

Crosslake Community School Board of Education
June 13, 2022
5:00 PM
Crosslake Community School
Commons Area
35808 Co Rd 66
Crosslake, MN 56442

1. Call Meeting to Order

Meeting called to order at 5 p.m.

2. Pledge of Allegiance

Please stand for the Pledge of Allegiance.

3. Roll Call and Establish a Quorum

Josef Garcia, Jared Griffin, Jennifer Muller, Chris Rhinehart, Abi Swenson, Karen Teff, Ronda Veit, Annette Klang (ex-officio), Holly Amaya (ex-officio), Jennifer Miller (video technician), Cheryl Cole (recorder).

Guests: Mara Powers, CCS; Joe Aliperto, Dieci School Finance, LLC; Deb Holthaus, Benefits Innovations' Senior Executive Advisor

We have established a quorum.

4. Additional Items

None

5. Public Comment

None

6. Agenda

May I have a motion to approve the June 13, 2022 Board of Education Agenda?

Motioned: Teff

Second: Garcia

Yeas 7

Nays 0

Motion passes 7-0

6.A. Consent Agenda:

All items listed below are considered to be routine by the Crosslake Community Schools Board of Education and will be acted upon by one motion; however, any Board Director may request that items on the Consent Agenda be removed from it for independent consideration. Any items so identified will be moved to the Action Item portion of the Agenda.

6.A.1. Board of Education Minutes - May 9, 2022

6.A.2. Finance Meeting Minutes - May 12, 2022

6.A.3. EE Online Committee Meeting Minutes - May 23, 2022

6.A.4. Academic Performance/Achievement and World's Best Workforce - May 26, 2022

6.A.5 2020 Form 990 Return of Organization Exempt from Income Tax

6.A.6. Personnel Matters

6.A.7. Food Service Reports

6.A.8. Gifts and Donations

May I have a motion to approve the Consent Agenda?

Motioned: Garcia

Second: Swenson

Yeas 7
Nays 0
Motion passes 7-0

6.B. **Marzano HRS Update**

Joining us is Mara Powers, 3/4 teacher and HRS Coordinator Update on continuous improvement model to continue functioning at highest level. Surveys and antidotal things are included in the board packet. Indicators tell us we are on the right track. Fulfills academic performance during presentation.

6.C. **Action Items:**

6.C.1. Review and Approve May 2022 Financial Information

May I have a motion to approve May 2022 Financial Information?

Motioned: Veit

Seconded: Garcia

Discussion: Financials are actually the April 2022 Financials

Yeas 7

Nays 0

Motion passes 7-0

6.C.2. Policies

May I have a motion to approve policies

416 Drug and Alcohol Testing

418 FRM Drug-Free Workplace/Drug-Free School Policy

440 Social Media Use

515 Protection and Privacy of Student Records

521 Student Disability Notification

Online Attendance Policy

Motioned: Veit

Seconded: Muller

Discussion

Yeas 7

Nays 0

Motion passes 7-0

6.C.3. FY 21-22 Budget Revisions

May I have a motion to approve the fiscal year 2021-2022 budget revisions.

Motioned: Muller

Seconded: Veit

Discussion: Larger fund balance; do not spend down everything, dollars will roll into FY 23; ways to compensate staff with a retention bonus relative to current salaries; all points called out last month, retention bonus to be paid out October 1 with pay-out showing on April 20 payroll.

Roll Call: Swenson N; Veit N; Teff N; Muller N; Griffin N; Garcia N; Rhinehart N.

Motion does not pass 0-7

Motioned: Garcia motions to accept a revised FY21-22 budget including budget surplus suggested listed on 1, 2, 3 on the sheet and including a 9% retention bonus to staff to be paid out at the discretion of administration.

Seconded: Rhinehart

Discussion: Included further talk about the fund balance meeting the 23%, the retention bonus details.

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.C.4. FY 23 Budget

Motioned: Garcia motioned to accept the 2023 budget with the addition of signing bonus comparable to the retention bonus and provision of being prorated and disbursed in two separate payments.

Seconded: Veit

Discussion included fund balance, ESSER funds, signing bonus for new staff; nurse line item still includes a full-time nurse; difficulty of hiring staff due to pay structure.

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

(Information/Discussion Item moved up in the agenda)

6.D.13 New Grant Opportunity for Crosslake Community Schools

Joe Aliperto presented information on the Employee Retention Credit that has become available.

Recommendation is to pursue this credit through Dieci School Finance, LLC.

Motioned: Garcia makes a motion to apply for the Employee Retention Credit.

Seconded: Teff

Discussion included reserving the last \$90,000 to cover in case we do not get the Employee Retention Credit.

Roll Call: Rhinehart &; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

6.C.5. Bylaws Update

May I have a motion to approve the Bylaws changes

Motioned: Garcia

Seconded: Muller

Discussion included having an uneven number of board members; current Bylaws state CCS has an even number of members; could pursue this in the future.

Roll call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.C.6. Proposal from ABDO for Audit Services for Crosslake Community Schools

May I have a motion to approve the proposal from ABDO for audit services.

Motioned: Garcia

Seconded: Veit

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Garcia Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.C.7. Dieci School Finance, LLC

May I have a motion to approve Dieci School Finance, LLC.'s Client Service Agreement FY 23

Motioned: Teff

Seconded: Rhinehart

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.C.8. 2022-2023 Bakery Product Prices

May I have a motion to approve the 2022-2023 bakery product prices.

