



# DULUTH PUBLIC SCHOOLS

*Preparing all students for successful lives in the twenty-first century . . .  
success in the workplace, success in the home, and success in the community*

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July 22, 2011

Essentia Corporate Contributions

SUBJECT:     Habitat Health Services on-site services  
              Application for funding for the 2011/12 school year

Attached is the Minnesota Common Grant Application requesting funding to cover the cost of 6 hours/week of on-site clinical nurse practitioner to provide health care services and 4 hours/week of on-site clinical social work to provide infant mental health services at Habitat Health Services in Denfeld High School for the period September 10, 2011 through June 10, 2012. Habitat Health Services is a school based clinic that partners with the Habitat Infant and Childcare Center to provide comprehensive services to pregnant and parenting teens and their children in the Duluth Public Schools by consolidating medical and mental health, social service and educational support to the target population.

We ask that Essentia support this invitation to continue to partner with the Duluth School District in providing these services. We believe that this programming contributes to best outcomes for pregnant and parenting teens and their children by facilitating long term self-sufficiency for the young parents, as well as building parenting capacity and ensuring the healthy mental and physical growth and development of their children.

Questions concerning this grant application should be directed to Deidre Quinlan at the address above or by telephone at 733-2140 or 591-4475. Thank you in advance for your continued support and consideration of this application.

Sincerely,

A handwritten signature in black ink that reads "Dr. I.V. Foster, Jr." The signature is written in a cursive, flowing style.

Dr. I.V. Foster, Jr.  
Superintendent of Schools

IF/skt

CC: Deidre Quinlan, MSW, LICSW, Habitat  
Ed Crawford, Principal, Denfeld High School

# Minnesota Common Grant Application Form

Date of application: July 15, 2011

Application submitted to: Essentia Corporate Contributions

## Organization Information

Habitat Health Services

*Name of organization*

*Legal name, if different*

4405 West 4<sup>th</sup> Street

Duluth, MN 55807

*Address*

*City, State, Zip*

*Employer Identification Number (EIN)*

218.336.8830

41-6003776

*Phone*

*Fax*

*Web site*

I.V. Foster, Ed.D.

Superintendent, Duluth Public Schools

218.336.8752

*Name of top paid staff*

*Title*

*Phone*

*E-mail*

Deidre Quinlan, MSW, LICSW

Habitat Director

218.591.4475

Deidre.quinlan@duluth.k12.mn.us

*Name of contact person regarding this application*

*Title*

*Phone*

*E-mail*

Is your organization an IRS 501(c)(3) not-for-profit? \_\_\_\_\_ Yes  No

*If no, is your organization a public agency/unit of government?* \_\_\_\_\_ Yes  No

*If no, check with funder for details on using fiscal agents, and list name and address of fiscal agent:*  
Duluth ISD #709 41-6003776

Historic Old Central High School 215N First Ave East, Duluth, MN 55802

*Fiscal agent's EIN number*

## Proposal Information

Please give a 2-3 sentence summary of request:

This is a request for funding to put in place a cost effective system of health care and mental health services and supports for pregnant and parenting students and their children in the Duluth school district to be provided in partnership with community stakeholders.

Population served: Pregnant and parenting teens and their children

Geographic area served: Duluth ISD #709 & surrounding areas.

Funds are being requested for (check one) *Note: Please be sure funder provides the type of support you are requesting.*

General operating support

\_\_\_\_\_ Start-up costs

\_\_\_\_\_ Capital

\_\_\_\_\_ Project/program support

\_\_\_\_\_ Technical assistance

\_\_\_\_\_ Other (list) \_\_\_\_\_

Project dates (if applicable): September 10, 2011 – June 10, 2012

Fiscal year end: June 30

## Budget

Dollar amount requested: \$ 20,000

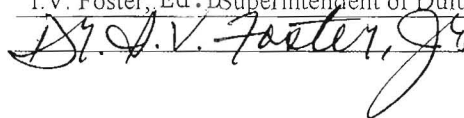
Total annual organization budget: \$222,929

Total project budget (for support other than general operating): \$ 20,000

## Authorization

Name and title of top paid staff or board chair: I.V. Foster, Ed.D. Superintendent of Duluth Public Schools

Signature



# Minnesota Common Grant Application Form

<b>ORGANIZATION BUDGET</b>
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## INCOME

<u>Source</u>	<u>Amount</u>
<i>Support</i>	
Government ISD 709 general fund	\$ 59,929 (11/12 estimated)
Foundations	
Northland Foundation	28,000 (pending 11/12)
Ordean Foundation	40,000 (Habitat 11/12 requested here)
Corporations Essentia Corporate Contributions	\$ 20,000 (CNP/MSW services 11/12)
United Way or other federated campaigns	\$
Individual contributions	\$
Fundraising events and products	\$
Membership income	\$
In-kind support	\$
Investment income	\$
 <i>Revenue</i>	
Government contracts	\$
Earned income	\$
Other (specify)	\$
St. Louis County – Childcare reimbursement	\$ 75,000 (estimated 11/12)
 <b>Total Income</b>	 <b>\$ 222,929</b>

## EXPENSES

<u>Item</u>	<u>Amount</u>
Salaries and wages	\$ 98,480*
Insurance, benefits and other related taxes	\$ 55,235**
Consultants and professional fees (Essentia)	\$ 20,000
Travel	\$ 450
Equipment	\$ 28,000
Supplies	\$ 5,754
Printing and copying	\$ 150
Telephone (cell phone)	\$ 960
Postage and delivery	\$
Rent and utilities (copier/fax and clinic ISP services)	\$ 1,776
In-kind expenses	\$
Depreciation	\$
Other (specify)	\$
Program expenses (taxi transport, misc operating expense, Circle of Security parent stipend)	\$ 2,051
Special activity funds	\$ 1,598
Dues, memberships, licenses, fees	\$ 400
Circle of Security training	\$ 8,075
 <b>Total Expense</b>	 <b>\$222,929</b>
<b>Difference (Income less Expense)</b>	<b>\$ 0</b>

\* Includes insurance and fringe costs for IECMHS and other grant funded positions

\*\* Reflects district funded positions

APPLICANT AGENCY		PROJECT NAME	
ISD 709 Duluth Public Schools/Habitat		Habitat Health Services	
2011/12 Habitat Health Services BUDGET			
<b>SALARY &amp; FRINGE BENEFITS based on estimated 09/10 pay scale and fringe benefit rates</b>			
<b>Position</b>	<b>Salary/Wage per hour</b>	<b>Total Hours</b>	<b>Total</b>
<b>Certified Nurse Practitioner</b>	\$49.13 <small>Salary only</small>	240 <small>6 hrs/week x 40 weeks</small>	\$11,791
<b>Clinical Social Worker</b>	\$50.00 <small>Salary and fringe</small>	160 <small>4 hrs/week x 40 weeks</small>	\$8,000
<b>Medications and Supplies</b>	\$209.00		\$209
		<b>TOTAL</b>	<b>\$20,000</b>