

**Manistee Intermediate School District  
Director Report**

Name: Kay Salyer  
Department: General Education  
Month/Year: January 2012

Below is a report of progress on our goals, for this month, as they relate to my program. Note highlighted areas for desired action or key dates to remember.

**Manistee ISD will provide services**

**that will improve teaching and learning.**

- School Improvement Plan Implementation  
Schools and Districts are required by law to submit a school improvement plan to the state every year. For many schools this means filling out the paperwork and turning it in but not implementing the plan. I'm trying to change that process here in Manistee County, but it's a slow, frustrating process. Schools have cut budgets and personnel and many staff are doing several jobs. We know that if there were an efficient processes for school improvement in place it would save time and effort. The first step is getting superintendents and principals to push for implementation. The general education department will continue to advocate for this through our work with teachers and administrators.

**to assist local districts to comply with local, state and federal mandates.**

- Homeless McKinney-Vento Grant  
Last year we signed on to this grant facilitated by Mecosta-Osceola ISD which provides us support in offering services to homeless youth, grant funds, and meeting state documentation requirements. Representatives from MOISD came to Manistee ISD for one meeting this fall and will be back two more times for consulting. They have also visited MAPS and will visit KND to assist in homeless service efforts and compliance.

**to improve the quality, enhance efficiency, and foster cooperation and collaboration in our educational service area.**

- County-wide Professional Learning  
Our big day is January 30, 2012. The curriculum network and principal groups have collaborated to plan and offer good sessions for educators in Manistee County. Most of the facilitators are principals or teacher leaders from local districts. Through this collaboration we hope to increase knowledge and build capacity in each school.

**Other comments**