

Minutes of Regular Meeting

The Board of Education Mahtomedi Public Schools

A **Regular** meeting of the Board of Education of Mahtomedi Public Schools was held **Thursday, June 8, 2017**, beginning at 7:00 PM in the Mahtomedi District Education Center - Community Room.

1. CALL TO ORDER

Meeting called to order at 7:00 p.m. by Chair Lucy Payne.

2. ROLL CALL OF ATTENDANCE

Present: Kevin Donovan; Julie McGraw; Lucy Payne; Judy Schwartz; Stacey Stout; Superintendent Mark Larson, ex officio. Absent: Mike Chevalier and Student Representative Audrey Anfang.

3. APPROVAL OF THE AGENDA

Schwartz moved, Stout seconded, approval of the agenda. Carried 5-0.

4. APPROVAL OF THE CONSENT AGENDA - See #16 for Consent Agenda Items

School Board Chair Lucy Payne noted the \$13,203.09 in donations and expressed the school board/district's formal thank you. Donovan moved, Stout seconded, approval of the actions recommended on the consent agenda. Carried 5-0.

A. Approval of Donations/Grants Totaling \$13,203.09

All donations and grants are greatly appreciated. The use of these funds will be to further the mission of the school district and are used towards the wishes of the donor.

1. From Wildwood Lions to Mahtomedi Early Childhood Program Staff Development - \$1,225.00
2. From Mahtomedi PTO to Wildwood Elementary Kindergarten Field Trip - \$372.22
3. From Mahtomedi PTO to Wildwood Elementary Staff Responsive Classroom Workshop - \$2,187.00
4. From Mahtomedi PTO to Wildwood Elementary Bookcases for Guided Reading Libraries - \$1,623.75

5. From Box Tops for Education to Wildwood Elementary Activities - \$390.10
6. From Multiple Cash Donations to Mahtomedi High School Spring Musical Concessions/Donations - \$1,354.69
7. From Wells Fargo Community Support to Mahtomedi Middle School Student Needs - \$62.99
8. From Kevin and Julie Leach to Mahtomedi High School Celebration of Excellence - \$50.00
9. From Mahtomedi PTO to O.H. Anderson Elementary Apps for Media Department - \$300.00
10. From Mahtomedi Garden Club to Mahtomedi High School Biology Club - \$82.68
11. From Jennifer and Jonathan Riermann to Mahtomedi High School Celebration of Excellence - \$500.00
12. Wells Fargo Community Support to Wildwood Elementary Student Needs - \$90.00
13. From Mahtomedi PTO to Wildwood Elementary Tech Tubs - \$4,500.41
14. From Kramer-Berg American Legion Post 507 to Wildwood Elementary Physical Education Department - \$287.00
15. From Miscellaneous Cash Donations to Mahtomedi High School Choir - \$177.25

5. PRESENTATIONS/RECOGNITION

A. Student/Staff/Community Recognition

The following students were recognized by the school board and administration: State Adaptive Bowling Tournament Participants - Jennifer Anderson, Stephen Butwin and Molly Thompson. Absent: Phoebe Taylor, Lucas Stulc, and Antonio Womack.

6. PUBLIC COMMENT

The following members of the audience spoke to the school board about:
Clerical Union Contract Negotiations: Traci Murphy
2017-2018 Preliminary Budget: Bob Zick

7. REPORT FROM STUDENT REPRESENTATIVE

There was no student representative report this month.

8. APPROVAL OF MINUTES

A. May 11, 2017 - Regular Meeting

Schwartz moved, McGraw seconded, approval of the minutes from the May 11, 2017,

regular school board meeting. Carried 5-0.

B. May 25, 2017 - Study Session

Schwartz moved, McGraw seconded, approval of the minutes from the May 25, 2017, school board study session. Carried 5-0.

9. DISCUSSION/INFORMATION ITEMS

A. The calendar of events was reviewed.

10. ACTION ITEMS

A. Approval of the Mahtomedi Compensation Plan (MCP) - Q-Comp

Robert Pontious, Mahtomedi Compensation Program Coordinator, reported the MCP governance board completed the program review cycle with no recommended changes and the Mahtomedi Education Association (MEA) approved the plan. Pontious requested the required annual school board approval. Donovan moved, Stout seconded, approval of the Mahtomedi Compensation Plan - Q-Comp. Carried 5-0. Sara Dusek will be the new MCP Coordinator for the 2017-2018 school year.

B. Approval of the 2017-2018 Preliminary Budget

Todd Netzke, Interim Director of Business Services, reviewed with the school board the budget assumptions for enrollment, revenues and expenditures and the preliminary 2017-2018 budget with a fund balance of 8%. The funds the school board will be approving and their projected June 30, 2018 fund balance are: General Fund - \$4,547,175, Food Service Fund - \$239,934, Community Education Fund - \$613,587, Debt Service Fund - \$1,646,261, OPEB Debt Service Fund - \$78,635 and OPEB Trust Fund (Fiduciary Fund) \$1,528,452. McGraw moved, Donovan seconded, approval of the preliminary budget for 2017-2018. Carried 5-0.

Superintendent Larson and school board members thanked Todd Netzke for his work as Interim Director of Business Services.

