

**Collin County Community College District Board of Trustees**

2024-05-1

May 28, 2024

Resource: Dr. Bill King  
Executive Vice President

**AGENDA ITEM:**

Report Out of the Campus Facilities and Construction Committee and Consideration of Approval for the Selection of Construction Manager at Risk Firm for the Courtyard Center and Collin Higher Education Center Renovation Project

**DISCUSSION:**

Over the past few months, District staff have engaged in a procurement process to select a Construction Manager at Risk (CMAR) firm for pre-construction and construction services for the Courtyard Center and Collin Higher Education Center Renovation Project.

To select the best value firm, a two-step procurement process was followed. The first step included posting a public advertisement for the project and collecting information from interested firms that indicated their qualifications to construct such a project. The qualifications were reviewed by a selection panel consisting of Collin College staff, and a shortlist of the best qualified firms was developed using a pre-established qualitative scoring process.

The second step involved the shortlisted firms submitting proposed costs for pre-construction services, overhead costs during construction, and a fee percentage based upon the budgeted cost of the project. The shortlisted firms were invited for a formal interview with the selection panel and were scored using a pre-established interview scoring process. Upon completion of the interviews, the firm having the highest score from both steps was selected as the best qualified firm.

**Recommended Firm:**

- RFQ 4484 – Skanska USA Building Inc
- Pre-construction service fee not to exceed \$55,000

**DISTRICT PRESIDENT'S  
RECOMMENDATION:**

The District President recommends approval of the Construction Manager at Risk firm Skanska USA Building Inc for the Courtyard Center and Collin Higher Education Center Renovation Project.

**SUGGESTED MOTION:**

"Mr. Chairman, I make a motion that the Board of Trustees of Collin County Community College District approves the Construction Manager at Risk firm Skanska USA Building Inc for the Courtyard Center and Collin Higher Education Center Renovation Project, and the pre-construction service fee through a budget amendment not to exceed \$55,000 from the Building Fund net position to affect the purchase.