

BOARD OF EDUCATION, NEW FAIRFIELD, CT
Business Operations/Resource Management Subcommittee Meeting

Name of Subcommittee: BO/RM

Meeting type: Regular

Date of Meeting: 5/16/19

Place of Meeting: NF Community Room

Minutes submitted by: Samantha Mannion

Members present: Ed Sbordone, Stephanie Strazza

Members absent: Kathy Baker, Greg Flanagan,

Other attendees: Patricia Cosentino, Rich Sanzo, Samantha Mannion

Meeting called to order: at 6:06 p.m.

Samantha Mannion was elevated to voting status.

II. Approval of Minutes

A. April 23, 2019 – Regular

Motion: To approve minutes of the April 23, 2019, regular meeting as presented

Made by: Ed Sbordone

Seconded by: Stephanie Strazza

Recording of vote: All in favor

III. Action Items

A. FY 2018-19 Budget Transfers – Surplus Special Education legal monies are being transferred to cover personnel and contract negotiations legal expenses. All contracts are now settled. Paraprofessional contract negotiations will begin next year. Monies left over in various accounts are now being transferred for use in curriculum implementation. Discussion of possible future budget transfers ensued.

Motion: To bring the FY 2018-19 budget transfers to the full Board for approval

Made by: Ed Sbordone

Seconded by: Samantha Mannion

Recording of vote: All in favor

B. Healthy Food Certification – National school breakfast and lunch program has USDA and state guidelines for nutrition. We get reimbursement for certain meals, approximately \$10,000 - \$12,000 per year. This is not actually money we realize in our relationship with Aramark. Certification also extends to sales of foods to students throughout the day, including vending machines, school store, sporting events, fundraisers, etc. Discussion ensued as to whether the board should vote the motion for healthy food certification down, and Rich stressed that this does NOT mean we are not serving healthy foods. Three motions are associated with the Healthy Food Certification. If motion one is voted down, then second motion can be ignored. Third motion is the beverage exemption, and would need to be voted in the affirmative.

Motion: To bring the Healthy Food Certification to the full Board for consideration

Made by: Ed Sbordone

Seconded by: Samantha Mannion

Recording of vote: All in favor

IV. Information Items

A. Summary of Budget vs. Actual Expenditure/Encumbrances Report for FY 2018-19 at April 30, 2019 – The budget is in good shape. Total payroll is 92% committed at this point in time. Regular Ed Non-payroll has no major concerns. Dr. Sanzo is concerned with the utilities budget, due to the cold temperatures this spring. His goal was to top off all the tanks at the end of the school year, if there is still money left over.

V. Other

Motion to adjourn: Made by: Ed Sbordone
Recording of vote: Aye – Unanimous

Seconded by: Stephanie Strazza
Meeting adjourned at: 6:45 p.m.