C. Approval of Resolution Relating to 2017-2018 Open Enrollment (Window #3)

Superintendent Mark Larson reviewed with school board members current enrollment numbers and what is being projected for the 2017-2018 school year and recommended: Kindergarten continue to wait list the 48 students-expected enrollment is 158 with four students undecided; Grade 1 accept two students-expected enrollment is 181; Grade 2-expected enrollment is 196; Grade 4 accept four students (siblings of students already attending)-expected enrollment is 226, but average class size would

be below the 2016-17 metro average; Grade 6 accept two students-expected enrollment is 276; Grade 7 accept four students-expected enrollment is 287; Grade 8 accept four students-expected enrollment is 294; Grade 9 accept five students and wait list the 24 other students-expected enrollment is 310; Grade 10 wait list two students-expected enrollment is 309; Grade 11 accept two students-expected enrollment is 297. Grade 12 remains closed. Payne moved to amend the Resolution Relating to 2017-2018 Open Enrollment (Window #3) to include approval of 2 Tenth Grade students. Schwartz seconded. Carried 5-0. Schwartz moved, Donovan seconded, approval of Resolution Relating to 2017-2018 Open Enrollment (Window #3). Carried 5-0. The school board will make final decisions on open enrollment at the August 10 meeting.

D. Personnel

1. Recommendation to Approve Contract Status for Licensed Personnel Moving from Probationary Status to Continuing Contract Status for the 2017-2018 School Year

- a. Israel, Jennifer

Schwartz moved, Payne seconded, approval of the contract status for licensed personnel moving from probationary status to continuing contract status for the 2017-2018 school year. Carried 5-0.

11. SCHOOL BOARD COMMITTEE REPORTS

A. Association of Metropolitan School Districts (AMSD) Board

Superintendent Mark Larson reported on the last AMSD meeting where a recap of the changes from the last legislative session were presented.

B. Integration District: Educational Equity Alliance (EEA)

None

C. Minnesota School Boards Association (MSBA) Legislative Liaison

School Board Treasurer Kevin Donovan reported on the approval of MSBA's 2017-2018 budget, which will include a 2% increase in dues to member districts, the upcoming Summer Seminar "Leading Above the Line" on August 7 and the School Board Phase I & II Training Workshop on August 8.

D. Northeast Metro 916 Board

School Board Director Judy Schwartz reported on last night's meeting which included the 2017-2018 budget recommendations, progress at the new schools, with the next

board meeting at the new Pankalo Education Center and the legislative approval of \$5,000,000 for mental health services at Intermediate School Districts.

E. Other Items/Reports

Kevin Donovan, School Board Treasurer and MAEF Development Director, reported on the meeting of Lucas Honebrink, 2017 Mahtomedi High School Graduate and Ruth (Kerschner) Bruggeman, 1948 Mahtomedi High School Graduate. Honebrink was the recipient of the \$1,000 Ruth J. Bruggeman Scholarship. He will be studying Engineering at Messiah College in Pennsylvania this Fall.

12. SUPERINTENDENT'S REPORT

Superintendent Mark Larson reported on the great things happening the last week of school which included: the Capstone Biomimicry Projects in the Mahtomedi High School Fab Lab, the Mahtomedi Middle School Talent Show, O.H. Anderson Elementary School's Recognition Rally, the graduating seniors' parade through Wildwood Elementary School and this Saturday's Graduation Ceremony. Dr. Larson was impressed with the students' politeness, passion and great work.

13. CLOSE MEETING

Donovan moved, McGraw seconded, approval to close the meeting. Meeting closed at 7:52 p.m. Carried 5-0.

A. Discussion of private educational data in closed session, pursuant to Minn. Stat. § 13D.05, Subd. 2(a) (3).

14. OPEN MEETING

Donovan moved, Schwartz seconded, approval to open the meeting. Meeting opened at 8:01 p.m. Carried 5-0.

15. ADJOURNMENT

Payne moved, McGraw seconded, adjournment. Meeting adjourned at 8:02 p.m. Carried 5-0.

16. CONSENT AGENDA ITEMS (Items Approved Under #4)

A. Approval of Treasurer's Report

B. Approval to Pay Bills

1. Check Register 02 - Check No. 395235 to 395511 and 80008455 to 80008545
2. Check Register 05 - Check No 50000464 to 50000467

C. Approval of Wire Transfer Transactions

D. Personnel

1. Approval of Contracts and Work Agreements

- a. Angela Drange - Special Education Teacher - Early Childhood Special Education (8-28-2017)
- b. Jeremy Keating - Cleaner - Mahtomedi Middle School (5-11-2017)

2. Approval of Resignations/Retirements/Terminations

- a. Rita Childs - Science Teacher - Mahtomedi High School (6-9-2017)
- b. Jeffery Pratt - Parking Lot Monitor - Mahtomedi High School (6-8-2017)
- c. Michaelkor Thao - Cleaner - Mahtomedi High School (6-2-2017)
- d. Terrienne Voight - Special Education Paraprofessional - Mahtomedi High School (6-8-2017)
- e. Angela Wendelboe - Special Education Teacher - Mahtomedi Middle School (6-9-2017)

E. Approval of the Mahtomedi High School French Class Trip to Paris, the Region of Provence and the Mediterranean Coast on June 15-30, 2018.

F. Approval of the Mahtomedi High School Wrestling Team Trip to the Malacek Team Wrestling Camp/Wisconsin Dells on June 26-29, 2017.

G. Approval of the Revised 2017 School Board Meeting Schedule

JULIE MCGRAW, CLERK