



Executive Summary Finance Committee Meeting

DATE: August 21, 2025

TOPIC: District Purchasing Update(s)

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Recommended for:

- ☐ Action
- ☒ Discussion
- ☒ Information

Purpose/Background:

This document provides the Finance Committee with an update of ongoing District renewals and/or purchases that will not require Board Approval based on criteria adopted in May 2023.

Items for Finance Committee Review:

- ☐ Heartland Business Systems 2025-2026
 - The District has been using the company Heartland Business Systems for a number years to service and support our Mitel VOIP phone system.
 - The support on the Mitel phone system is provided to the District in two parts.
 - One part is the Mitel Support Service Agreement. The MSSA provides the details of services ranging from both critical and non-critical incidents, System updates and patching up to the replacement of equipment.
 - The second part is called the Mitel Software Assurance, which is a license renewal on each of the phone servers, located in each building. This item is substantially cheaper as the product is currently listed as end of life from the manufacturer. The District is planning for a replacement the summer of 2026–2027.
 - \$6,528.84 For Mitel Support Service Agreement. The District paid \$6,400.77 during the 2024-2025 school year for the Mitel Support Service Agreement.
 - \$719.33 For Mitel Software Assurance. The District paid \$1,306.98 during the 2024-2025 school year for the Mitel Software Assurance.

□ Zoom Renewal for 2025-2026

- Zoom is the digital platform that Lincolnwood School District 74 has used for staff members to host video conferences between students, families, colleagues, and administrators.
- The District has purchased 3 Pro Licenses of this software for 3 of the administrators on staff that rely on this technology.
- \$479.70 for 3 users. The District paid \$479.69 for the 3 users for the 2024-2025 school year.

● Scholastic BookFlix Renewal for 2025-2026

- The District's subscription to Bookflix, produced by Scholastic Inc. is up for renewal.
- Bookflix is a service that provides students in grades PreK-3 the ability to follow along and read books independently online or during whole group instruction within a classroom setting.
- With Bookflix, students are provided access to hundreds of fiction and nonfiction texts that are animated as well as displaying the text in front of them. This tool has been widely used by all teachers and students for many years, seamlessly fitting into every reading curriculum in the primary grades.
- \$1195. The District paid \$1195 during the 2024-2025 School year.

● Encyclopedia Britannica Renewal for 2025-2026

- Encyclopedia Britannica is a curricular tool that is available online to all students in the District.
- These resources found through this service meet the unique needs of every learner as students can toggle between reading levels on each article, have articles read aloud, and use Merriam-Webster's dictionary to hear words pronounced and read their definitions.
- Each article can also be translated into over 80 languages, which is a great asset to our growing ELL population. Articles pulled from Britannica School are all fact-checked from credible sources.
- \$1050.00 The District paid \$1000.00 during the 2024-2025 School year.

● Flocabulary Renewal for 2025-2026

- Flocabulary is a digital tool designed for delivering interactive content, and provides access to almost 1000 standards-aligned K-12 lessons and supporting activities.
- Flocabulary provides songs, videos and activities for K-12 online learning and research-based activities to teach content knowledge and build literacy skills.
- \$3,956.00.00 - The District paid \$3,696.00 for the same services for the 24-25 school year.