

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 04/10/18



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**Recognition:**    Students                       Staff                       Parents  
**Information:**    Building Report                       Old Business                       Superintendent's Report  
**Action:**    Resignation                       Hiring                       Contract Service Agreements  
                     Travel Out-of-State                       Travel In State                       Approvals  
                     Termination                       Legal Matters                       Other:  
This action request pertains to    Elementary (only)                       High School/District Wide

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**Date:**   03/27/18

**To:**        **Board of Trustees**  
                    Browning Public Schools

**From:**   Jill Mattingly  
**Title:**    Special Services Director

**Subject:** **Travel to Special Olympics for the State Sumer Games, Great Falls, MT**

**Description:** To help chaperone the students with special needs at the Special Olympics State Summer Games, Great Falls, MT

**Financial Impact:** \$ 379.22

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budget for Special Education Department.

**Attachment(s):** Agenda/Leave Report/Travel Request

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

# State Summer Games



**May 15-18, 2018**  
**Great Falls, Montana**

Centered in Great Falls and the surrounding area, special events and competition – including bocce, swimming, kayak, cycling, athletics (track and field), and golf venues, the 2018 State Summer Games unfold in a swell of intensity and joy. Athletes work hard to get to the Games. Following eight weeks of rigorous training, they are ready to demonstrate their skill in intense competition. They will not disappoint!

**Excitement includes:**

◆ Fanfare events such as Opening and Closing Ceremonies ◆ Three days of great competition in 11 sports ◆ More than 1,000 athletes from all over Montana ◆ Team celebrations such as the traditional dance and carnival ◆ Team dinners out, courtesy of generous local restaurants and organizations ◆ The energy of hundreds of local students who adopt Special Olympics teams from across the state ◆ Hundreds more volunteers who help shape every phase of the event ◆ Sponsor support that wraps the celebration with kindness and generosity ◆ And so much more ◆

**Results for the games are in the Resources list below!**

**Thanks to everyone who made the games a success!**

## 2018 TENTATIVE State Summer Games Calendar of Events

### Tuesday, May 15

5:00 p.m. – 7:30 p.m.	LETR BBQ and Torch Arrival	Centene Stadium
5:00 p.m. – 8:00 p.m.	Health & Wellness Education	Centene Stadium
6:00 p.m. – 7:30 p.m.	Teams Check-In	U of Providence - McLaughlin Center
8:00 p.m. – 9:00 p.m.	Coaches Meeting	U of Providence – McLaughlin Center

### Wednesday, May 16

7:00 a.m. - 3:30 p.m.	Nerve Center & Information	U of Providence - McLaughlin Center
8:00 a.m. - 9:30 p.m.	Medical/First Aid	Sport Venues/Medical Triage @ University of Providence
9:30 a.m. - 12:00 p.m.	Unified Sports Triathlon ( <i>Swim-Bike-Run</i> )	GFH Pool & Memorial Stadium
9:00 a.m. - 3:00 p.m.	Traditional Bocce Doubles	Paris Gibson School Football Field
9:00 a.m. - 12:00 p.m.	Motor Activities Training Program	Great Falls Central Catholic High School
8:30 a.m. - 12:30 p.m.	Athletics ( <i>Softball Throw, Shot Put</i> )	GFH - Memorial Stadium – Practice Field
10:00 a.m. - 12:30 p.m.	Athletics ( <i>Turbo Jav</i> )	GFH - Memorial Stadium – Practice Field
9:00 a.m. - 3:00 p.m.	Soccer - 5 vs. 5 & Individual Skills	U of Providence - Soccer Field
10:00 a.m. - 12:00 p.m.	Golf - Level 1 ( <i>Individual Skills</i> )	Hickory Swing Golf Course
10.30 a.m. - 4:00 p.m.	Golf - Levels 2-5 ( <i>9 &amp; 18 Hole Singles and Alternate Shot</i> )	Hickory Swing Golf Course
12:30 p.m. - 3:30 p.m.	Gymnastics	Great Falls Gymnastics Academy
12:00 p.m. - 3:00 p.m.	Kayaking	Wadsworth Park & Reservoir

### Special Events

9:00 a.m. - 3:30 p.m.	Family & Friends Hospitality	Sport Venues
9:00 a.m. – 11:00 a.m.	Health & Wellness Education	U of Providence - Soccer Stadium
9:00 a.m. - 3:00 p.m.	Health & Wellness Education	Paris Gibson School Football Field
9:00 a.m. – 3:00 p.m.	Olympic Village	Paris Gibson School Gym
11:00 a.m. - 1:00 p.m.	Lunch Pick up	Centene Stadium
5:30 p.m. – 6:30 p.m.	Team BBQ	Montana ExpoPark Central Park
5:30 p.m.	Torch Run – Final Leg Arrives	Montana ExpoPark Four Seasons Arena
6:30 p.m. - 7:00 p.m.	Marshaling of Athletes / Pre-Show Entertainment	Montana ExpoPark Exhibition Hall
7:00 p.m. - 8:30 p.m.	Parade of Athletes/Opening Ceremony	Montana ExpoPark Four Seasons Arena

