

Strategic Planning Committee

January 03, 2017 6:30 PM

73 Chatfield Street

Attendance Taken at 6:44 PM:

Present Board Members:

Mrs. Laura Harris

Mr. Kenneth Marcucio

Mr. Dan Foley

Mr. George Kurtyka

Mrs. Christine Robinson

Mrs. Rebecca O'Hara

Absent Board Members:

Mr. Jim Gildea - excused

Mr. Andy Mancini - excused

Mrs. Janine Netto - excused

Updated Attendance:

Mrs. Christine Robinson was updated to present at: 6:50 PM

I. Call To Order

I.a. Opening Ceremonies

II. Public Participation

No one from the public spoke

III. Welcome and Introductions

Mr. Marcucio stated that it was the second Strategic Planning meeting utilizing our new system and we are still struggling for attendance.

IV. Workgroup Breakout Sessions

IV.a. Academics/Human Capital

Discussion:

The committee began by discussing those clubs or extracurricular activities that could support school day academics. Some ideas discussed for the Middle School included:

1. Wellness-programs in the gym
2. Writing-variety of forms (creative, poetry, etc.)
3. Coding Club
4. Running club
5. Captivating Kids

6. Human Resource Club
7. Student Council
8. Garden Club
9. Dragon Fly-School Spirit

Any Club would require teachers that could hopefully be paid a stipend. A concern is that time is short before the last bus, that would impact what could be achieved. Potential remedy would be a later bus for those attending Clubs.

The Committee also restated their support for retention of the social workers in each school, as well as a School Resource Officer on each campus. It was noted that the police are at the high school/middle school daily.

A proposal to the board will be formally submitted by Mr. Foley regarding the human capital recommendations.

Other: Several key points discussed include:

1. The need for more resources for teachers
2. The need to use resources correctly
3. The need for a certified librarian
4. What will happen to common core and what that means for Derby students.

IV.b. Operations

Discussion:

The committee reviewed the budget form. It was recommended to add a column labeled "Priority" number priority 1 to 3. Include definition sheet for each of the labels on the sheet. It was recommended to also use the sheet for maintenance supplies and requests. Mr. Chairman shared our visit to East Lyme/Salem. Centralized 211 for Valley. Look at Bridges program and response time.

IV.c. Culture and Climate

Discussion:

Mrs. Harris thanked everyone for participating.

1. **Parent liaisons**-Continuing the discussion of the proposed Parent Liaison position, it was noted that there were 60 new students at Irving and 54 new at the High School. A Parent Liaison could greatly assist in transitioning in new families. Some key points included:
 - a. Including name of Parent Liaison to give permission to share phone number to connect. Once approved, the Liaison would contact the parent to schedule a tour of the building and a date for beginning school. Parent Ambassador is the preferred name.
 - b. Initial thoughts were for one Ambassador per school, but Administrators feel a few at each may be better to spread the work.

The Administrators will review the current description and add suggestions or additions to forward to Mrs. Harris and Mrs. Condon. The committee asked if Mrs. Condon could research any

available training to provide these to the Ambassadors. Mrs. Olsen mentioned that Mrs. Bowers is her point for new students but felt more

Other: Marketing Plan-Briefly discussed and will be part of March Agenda

Mr. Pascale noted he is working to start a Derby Alumni group

March Priorities:

1. Finalize School Ambassador Job Description and Discuss How to Implement
2. Report on Alumni Group Progress

V. Administrator's Monthly Reports

No questions from the Board members.

V.a. Bradley School Monthly Report

V.b. Irving School Monthly Report

V.c. Derby Middle School Monthly Report

V.d. Derby High School Monthly Report

V.e. Early Childhood Program Director

V.f. Special Education Report

V.g. Athletic Director

VI. 2017 Schedule of Board Meetings

Motion Passed: That the Board of Education approve the 2017 Schedule of Board meetings by Mrs. Harris, Second by Mrs. Robinson. All in favor

Mr. Dan Foley	Yes
Mr. Jim Gildea	Absent
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Yes
Mr. Andy Mancini	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Christine Robinson	Yes

VII. District Calendar 2017-2018

Motion Passed: That the Board of Education approve the 2017-2018 District Calendar as recommended by the Superintendent of Schools by Mrs. Harris, Second by Mr. Kurtyka. All in favor

Mr. Dan Foley	Yes
Mr. Jim Gildea	Absent
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Yes

Mr. Andy Mancini	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Christine Robinson	Yes

Motion to Adjourn made by Mr. Harris, Second by Mrs. O'Hara. All in favor motion passed to adjourn at 8:10 p.m.

Mr. Dan Foley	Yes
Mr. Jim Gildea	Absent
Mrs. Laura Harris	Yes
Mr. George Kurtyka	Yes
Mr. Andy Mancini	Absent
Mr. Kenneth Marcucio	Yes
Mrs. Janine Netto	Absent
Mrs. Rebecca O'Hara	Yes
Mrs. Christine Robinson	Yes

Dina Gotowala
Recording Secretary

Minutes are subject to approval at the next Board meeting.