

Minutes of Regular Meeting

The Board of Trustees Brackett ISD

A Regular meeting of the Board of Trustees of Brackett ISD was held September 8, 2008, beginning at 6:30 PM in the DL Room, Intermediate Hall, 400 Ann Street, Brackettville.

Members Present: Sondra Meil, Mark Frerich, John Paul Schuster, Dan Laws, Tony Molinar, Brad Coe

Members Absent: Tony Ashley

Administrators: George Burks, Alma Gutierrez, Frank Taylor

Guests: Martin Guzman, Butch Felkner, Marla Madrid, Susan Esparza

1. PUBLIC HEARING: 2008-2009 TAX RATE ADOPTION
Information

Presenter: JOHN PAUL SCHUSTER / MARLA MADRID

A public hearing on the 2008-2009 tax rate opened at 6:37 p.m., and with no guests present, closed at 6:37 p.m.

2. CALL TO ORDER / ESTABLISH QUORUM

Presenter: JOHN PAUL SCHUSTER

MOMENT OF SILENCE & PLEDGE OF ALLEGIANCE

The meeting was called to order at 6:37 p.m., with a quorum present. Following a moment of silence, John Paul Schuster led the Pledge of Allegiance.

3. OPEN FORUM

Presenter: JOHN PAUL SCHUSTER

No guests were present for public forum participation.

4. 2007-2008 DISTRICT AUDIT

Information

Presenter: CHUCK GRUENWALD, CPA

Chuck Gruenwald , CPA for Coleman, Horton, and Company presented the audit / financial statements for the year ended, June 30, 2008. The audit was conducted in accordance with *Government Auditing Standards* issued by the Comptroller General of the United States. The district received a *clean, unqualified opinion*, the highest rating a district can receive, while continuing to be a no debt district.

A motion was made by Brad Coe to accept the 2007-2008 financial report for the year ended, June 30, 2008, as prepared by Coleman, Horton & Company, L.L.P. Mark Frerich seconded. The motion carried unanimously.

5. SUPERINTENDENT SEARCH

Presenter: JOHN PAUL SCHUSTER / BUTCH FELKNER, DIRECTOR,
EXECUTIVE SEARCH SERVICES

- A. EXECUTIVE SEARCH SERVICES CONTRACT
- B. DISCUSSION WITH TASB CONSULTANT REGARDING
SUPT / CEO SEARCH PROCESS
- C. APPROVAL OF SEARCH SCHEDULE

ESS Director Butch Felkner gave the board an overview of executive search services and the selection process. The district's fee for ESS services is \$5,700.00. Applications are submitted electronically and are already coming in. Mr. Felkner will meet with various community groups, student council, administrators, teachers, etc. on September 24th to gather characteristics and qualities for a superintendent profile. Anyone not able to meet with him will be able to submit an online survey. Links will be provided on the district's website.

The board reviewed a draft of the superintendent search time line provided by Mr. Felkner based on information from the board. With Dan Laws unable to be present on November 18th and 19th, the board agreed to move follow-up interviews to the 20th-22nd of November.

A motion was made by Dan Laws to approve the superintendent search schedule as presented by Executive Search Director Butch Felkner as revised, with the dates discussed. Sondra Meil seconded. The motion carried unanimously.

Mailing of the Search Services Contract is pending the signature of Tony Ashley...

6. CONSENT AGENDA

Action Item

Presenter: JOHN PAUL SCHUSTER

- A. CHECK RUN & BUSINESS FINANCE RECAP

Presenter: MARLA MADRID

Refer to check run mailed with the audit. Check details include a check to John Graves for the cancelled boardroom expansion and classroom additions.

- B. MINUTES OF PREVIOUS MEETINGS: 8/11/08. 8/18/08,
8/22/08

Presenter: JOHN PAUL SCHUSTER

August 11, 2008 Minutes

Reference to Adjunct Faculty to be revised to reflect 4-H, not FFA

August 18, 2008 Minutes

Discussion of whether to accept a longer version of the minutes with

detailed dialogue or a revision of the minutes provided by Dan laws with deletions as noted.

A motion was made by Dan Laws to table minutes for the August 18, 2008 meeting. John Paul Schuster seconded. The motion carried unanimously.

