



Geneva Community Unit School District 304  
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## **Agenda for Public Hearing**

1. President convenes public meeting and welcomes those in attendance.
2. President introduces School Board Members and Superintendent.
3. President explains the statute regarding public hearing and outlines procedure, enumerating steps 4 through 7 below.

The fiscal year of the school district is July 1 – June 30. Within or before the end of the first quarter of each fiscal year (September 30), a School Board must adopt an annual budget that it deems necessary to defray all necessary expenses and liabilities of the district, and must specify the objects and purposes of each item and amount needed for each object or purpose. Such budget should be prepared in tentative form and made available for public inspection. The notice of the public hearing and public inspection was posted in the Kane County Chronicle on July 1, 2011.

Superintendent presents budget

4. Summary of budget
5. Questions and answers
6. President closes hearing
7. Board action on budget