

**RECOMMENDATION FOR APPOINTMENT  
BACK-UP INFORMATION**

**NAME:** Jaclyn Skinner  
**ADDRESS:** Little Elm, TX  
**POSITION:** Accounts Receivable Associate  
**DEPARTMENT:** Financial Services, SCC

***SELECTED EXPERIENCE***

<b><u>Employer</u></b>	<b><u>Date</u></b>	<b><u>Position</u></b>
Collin College	12/16 - 09/17	Accounts Receivable Associate, PT
Fastlane Media	11/15 - 11/16	Administrative Assistant
Designer Shoe Warehouse	02/15 - 10/15	Store Manager
Designer Shoe Warehouse	03/14 - 01/15	Co-Manager
Designer Shoe Warehouse	07/12 - 02/14	Assistant Manager
Designer Shoe Warehouse	10/10 - 06/12	Sales Associate

***EDUCATION***

<b><u>School</u></b>	<b><u>Date</u></b>	<b><u>Course/Degree/Certification</u></b>
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