

# Navarro ISD Board of Trustees Annual Agenda Items

## January

### Discussion/Information

- GT Update
- Construction Update

### Recognitions

- School Board Recognition Month
- Best of the Best Teacher Nominations
- Cheer
- High School Band State Qualifiers

### Reports

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports
- School Health Advisory Council Report
- Course Guide Process Update
- Financial Statement and Expenditures
- Bi-Lingual Report
- Athletic Improvement Plan Quarterly Report/Athletic Advisory Committee Report

### Consent

- Board Meeting Minutes
- Budget Amendments if needed (if needed)
- Order Calling the General Election of Trustees
- Donations (if needed)
- Child Nutrition Interlocal Agreement with Multi-Region Purchasing Cooperative

### Action

#### Closed Session

- Superintendent duties
- Superintendent Staffing Recommendations
- Superintendent Formative Evaluation/Contract (if applicable)
- Land (if any)

#### Action after Closed Session

- Personnel Approval
- Superintendent Formative Evaluation/Contract (if applicable)
- Land (if any)

## February

### Discussion/Information

- Texas Academic Progress Report (TAPR) and Public Hearing & Federal Report Cards, and Mid-Year Progress Update toward Student Outcome Goals
- Construction Update
- Academic Calendar 2026/2027

# Navarro ISD Board of Trustees Annual Agenda Items

## **Recognitions**

- FFA
- Love the Bus

## **Reports**

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports
- Financial Statement and Expenditures
- Academic Calendar

## **Consent**

- Board Meeting Minutes
- Budget Amendments (if needed)
- Election Agreements and contracts for May Board or Bond Elections (if needed)
- Authorized List of Brokers/Dealers
- Donations (if needed)
- E-Rate Renewal: Basic Maintenance of Internal Network Connections
- Band Uniform Purchase
- TASB Policy Update (as needed)

## **Action**

- Order Calling a Trustee and/or Bond Election for May (when applicable)
- Waivers (as needed)
- Approval of Academic Calendar
- Innovative CTE Courses

## **Closed Session**

- Superintendent duties
- Superintendent Staffing Recommendations
- Land (if any)

## **Action after Closed Session**

- Personnel Approval
- Land (if any)

## **March**

### **Recognitions**

- Men's/Women's Basketball
- VASE Visual Arts Scholastic Event
- Academic UIL (Intermediate & Jr. High)
- Cyber Patriots
- Thespian Scholars
- Dazzlers & Stargazers

### **Discussion/Information**

- Construction Update

### **Reports**

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports
- Financial Statement and Expenditures
- Bond Update
- Proposed Academic Course Weights(as needed)

# Navarro ISD Board of Trustees Annual Agenda Items

- Collaborative Vision Quarterly Report
- Athletic Improvement Plan Quarterly Report
- LASO Grant

## **Consent**

- Board Meeting Minutes
- Budget Amendments (If needed)
- E-Rate Renewal: UPS Purchase
- Quarterly Investment Report
- Order of Trustee or Bond Election and post required notice for May election (if needed)
- Selection (Renewal) of Audit Firm for Annual Financial Report (Current selection for 3 years 8/31/2023 To 8/31/2025)
- Donations (if needed)
- Board Meetings Calendar for next School Year (September - August)

## **Action**

- Adopt district goals (as needed)

## **Closed Session**

- Superintendent Evaluation Instrument and Goal Setting (as needed)
- Superintendent duties
- Superintendent Staffing Recommendations
- Term Contract and Employment Agreement Recommendations for Administrative Personnel
- Land (if any)

## **Action after Closed Session**

- Personnel Approval
- Land (if any)

## April

### **Discussion/Information**

- Construction Update
- Demographic Report
- Compensation Task Force Recommendations

### **Recognitions**

- Powerlifting
- Teacher of the Year
- Science Fair
- Color Guard
- UIL Academics
- FFA
- High School Band Sight Reading
- Jr. High Band

### **Reports**

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports
- Student Advisory Presentation

# Navarro ISD Board of Trustees Annual Agenda Items

- Demographic and Housing Report
- Board Training: Annual Board Training Report prior to election
- Technology Plan Progress Report/Devices
- Summer Leadership Institute Dates
- Textbook Committee Recommendations (as needed)
- Financial Statement and Expenditures
- Demographic Update
- School Health Advisory Council Report
- Compensation Task Force Recommendations

## **Consent**

- Board Meeting Minutes
- Budget Amendments (If needed)
- Depository Contract RFP Required (2025) (Third Extension ends August 31 2025) Renewals are for two year periods.
- TEKS Certification
- Waivers (as needed)
- Donations (if needed)
- Ratify Textbook Committee recommendations (as needed)
- Teacher Incentive Allotment District Spending Plan
- Transition Plan for Instructional Materials
- HVAC Maintenance & Service Agreement