### Thursday, May 17

7:00 a.m. - 3:30 p.m.	Nerve Center & Info	U of Providence – McLaughlin Center
8:00 a.m. - 10:00 p.m.	Medical/First Aid	Sport Venues / <b>Medical Triage @ Paddock Club, Montana ExpoPark</b>
8:00 a.m. – 4:00 p.m.	Equestrian	Montana Expo Park
8:30 a.m. - 4:00 p.m.	Powerlifting	Great Falls Central Catholic High School
8:00 a.m. - 3:30 p.m.	Athletics ( <i>Walks, Long Jump, Wheelchair Events</i> )	North Middle School – Track & Gym
9:00 a.m. - 12:00 p.m.	Cycling ( <i>Road Races</i> )	Montana ExpoPark
9:30 a.m. - 2:30 p.m.	Aquatics/Swimming	Great Falls High Pool
9:00 a.m. - 3:00 p.m.	Unified Bocce Doubles	Paris Gibson School Football Field
1:00 p.m. - 4:00 p.m.	Cycling ( <i>Sprints</i> )	Montana ExpoPark – Parking Lot

### Special Events

9:00 a.m. - 3:30 p.m.	Family & Friends Hospitality	Sport Venues
9:00 a.m. - 3:00 p.m.	Olympic Village	Paris Gibson School Gym
9:00 a.m. – 3:00 p.m.	Health & Wellness Education	Paris Gibson School Football Field
9:00 a.m. – 11:00 a.m.	Health & Wellness Education	Great Falls Central Catholic High School
11:00 a.m. - 1:00 p.m.	Lunch Pick-Up	Centene Stadium
5:00 p.m. - 7:00 p.m.	Families & Friends BBQ	University of Providence -
5:00 p.m. - 7:00 p.m.	Dine Out Night - Athletes & Coaches	Various Locations in Great Falls
6:00 p.m. - 9:00 p.m.	Health & Wellness Games	Montana ExpoPark Four Seasons Arena
7:00 p.m. - 9:00 p.m.	Dance & Carnival	Montana ExpoPark Four Seasons Arena

### Friday, May 18

8:00 a.m. - 3:30 p.m.	Medical Triage/First Aid	Great Falls High - Memorial Stadium
8:00 a.m. - 3:30 p.m.	Nerve Center & Information	Great Falls High - Memorial Stadium
8:00 a.m. - 9:00 a.m.	Closing Ceremony	Great Falls High - Memorial Stadium
9:00 a.m. – 3:00 p.m.	Health & Wellness Education	Great Falls High – Memorial Stadium
9:30 a.m. - 3:30 p.m.	Athletics ( <i>25M Walk, 100M Walk, 100M, 1500M, 400M, 50M Walk, 50M, 800M, 200M, 4x100M Relay, 4x100M Unified Relay</i> )	Great Falls High - Memorial Stadium
11:00 a.m.	Lunch Pick Up	Great Falls High - Memorial Stadium

**BROWNING PUBLIC SCHOOLS  
Leave Report/Travel Request**

Employee Name Jill Mattingly  
Building Special Services

Employee #12045  
Substitute Name NA

**LEAVE REPORT**

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>05/16,17,18/2018</u>	<u>24 Hours</u>	<u>SR</u>

Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

**Approved; Condition upon the specific leave being available for the specific employee**       **Not Approved**

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

**TYPE OF LEAVE**

- |  |                                    |                               |
|--|------------------------------------|-------------------------------|
| AN Annual                              | PL Personal Leave                  | ALWO Approved Leave W/O Pay   |
| SL Sick Leave                          | JD Jury Duty (attach verification) | ULWO Unapproved Leave w/o Pay |
| *EX/SR Extra-Curricular/School Related | NG National Guard                  | SWP Suspended w/Pay           |
|  | FN Funeral _____                   | SWOP Suspended w/o Pay        |
- (Master Contract) Relationship*

**\*If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

**TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)**

Conference/Workshop Special Olympics State Area Summer Games 2018 (Attach Brochure/Agenda)

Location Great Falls, MT

Departure Date 05/15/17      Return Date 05/18/18

Departure Time 05:00 p.m.      Return Time 3:00 pm

Transportation:       Personal Vehicle  
 District Vehicle  
 Professional Development

Mileage	<u>254 RT @ \$0.545</u>	= \$ <u>69.22</u>
Per Diem	<u>N/A</u>	= \$ <u>0.00</u>
<input type="checkbox"/> Registration PO#	<u>N/A</u>	= \$ <u>0.00</u>
<input type="checkbox"/> Hotel PO#		= \$ <u>310.00</u>
<input type="checkbox"/> Other PO#		= \$ <u>0.00</u>
<input type="checkbox"/> Other PO#		= \$ <u>0.00</u>

**Sub Total \$379.22**

Budget #126-60-720-3590-582 (75 %) \$51.92  
226-60-720-3520-582 (25 %) \$1730

<b>Check Total \$ 69.22</b>
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Employee Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_

Superintendent Signature \_\_\_\_\_ Date \_\_\_\_\_