

**MINUTES OF THE REGULAR SCHOOL BOARD MEETING  
BEMIDJI AREA SCHOOLS  
JANUARY 22, 2024**

The regular meeting of the Board of Education, Bemidji Area Schools, Bemidji, Beltrami/Hubbard Counties, Minnesota, was held on Monday, January 22, 2024, at 6:30 p.m., in the District Office Board Room.

MEMBERS PRESENT: Jenny Frenzel, Dave Wall, Anna Manecke, Julie Laitala, Justin Hoover, Ann Long Voelkner and Superintendent Jeremy Olson  
Calla Gieser – Student Representative  
Carter Fish – Student Representative

MEMBERS ABSENT: None

CALL TO ORDER: (Time: 6:30 p.m.)

APPROVAL OF AGENDA

The motion was offered by Jenny Frenzel, seconded by Dave Wall, and carried by all in attendance to approve the agenda.

PUBLIC PARTICIPATION

Kristie O'Beirne – Teacher Contract/Agreement  
Erin Brooks- Teacher Contract  
Angie Rogers-Elstad – Staff Contract  
Jarret Elstad – Teacher Appreciation  
Steve Carlson – Direction of State Funding  
Katie Carter – Teacher Pay  
Amy Skala – Negotiations

REQUEST TO REMOVE TOPIC(S) FROM THE CONSENT AGENDA

CONSENT AGENDA

The motion was offered by Julie Laitala, seconded by Jenny Frenzel, and carried by all in attendance to approve the following items:

- A. Minutes from the December 18, 2023, December 22, 2023, and January 8, 2024, School Board Meetings
- B. Current Bills and Special Checks Totaling \$2,814,586.36
- C. Certified Confirmation of Resignation
- D. Non-Certified Staff Resignations
- E. Request to Accept Grant – Beltrami Electric Operation Round Up
- F. Request to Accept Grant – BASC Social Worker Grant
- G. Field Trip Request – BMS Robotics

SPECIAL TOPICS

READ Act, Colleen Cardenuto, Director of Curriculum and Administrative Services

Curriculum Director Cardenuto gave an update on the READ Act requirements and what we are doing to position our district for the implementation of the READ Act.

STUDENT REPRESENTATIVE REPORTS

Calla Gieser and Carter Fish talked about senior night for boys basketball, winter sports in sections, term 2 ending, Rick Lee Wrestling Tournament, Vocalmotive, Blue Angels, girls hockey. There was a family night at early childhood and they spoke about parking at the high school.

#### LISTENING SESSION REVIEW

Jenny Frenzel reported a community member had concerns about student learning at Gene Dillon.

#### DONATIONS

The motion was offered by Anna Manecke, seconded by Dave Wall, and carried by all in attendance to accept the following donations, \$5,000 from Team Foundation and \$2,500 from Midco Foundation for Bemidji High School Robotics, \$500.00 from Roger and Linda Swenson for Early Childhood Screening, \$700 from Deer Wood Bank for the McKinney Vento fund, and \$500 from Bemidji Rotary Club and \$750 from Bemidji Lions Club to BHS Choir.

#### ACTION ITEMS

##### **Designating a Local Education Agency Representative for Various Federal Programs**

Anna Manecke introduced the following resolution and moved its adoption:

##### **RESOLUTION REGARDING VARIOUS FEDERAL PROGRAMS AND DESIGNATING AN AUTHORIZED LOCAL EDUCATION AGENCY REPRESENTATIVE AS RELATED HERETO**

WHEREAS, it is the desire of the School Board of Bemidji Area Schools, Independent School District No. 31, Bemidji, Minnesota, to participate in various programs available through the federal government; and

WHEREAS, each of these programs require the designation of an authorized Local Education Agency Representative;

NOW, THEREFORE, BE IT RESOLVED that Alexis Wilde, Director of Special Education, be designated as the authorized Local Education Agency Representative relating to the following federal programs; and that she is hereby authorized to prepare and submit applications for funding relating hereto.

Federal Funds for Special Education, IDEIA 2004, Public Law 105-17  
Federal Flow-Through Funds  
Federal Preschool Initiative Funds  
Flow-Through Personnel Development 3-21  
Preschool Incentive Personnel Development 3-5  
Federal Low Incidence Discretionary  
Federal Part C Infants and Toddlers  
Federal IEIC Committees  
Federal Early Intervention Family Services  
Development of Coordinated Services  
Federal Splinter Funds  
Federal Discretionary CSPD Regional  
Section 504 of the Rehabilitation Act  
Limited English Proficient  
Early Intervening Funds

The motion for the adoption of the foregoing resolution was duly seconded by Jenny Frenzel, and a tabulation of votes is as follows:

AYES: Anna Manecke, Dave Wall, Julie Laitala, Justin Hoover, Jenny Frenzel, Ann Long Voelkner

NOES: None

ABSENT: None

WHEREUPON, said resolution was declared passed and adopted.