## **Action**

- Device Refresh/Growth Purchase
- Staffing Request for Next Year
- Course Weights (as needed)
- Consideration and Possible Action to Authorize Hiring of Teachers to the Superintendent

## **Closed Session**

- Superintendent duties
- Superintendent Staffing Recommendations
- Renew Probationary and Term Contract Employees and Administrators
- Land (if any)

## **Action after Closed Session**

- Teacher Contracts (Pursuant to Texas Government Code Section 551.074 to discuss Probationary and Term Contracts for Teachers, Nurses, Counselors, Librarians, and other Professional Personnel)
- Personnel Approval
- Land (if any)

## **May**

### **Discussion/Information**

- Construction Update
- Budget Timeline
- Athletic Improvement Plan
- Drug Testing

### **Recognitions**

- UIL Academics advancing to regionals

# Navarro ISD Board of Trustees Annual Agenda Items

- Baseball
- Softball
- Track
- FFA

## **Reports**

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports
- Student Recognitions EOY (Industry Signing Day, Sports, etc.)
- Financial Statement and Expenditures
- School Health Advisory Council Report (& Triennial Assessment - every 3 years - last 2024)

## **Consent**

- Board Meeting Minutes
- Budget Amendments (if needed)
- Donations (if needed)
- Facilities Maintenance - Service and Supplies Vendor List
- Renewal RFP#19-004 Transportation - Maintenance, Repair and Services
- Transportation Department Vendor List
- Renewal RFP 19-004 Transportation Maintenance & Repair (Last renewal will be 2024-25 School Year)
- Renewal RFP21-003 Food Service Equipment Maintenance
- Approval of Salary Scheduler for 2025-2026 Fiscal Year

## **Action**

- Drug Testing

## **Closed Session**

- Reorganize Board of Trustees
- Superintendent duties
- Land (if any)

## **Action after Closed**

- Reorganize Board of Trustees
- Personnel Approval
- Land (if any)

## May – Canvass Election Results

## June

### **Discussion/Information**

- Construction Update

### **Recognitions**

### **Reports**

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports
- Budget Update with compensation (for next school year)
- Financial Statement and Expenditures
- Collaborative Vision Quarterly Report
- Athletic Improvement Plan Quarterly Report

# Navarro ISD Board of Trustees Annual Agenda Items

- Review and Amend Student Code of Conduct for Upcoming School Year (Non-Legislative Years)-first reading

## **Consent**

- Budget Amendments (if needed)
- Quarterly Investment Report
- Board Meeting Minutes
- Board Calendar for Upcoming Year
- Fleet Fuel Supplier
- Child Nutrition Meal Prices 2023-2024-pending PLE Tool release
- Renewal RFP21-003 Food Service Equipment Maintenance
- Waivers (as needed)
- Donations (if needed)
- Renew IXL Online Program and other Program Renewals
- RFP All Sports (Spring & Fall) Training Supplies
- Ratify Textbook Committee Recommendations
- Approval of continued use of Central Texas Purchasing Alliance (CTPA) contract from Schertz-Cibolo-Universal City ISD (SCUCISD)for Supplemental Education Instruction & Amp; Related Services under solicitation 19-030V with Trinity Educational Services.
- Donations (if needed)
- MOU for Juvenile Board

## **Action**

- Student Code of Conduct for Upcoming School Year (Non-Legislative Years)
- Next Year Proposed Compensation Plan (Non-legislative year)
- Instructional Materials Allotment
- Bond Language (On year a Bond is called) Order Authorizing the Issuance, Sale and Delivery of Navarro Independent School District Unlimited Tax School Building Bonds in One or More Series at One or More Times, Levying a Continuing Direct Annual Ad Valorem Tax for the payment of the Bonds; Authorizing an Authorized Representative to Approve the Amounts, Interest Rates, Prices and Terms Thereof and Certain Other Agreements, Procedures and Provisions Related Thereto; and Approving Other Matters Incident and Related Thereto (if needed))
- Prevailing Wage Rate Adoption (with Bond)

## **Closed Session**

- Superintendent duties
- Superintendent Evaluation and Contract
- Superintendent Staffing Recommendations
- Land (if any)

## **Action after Closed Session**

- Personnel Approval
- Land (if any)

