding Visa/Mastercard Interchange Fee Settlement, at a rate of 25% of amount recovered

1st J. Berogan 2nd S. Berogan

J. Berogan, Lawrence, Sterling, S. Berogan, Meister, Ranieri – 6 ayes
Motion carried

13. Announcements and Discussion: Mr. Blume is adding the closed session link in the chat section of Google Meets

14. Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Selection of a Person to Fill a Public Office (5 ILCS 120/2(c)(3), Pending Litigation (5 ILCS 120/2(c)(11), Student Discipline (5 ILCS 120/2(c)(9), Placement of Individual Students in Special Education Programs and Other Matters Relating to Individual Students (5 ILCS 120/2(c)(10), Purchase or Lease of Real Property for the Use of the District (5 ILCS 120/2(c)(5), Setting of a Price for Sale or Lease of Property Owned by the District (5 ILCS 120/2(c)(6), Self-Evaluation, Practices and Procedures or Professional Ethics (5 ILCS 120/2(c)(16), Sale or Purchase of Securities, Investments or Investment Contracts (5 ILCS 120/2(c)(7), Security Procedures (5 ILCS 120/2(c)(8), Establishment of Reserves or Settlement of Claims as provided in Local Government and Governmental Employees Tort Immunity Act (5 ILCS 120/2(c)(12), and Discussion of Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21).

Motion to go into Executive Session to discuss Employment of Personnel (5 ILCS 120/2(c)(1), Negotiations (5 ILCS 120/2(c)(2), Student Discipline (5 ILCS 120/2(c)(9), and Lawfully Closed Meeting Minutes (5 ILCS 120/2(c)(21) at 6:46 p.m.

1st S. Berogan 2nd J. Berogan

Lawrence, Sterling, S. Berogan, Meister, Ranieri, J. Berogan – 6 ayes
Motion carried.

The Board took a brief break and went into closed session at 6:51 p.m.

15. ACTION ITEMS AFTER CLOSED SESSION

15.A. Consideration and Possible Approval of Student Discipline 2019-2020-1

Motion to Uphold the Student Discipline Recommendation in 2019-2020-1

1st Sterling 2nd Lawrence

Meister, Ranieri, J. Berogan, Lawrence, Sterling, S. Berogan – 6 ayes
Motion carried

16. Adjournment

Motion to adjourn at 7:19 p.m.

1st J. Berogan 2nd Lawrence

All voted aye, Motion carried.

Respectfully submitted,
Kris Arduino,
Recording Secretary

ATTEST:

President

Secretary

Dated: _____