Motioned: Veit

Seconded: Muller

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.C.9. 2022-2023 Individual Milk Carton Prices

May I have a motion to approve the 2022-2023 individual milk carton prices.

Motioned: Garcia

Seconded: Teff

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.D. Information/Discussion Items:

6.D.1. Insurance Matters - Benefits Innovations

Deb Holthaus, Senior Executive Advisor, presented options facing CCS as a growing school, all levels of employees are affected differently by insurance benefits, how many employees participating decides the cost to the employer. Additional work will continue.

6.D.2. LAKE Foundation Update

Klang shared areas of the school the LAKE Foundation changes that are being worked on.

6.D.3. Covid Update - Proactive vs Reactive

Nothing to report.

6.D.4. District Personnel

Nothing to update at this time.

6.D.5. Policy Review

507 Corporal Punishment

530 Immunization Requirements

530FRM Addendum 1

530FRM Addendum 2

530FRM Addendum 3

530FRM Addendum 4

Motion to action Policies 507, 530, 530FRM addendum 1, 530FRM addendum 2, 530FRM addendum 3, 530FRM addendum 4.

Motioned: Garcia

Second: Swenson

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

Move to approval.

Motioned: Garcia

Second: Teff

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.D.6. Professional Development - Board of Education Trainings

Veit emailed Board training opportunities through MACS.

6.D.7. STAR Reports

Teff covered academic performance and how to make improvements, setting of baseline goals, reporting on the goals. Fulfills academic performance during presentation.

6.D.8. 2022 Survey Results

Online

Students

Families

Staff

Seat Based

Students

Families

Staff

Discussion included comments related to the love for CCS due to relationships being built, mental health, viewpoints on safe and orderly place - look for improvements, a lot of behaviors 21-22 school years, the number of students dealt with each day, due to survey comments CCS is adding a responsive classroom, 65.4% of the staff feel safe - worth exploring, currently working on our systems, where does CCS need additional screening.

Please review surveys as we move into the July board retreat.

6.D.9. Job Descriptions

Motion to move to action item the Primary Grades Classroom job description for the seat-based program to.

Motioned: Garcia

Second: Veit

Roll Call: Rhinehart Y; Griffin Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

Motion to approve.

Motioned: Garcia

Second: Veit

Roll Call: Rhinehart Y; Griffin Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.D.10. Renewal Contract Between Osprey Wilds and Crosslake Community School July 1, 2022 through June 30, 2025

Motioning to move to action the Renewal Contract between Osprey Wilds and Crosslake Community School July 1, 2022 through June 30, 2025

Motioned: Garcia

Second: Muller

Discussion - thanks to everyone who worked on this contract.

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

Motion to approve.

Motioned: Garcia

Second: Swenson

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

6.D.11. 2021-2022 Q-Comp Report

Keep payout the same; both schools met their goals.

6.D.12. Resignation of Board Director Cinda Jensen

Griffin proposed that we table the filling of this vacancy until the July 11 Board of Education meeting.

6.E. **Reports:**

6.E.1. CCS' Directors

Online program - 24 graduates present at graduation; twice that number did graduate.

Seat-based program - first ever Summer School is going amazing; 24-26 students come; 33 students enrolled.

6.E.2. EE Seat-Based Committee

Planning EE goals for next year; more creative use of the Solarium

6.E.3. EE Online Committee

MESSE-finalizing 1st semester clothing pollution topic.

6.E.4. Finance Committee

In good shape.

6.E.5. Academic Performance/Achievement and World's Best Workforce

Putting WBWF plan together using Osprey Wilds' goals

6.E.6. Hourly Pay Grids Task Force

Have not met.

6.E.7. Director Evaluation Committee

Collected survey results; Garcia, Rhinehart, Griffin will share with Directors; suggesting a special closed Board meeting to discuss director evaluations.

Motioned: Griffin motioned to add Closed Board of Education meeting for next Monday, June 20, at 5 p.m.
Seconded: Garcia
Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Muller Y; Teff Y; Griffin Y.
Motion passes 7-0.

7. **Authorizer Update**

No update

8. **July 11, 2022 Mid-Year Planning Meeting Preparation**

8.A. Suggestions for Discussion

First look at:

Handbook, Online Student and Family 2022-2023 Handbook,

Seat-Based Student and Family 2022-2023 Handbook,

Staff 2022-2023

Crisis Manual 2022-2023

9. **July 11, 2022 Regular Board of Education Meeting Preparation**

9.A. Suggestions for Discussion

Testing Calendar 2022-2023

Fall Elections

Hiring Procedure

9.B. Policy Review

10. **Board Meeting Evaluation**

Strong work Griffin; appoint or nominate someone for Vice Chair

Motioned: Garcia nominates Rhinehart to be Vice Chair

Seconded: Muller

Rhinehart accepts Nomination

Any other nominations?

Roll Call: Rhinehart Y; Griffin Y; Swenson Y; Veit Y; Teff Y; Muller Y; Griffin Y

Motion passes 7-0

11. **Adjourn the Regular Board of Education Meeting**

Griffin makes a motion to adjourn the regular board of education meeting at 8:10 p.m.?

Second: Rhinehart

Roll Call: Rhinehart Y; Garcia Y; Swenson Y; Veit Y; Muller Y; Teff Y; Griffin Y

Motion passes 7-0

The Board will return for two meetings in July.

Mid-Year Planning Meeting July 11, 2022 from 2 p.m. to 4:30 p.m.

Regular Board of Education Meeting July 11, 2022 from 5 p.m. to 8 p.m.