## **July**

### **Discussion/Information**

- Construction Update

# Navarro ISD Board of Trustees Annual Agenda Items

- Accountability Update

## **Reports**

- Superintendent's Report - Calendar of Events
- Department Reports
- Team of 8 (Team Building)- Special Meeting
- Board Meeting Planning: Annual Board Agenda Items
- Board Assignments (Committees)
- Budget Update w/Compensation
- Financial Report
- Accountability Update

## **Consent**

- Board meeting minutes
- Budget Amendments (if needed)
- Staff Development Minutes Waiver
- Technology Purchases
- Surplus of Buses to Auction
- Authorization of Superintendent with contingency (High School Construction)
- Authorization of Superintendent to negotiate architect services related to facilities planning
- Instructional Materials for CTE Education
- Retainer Agreement Legal Representative (Walsh, Gallegos)
- CTE Technology and Equipment Purchases (if needed)
- ESC20 & ESC 13 Commitments
- Student Insurance Carrier
- TASB Board Policy Update (if needed)
- Donations (if needed)
- Renewal Property and Casualty Insurance
- Renewal of vendors - Food Service Equipment - Maintenance Repairs and Services
- Interlocal Agreement: Self Insured Workers' Compensation Fund Renewal
- Purchases over \$25,000
- Consider and Approve Tuition for Out-of-District Transfer Students
- Annual Renewal of APEX Learning Tutorial and Credit Recovery
- 4H Yearly Agreement (CTE)

## **Action**

- Next Year Proposed Compensation Plan (Legislative year)
- Board nominations of SHAC committee members

## **Closed Session**

- Superintendent duties
- Superintendent Staffing Recommendations
- Land (if any)

## **Action after Closed Session**

- Personnel Approval
- Land (if any)

**August**

# Navarro ISD Board of Trustees Annual Agenda Items

## **Recognitions**

- Cheer (camp)
- Technology Student Interns

## **Discussion/Information**

- Construction Update
- 2024/2025 Budget Update

## **Reports**

- Superintendent's Report -Calendar of Events - Projected Enrollment
- Department Reports
- Safety & Security Update
- Code of Conduct for Upcoming School Year (Legislative Year)
- Review student and staff handbooks

## **Consent**

- Board Meeting Minutes
- Budget Amendments (Final Amendments for FY End)
- Financial Statement and Expenditures
- Copiers and Printers Contract
- Certified Values - Guadalupe County Appraisal District
- Contract for Election Services with Guadalupe County for November Election (if needed)
- Eduphoria! Subscriptions
- Student Code of Conduct for Upcoming School Year (Legislative Years)
- T-TESS Teacher Appraisal Calendar and Appraisers and T-PESS Appraisers
- Order of Trustee elections and post notice for November elections (as needed)
- Donations (if needed)
- Career Academy of Training - Health Care CTE Programs
- Adoption and Renewal of Investment Policy
- MOU between NISD and The Guadalupe County Juvenile Board
- Purchases over \$25,000
- Chromebook Purchases
- Consider Vendor List for Instructional, Technology, Special Education, Food Service and General supplies for Services for 2024/2025
- Consider the Renewal of an Interlocal Agreement with the Texas Association of School Boards (TASB) for Property & Casualty Insurance
- Renewal of the Student/Athlete and Catastrophic Insurance through The Baker Agency (The Brokerage Store)

## **Action**

- Consider Public Hearing to Set Tax Rate (if needed)
- Early Retirement of Bond Debt (if needed)
- Chapter 49 Authorization (if needed)
- Amend Student Code of Conduct
- Policy FO Update
- Consideration and/or Action to approve an Agreement for the Purchase of Attendance Credit (Option 3 Agreement) and to Delegate Contractual Authority to the Superintendent
- Order of Trustee Elections and Post Notice for November Elections (if needed)

## **Closed Session**



# Navarro ISD Board of Trustees Annual Agenda Items

- Superintendent duties
- Superintendent Staffing Recommendations
- Land (if any)

## **Action after Closed Session**

- Personnel Approval
- Land (if any)

## August Budget Meeting

### **Discussion/Information**

- Budget and Tax Rate Discussion and Public Hearing (Any taxpayer of the District may be present and participate in the public hearing) to Discuss (upcoming year) Budget and Proposed Tax Rate

### **Action**

- Final Budget Amendments for Prior Year
- Resolution: Adopt to Classify Portion of Fund Balance per GASB
- Order Calling a Voter-Approval Tax Rate Election under Section 26.08(a) of the Property Tax Code (if needed)
- Adopt Budget for upcoming year
- Tax Rate Adoption

### **Closed Session**

- Superintendent duties
- Superintendent Staffing Recommendations
- Land (if any)

### **Action after Closed Session**

- Personnel Approval
- Land (if any)

