

Memorandum

To: Board of Managers
From: Jonny F. Hipp, Administrator
Date: September 9, 2016
Re: RFP No. 2016-01: Information Technology Management and Support Services

The Hospital District issued the Request for Proposals No. 2016-01 (RFP) for Information Technology Management and Support Services on July 17, 2016 for services to be performed during the one-year period beginning October 1, 2016 and ending September 30, 2017, with three additional one-year renewal options thereafter. The purpose of the RFP was to acquire professional third-party information technology and support assistance for monitoring, maintenance, repairs and back-up of the District's information systems, intranet, and network services-related hardware, software, and connectivity; the District does not maintain information technology staff.

The Hospital District directly solicited proposals from seven local and non-local vendors and posted the required purchase notices in the local newspaper to solicit additional vendor proposals. The District received three qualified proposals in response to the RFP as listed below in alphabetical order:

1. Computer Solutions: Corpus Christi, Texas
2. Southern Networks: Corpus Christi, Texas
3. Straight Edge Technology: Corpus Christi, Texas

Considering the award timeline stipulated in the RFP and the timing of the Board's next available meeting, the Administrator has awarded the contract resulting from the RFP to Southern Networks based on the staff's scoring of the received qualified proposals against the evaluation and selection criteria contained in the RFP and related addendums; the award is for the one-year period commencing October 1, 2016 and ending September 30, 2017, with three additional one-year renewal options thereafter. Accordingly, this is to request that the Board ratify the Administrator's award action and authorize him to negotiate and execute the related agreement. Thank you.

Jonny F. Hipp