

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM

Meeting type: Regular

Date of Meeting: 2/20/20

Place of Meeting: NF Community Room

Minutes submitted by: Kimberly LaTourette

Members present: Greg Flanagan, Kimberly LaTourette, Ed Sbordone

Members absent: Dominic Cipollone

Other attendees: Patricia Cosentino, Rich Sanzo

Meeting called to order: at 6:02 p.m.

II. Approval of Minutes

A. January 21, 2020 – Regular

Motion: To approve minutes of the January 21, 2020, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Greg Flanagan

Recording of vote: All in favor

III. Action Items

A. FY 2019-20 Budget Transfers

Transfers capture expected needs for out of district tuition and transportation by using entire PPS contingency to fund. Bus Monitors through First Student - Special Education cost associated will be reimbursable with state filings at end of year. We are drawing from small pieces throughout the budget to fund Special Education - graduation, fuel oil, supplies, etc.

Curriculum Implementation - end of year funds are used to purchase textbooks, consults, LPN.

Some transfers are used for managing the budget - finished consolidation of all software into district software, district privacy was needed, overages in some areas, and curriculum implementation to staff development. Approximately \$309,000 was transferred to Special Education.

Motion: To bring to the full Board of Education for approval the FY 2019-20 budget transfers as presented

Made by: Ed Sbordone

Seconded by: Greg Flanagan

Recording of vote: All in favor

IV. Information Items

A. Monthly Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2019-20 at January 31, 2020 - There are no changes over the past several months. Student needs have been clarified and that is seen in the transfers. The budget is a little bit above normal right now, but we are trying to encumber some of our funds throughout the year.

PPS Other Programs – Overspent - filled with transfer that will be brought to the full board this evening.

Out of District and transportation are over budget. Contingency will be transferred to help cover these costs. There was a discussion about the contingency amount in the budget and how that is used.

Interscholastic receipts and participation fees were discussed.

B. Retirement Incentive - Article 48 of Teacher Contract – The \$7,500 retirement incentive for 25 years or more of service in New Fairfield was discussed. It is recommended that we do not provide this incentive this year due to budgetary reasons.

V. Other - none

Motion to adjourn: Made by: Ed Sbordone
Recording of vote: Aye – Unanimous

Seconded by: Greg Flanagan
Meeting adjourned at: 6:27 p.m.