## September

### **Discussion/Information**

- Construction Update
- Legislative Priorities (on legislative years)

### **Reports**

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports
- District Improvement Plan and Campus Improvement Plans
- Maximum Class Size Exemptions (if needed)
- Professional Development Update
- Financial Statement and Expenditures
- Collaborative Vision Quarterly Report
- Athletic Improvement Plan Quarterly Report

### **Consent**

- Board Meeting Minutes
- Budget Amendments (if needed)
- Quarterly Investment Report

# Navarro ISD Board of Trustees Annual Agenda Items

- Innovative Course List (if needed)
- Waivers (as needed)
- Donations (if needed)

## **Action**

- Request for Maximum Class Size Exemptions (if needed)
- Adopt District and Campus Improvement Plans

## **Closed Session**

- Superintendent duties
- Superintendent Staffing Recommendations
- Land (if any)

## **Action after Closed Session**

- Personnel Approval
- Land (if any)

# October

## **Discussion/Information**

- Construction Update
- Superintendent's Student Advisory Board Update

## **Recognitions**

- Tennis Team

## **Reports**

- Superintendent's Report - Enrollment & Calendar of Events & Veteran's Day Program
- Department Reports
- Education Foundation presentation
- Board Member Annual Training Hours
- Navarro Prepared Update

## **Consent**

- Board Meeting Minutes
- Budget Amendments (if needed)
- Financial Statement and Expenditures
- Legislative Priorities (on legislative years)
- Donations (if needed)
- ESL Waiver
- Documentation Contract Renewal
- Approval of continued use of Central Texas Purchasing Alliance (CTPA) contract from Schertz-Cibolo-Universal City ISD (SCUCISD) for Supplemental Education Instructional & Related Services under solicitation 19-030V with Trinity Educational Services.

## **Action**

## **Closed Session**

- Superintendent duties
- Superintendent Staffing Recommendations
- Land (if any)

## **Action after Closed Session**

- Personnel Approval
- Land (if any)

# Navarro ISD Board of Trustees Annual Agenda Items

## November – Elections/Canvass Election Results, Reorganize Board of Trustees (as needed)

### Discussion/Information

- Construction Update

### Recognitions

- Cross Country Team
- UIL Marching Band

### Reports

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports
- Superintendent's Reports
- Transportation Report (Routes, Bus Purchases)
- Demographic Report
- Financial Reports
- Demographics Report

### Consent

- Board Meeting Minutes
- Budget Amendments (if needed)
- Donations (if needed)
- Consider and Approve Cooperative Program Management Fees Report
- HVAC Contract
- Portables

### Action

- Cast Votes for Guadalupe Appraisal District Board of Director (if needed)

### Closed Session

- Superintendent duties
- Superintendent Staffing Recommendations
- Land (if any)

### Action after Closed Session

- Personnel Approval
- Land (if any)

## December

### Discussion/Information

- Construction Update

### Recognitions

- Volleyball
- Theatre State Finalists
- Panthers Feeding Panthers
- Football

### Reports

- Superintendent's Report - Enrollment & Calendar of Events
- Department Reports

# Navarro ISD Board of Trustees Annual Agenda Items

- Annual Audit Report
- School FIRST (Financial Integrity Rating System of Texas) Including Reviewing Report and Holding Public Meeting
- Construction Update
- Collaborative Vision Quarterly Report
- Athletic Improvement Plan Quarterly Report

## **Consent**

- Board Meeting Minutes
- Budget Amendments (if needed)
- Financial Statement and Expenditures
- Consider and Accept the Final Tax Roll from Guadalupe County Tax Assessor Collector
- Quarterly Investment Report
- Donations (if needed)

## **Action**

- Annual Audit Report
- Legislative Priorities (on legislative years)
- Bond Language (On year a Bond is called) Order Authorizing the Issuance, Sale and Delivery of Navarro Independent School District Unlimited Tax School Building Bonds in One or More Series at One or More Times, Levying a Continuing Direct Annual Ad Valorem Tax for the payment of the Bonds; Authorizing an Authorized Representative to Approve the Amounts, Interest Rates, Prices and Terms Thereof and Certain Other Agreements, Procedures and Provisions Related Thereto; and Approving Other Matters Incident and Related Thereto (if needed))
- Prevailing Wage Rate Adoption (with Bond)

## **Closed Session**

- Superintendent duties
- Superintendent Staffing Recommendations
- Land (if any)

## **Action after Closed Session**

- Personnel Approval
- Land (if any)

All months have:

Financial Reports  
Department Reports  
Election of Personnel  
Superintendent's Report - Enrollment & Calendar of Events