

Date: October 6th, 2025

To: Dr. Robert Halverson, Superintendent of Schools
East Aurora School District 131 Board of Education

From: Michael Engel, Associate Superintendent of Finance
Andrew Allen, Assistant Superintendent of Operations

Informational: Serving Line Bid Request

At the B&G Committee meeting on June 2, 2025, a brief discussion about the Waldo Food Service line was deferred due to time constraints. Fixing breakdowns in the Waldo line is difficult because the necessary parts are no longer manufactured. Recently, we've had issues with a total of four serving line carts: three at the High School and one at Cowherd. Two of the High School carts could be repaired, but it would be more cost-effective to purchase replacements. The remaining High School cart and the Cowherd cart cannot be repaired.

We are requesting the opportunity to go out to bid for the replacement of Waldo's food serving line in addition to the food service carts at East High School and Cowherd.

Timeline:

We would like to start the process in October and have bids back to the Board of Education for approval no later than January 2026. We would like the units and service line to be installed and ready for the second semester if possible.