August 22, 2008 Minutes

No corrections were noted for minutes pertaining to the August 22, 2008 meeting.

A motion was made by Dan Laws to accept the minutes for August 22, 2008 as presented. Tony Molinar seconded. The motion carried with Mark Frerich abstaining.

A motion was made by Dan Laws to accept the minutes for August 11, 2008 as presented. Mark Frerich seconded. The motion carried unanimously.

Following discussion, the board agreed to have a hard copy of all consent agenda materials mailed, along with an email copy.

Dan Laws requested the board look at local policy FT, and consider changing the policy to allow administrators to make recommendations for hire. George Burks will check to see if this is legal or local policy. Mr. Laws also requested that in the future, any legal counsel be put in writing.

C. ADMINISTRATIVE REPORTS

Presenter: ALMA GUTIERREZ / FRANK TAYLOR

Refer to written reports.

Jones Elementary/Intermediate Enrollment: 296

BHS/BJH/BEA GR 7-12 Enrollment: 285 +4

7. RESOLUTION 2008-2009 PROPERTY TAX, ADOPTION

Action Item

Presenter: MARLA MADRID

A motion was made by Sondra Meil to adopt the 2008-2009 property tax rate of \$1.04. Mark Frerich seconded. The motion carried unanimously.

8. SUPERINTENDENT'S REPORT

Information

Presenter: GEORGE BURKS

A. FOOTBALL FIELD: CONCESSION STAND

Presenter: GEORGE BURKS

The Administrator with Supt. Duties gave the board an update following Friday night's football game.

Discussion included:

- Placing oscillating fans in the corners of the concession stand for circulation
- Preparation and storing of food
- Purchasing a commercial refrigerator or moving the old refrigerator to the new concession stand
- An indoor grill which would need venting, no place for Bar-BQ
- A popcorn machine, the current one is five or six years old and keeps blowing the breakers
- Need a pathway on the west end, railroad ties or cement curb with chat rock (fence is on easement)
- Signs to label parking lots A, B or C
- Consider a fan for the ticket booth
- Assign someone to watch the east gate

B. TRANSPORTATION

Presenter: GEORGE BURKS

The three Prius cars are in. One has a battery problem which will be replaced at the dealership in Del Rio. All three vehicles are under an eight year warranty. One will be used to go back and forth to Uvalde. Plates should be in tomorrow.

The district needs to look at budgeting for buses. The district currently has three activity buses which are old and need to be phased out as route buses. George Burks will get with Richard to see what our needs are on activities and route buses and present his findings to the board.

C. HIGH SCHOOL CAFETERIA: SODA MACHINE REQUEST

Presenter: GEORGE BURKS

Honeybee Gomez has asked the district to consider placing a soda machine in the cafeteria in an effort to draw students in and make money at the same time. Coca-Cola would be the vendor. Twelve ounce cans are allowed to be sold to high school students only. Honeybee has recommended the machine be put behind the serving line. Students will not be allowed to serve themselves and would have to go through the register line.

A letter was sent to parents to address charging to cafeteria accounts. The district has \$4,000.00 outstanding charges from last year and the preceding year. The Texas Education Agency does not allow charging, though we can go out up to \$20.00. After that, an alternate lunch of peanut butter sandwiches will be given until the account is paid. Those students with a negative balance will start with an alternate lunch tomorrow.

D. OUT OF DISTRICT ENROLLMENT REQUEST

Presenter: GEORGE BURKS

One application has been received for a student from Eagle Pass. There is a process in place for handling out of district transfers. The student is totally new to the area.

Additional Comments

The stadium needs spot welding done on the bleachers where several metal panels have been kicked loose. A request was also made to have school personnel positioned at the handicapped area to keep students moving and not lined up along the fence. George Burks stated an announcement could be made at both campuses to make students aware of this.

At the request of the board, George Burks will have a list of busses ready for the October meeting.

9. PUBLIC FORUM

Presenter: JOHN PAUL SCHUSTER

No guests were present for open forum participation.

10. ADJOURN

Presenter: JOHN PAUL SCHUSTER

With no objections, the meeting was adjourned at 9:21 p.m.

John Paul Schuster, Board President

Dan Laws, Secretary

Date

Date