### **Designating a Local Education Agency Representative for Title I & P.L. 81-874 Impact Aid**

Justin Hoover introduced the following resolution and moved its adoption:

#### **RESOLUTION REGARDING THE TITLE I & IMPACT AID PROGRAMS AND DESIGNATING AN AUTHORIZED LOCAL EDUCATION AGENCY REPRESENTATIVE AS RELATED HERETO**

WHEREAS, it is the desire of the School Board of Bemidji Area Schools, Independent School District No. 31, Bemidji, Minnesota, to participate in the Title I and Impact Aid programs;

WHEREAS, these programs require the designation of an authorized Local Education Agency Representative;

NOW, THEREFORE, BE IT RESOLVED that Colleen Cardenuto, Director of Curriculum and Administrative Services, be designated as the authorized Local Education Agency Representative relating to Title I and Impact Aid; and that she is hereby authorized to prepare and submit applications for funding relating hereto.

The motion for the adoption of the foregoing resolution was duly seconded by Julie Laitala, and a tabulation of votes is as follows:

AYES: Anna Manecke, Dave Wall, Julie Laitala, Justin Hoover, Jenny Frenzel, Ann Long Voelkner

NOES: None

ABSENT: None

WHEREUPON, said resolution was declared passed and adopted.

### **Pay Equity Implementation Report**

The motion was offered by Jenny Frenzel, seconded by Julie Laitala, and carried by all in attendance to approve the Pay Equity report.

### **Student Activity Annual Reporting**

The student activity fundraising report and summary statement of receipts, disbursements and current balances for the fiscal year 2022-2023 were reported.

No action needed.

### **Casual Hourly – Terms & Conditions of Employment**

The motion was offered by Dave Wall, seconded by Anna Manecke, and carried by all in attendance to approve the provisions of the terms and conditions of employment for Casual Hourly employees effective January 1, 2024.

### **Nonlicensed Staff – Terms & Conditions of Employment for 2023-2025**

The motion was offered by Jenny Frenzel, seconded by Julie Laitala, and carried by all in attendance to approve the provisions of the terms and conditions of employment for the Non-licensed staff for the period July 1, 2023, through June 30, 2025.

### **Confidential Administrative Support – Terms & Conditions of Employment for 2023-2025**

The motion was offered by Justin Hoover, seconded by Anna Manecke, and carried by all in attendance to approve the provisions of the terms and conditions of employment for the Confidential Administrative Support employees for the period July 1, 2023, through June 30, 2025.

### **Tentative Agreement with the Bemidji Principals' Association for 2023-2025**

The motion was offered by Julie Laitala, seconded by Dave Wall, and carried by Dave Wall, Jenny Frenzel, Ann Long Voelkner, Justin Hoover, and Julie Laitala to approve the provisions of SBR 200-10-50, the employment agreement between Independent School District No. 31 and the Bemidji Principals' Association for the period of July 1, 2023, through June 30, 2025.

### **Support Services Group - Terms & Conditions of Employment for 2023-2025**

The motion was offered by Julie Laitala, seconded by Justin Hoover, and carried by all in attendance to approve the provisions of the terms and conditions of employment for the Support Services group for the period July 1, 2023, through June 30, 2025.

### **District Office Administration - Terms & Conditions of Employment for 2023-2025**

Anna Manecke made a motion, Justin Hoover seconded to table the District Office Administration - Terms and Conditions of Employment for 2023-2025 and was carried by Anna Manecke and Justin Hoover, the motion fails.

The motion was offered by Julie Laitala, seconded by Dave Wall, and carried by carried by Dave Wall, Jenny Frenzel, Ann Long Voelkner, Justin Hoover, and Julie Laitala to approve the provisions of the terms and conditions of employment for District Administrators for the period July 1, 2023, through June 30, 2025.

### **First Reading of Revised Policy SBR 600-30-1:Facility and Equipment Use Policy**

The motion was offered by Jenny Frenzel, seconded by Anna Manecke, and carried by all in attendance to approve first reading of SBR 600-30-1:Facility and Equipment Use Policy.

### **First Reading of Revised Policy SBR 900-10-3R:Crisis Management Policy MSBA Policy 806**

The motion was offered by Jenny Frenzel, seconded by Dave Wall, and carried by all in attendance to approve first reading of SBR 900-10-3R:Crisis Management Policy.

### **UPCOMING EVENTS**

February School Board Meeting, February 26, 2024, 5:00 PM, District Office Board Room

### **OTHER**

### **Superintendent's Report**

Superintendent Olson shared information about the district.

ADJOURNMENT

The motion was offered by Jenny Frenzel, seconded by Justin Hoover and carried by all in attendance to adjourn the meeting. Time: 7:55 p.m.

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Anna Manecke, Clerk

\_\_\_\_\_  
Date Approved

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Date Approved