

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

July 17, 2013

The Board of Directors of District No. 48J, Yamhill County, State of Oregon, by common consent convened in Regular Session at the Sheridan School District Office in said district at 6:10 p.m. on the 17th day of July, 2013.

**1. PLEDGE OF ALLEGIANCE**

Mrs. Breeden called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

**2. SWEARING IN OF ELECTED BOARD MEMBERS**

- A. Michael Griffith – Position 1
- B. Larry Deibel – Position 2
- C. Terry Chrisman – Position 5

**3. ROLL CALL**

**Board:**

<b>x</b>	Michael Griffith, Director
<b>x</b>	Larry Deibel, Director
<b>x</b>	Harvey Hall, Director
<b>x</b>	Judy Breeden, Chairperson
<b>x</b>	Terry Chrisman, Director

**Others Present:**

Steve Sugg, Superintendent  
DeAnn O’Neil, Fiscal Manager  
Penny Elliott, District Secretary  
Emilie Molloy  
Kathryn Mueller, Sheridan Japanese School Principal  
Jennifer Eggers  
Marti Hofenbredl, FCS Principal

**Press:**

Meredith Lawrence, The Sun

**4. APPROVAL OF AGENDA (CONSENT AGENDA) ..... Action Items**

**1. Meeting Minutes**

- A. Budget Hearing Minutes – June 19, 2013
- B. Regular Board Minutes – June 19, 2013

**2. Letter of Resignation**

- A. Letter of resignation from Matthew Duhrkoop, SHS Music Teacher

**3. New Hires:**

Karley Jones, Music Teacher – SHS; Carrie Nielsen, PE Teacher - FCS

**Motion to**

**Motion: Larry Deibel**

**Second: Harvey Hall**

**Motion passed unanimously.**

**5. PUBLIC INPUT - None**

**6. PRESENTATIONS: None**

**7. ADMINISTRATIVE/PROGRAM REPORTS**

- A. Fiscal Report – Report Included
- B. Superintendent– Mr. Sugg reported:
  - 1. Superintendent Transition Plan (report included)

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

July 17, 2013

- 2. Facilities:
  - a. Maintenance Report (take out the Indian Plum – Grounds committee needs to meet and discuss)
  - b. Tech Report (trying to get both schools wireless before school starts)

**8. NEW/UNFINISHED BUSINESS: ..... Action Items**  
A. Board Responsibilities Class..... Judy Breeden

Discussion one when class should take place.

Rules and Responsibilities Class through OSBA – Need to set a time – August Wednesday 28<sup>th</sup>, 4-7pm; September Tuesday 3<sup>rd</sup> (need to check with OSBA)

**Motion to (NO MOTION)**

**Motion:**           **Second:**           **Motion passed unanimously**

B. Board Organization: Nomination of Officers & Committees..... Mr. Sugg

**a) Election of Chairman:**

Larry Deibel (nominated Michael Griffith – seconded by Judy Breeden);  
Judy Breeden (nominated Harvey Hall – Terry Chrisman) – split vote

discussion by the board; Terry moved to close the nomination.

Larry Deibel: Judy Breeden , Michael Griffith, Larry Deibel

**Motion to accept Larry Deibel as Chairman**

**Yay: Judy Breeden, Michael Griffith, Larry Deibel    Nay: Harvey Hall, Terry Chrisman**

Judy Breeden: Terry Chrisman and Harvey Hall

**Motion to accept Judy Breeden as Chairman**

**Yay: Harvey Hall, Terry Chrisman    Nay: Judy Breeden, Michael Griffith, Larry Deibel**

**Larry Deibel voted for Chairperson**

**b) Election of Vice Chairman:**

Terry Chrisman (nominated by Harvey Hall),

**Motion to accept Terry Chrisman as vice chairperson**

**Yay: Harvey Hall    Nay: Judy Breeden, Larry Deibel, Michael**

Judy Breeden (nominated by Michael Griffith)- Judy, Larry, Michael, Terry

**Motion to accept Judy Breeden as vice chairperson**

**Yay: Judy Breeden, Larry Deibel, Michael Griffith, Terry Chrisman    Nay: Harvey Hall**

**Judy Breeden voted for vice chairperson**

**Motion to accept Superintendent Committee Assignments with changes**

**Motion: Judy Breeden    Second: Harvey Hall**

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

July 17, 2013

**SUPERINTENDENT COMMITTEE ASSIGNMENTS:**

**12/13:**

**Buildings & Grounds:** Mr. Hall & Mr. Alexander  
**Staff Bargaining:** Mr. Deibel & Mrs. Rawlings  
**Financial/Budget/Audit:** Mrs. Breeden and Mr. Deibel  
**City Council:** Mr. Deibel and Mrs. Rawlings  
**Policy:** Mr. Hall and Mrs. Rawlings  
**Transportation:** Mr. Hall & Mrs. Breeden  
**WESD Budget Member:** Mrs. Breeden & Mrs. Rawlings  
(alternate)

**13/14:**

**Buildings & Grounds:** Mr. Hall & Mr Griffith  
**Staff Bargaining:** Mr. Deibel & Mr Griffith  
**Financial/Budget/Audit:** Mrs. Breeden and Mr. Deibel  
**City Council:** Mr. Deibel and Mr Chrisman  
**Policy:** Mr. Hall and Mrs. Breeden  
**Transportation:** Mr. Hall & Mr. Chrisman  
**WESD Budget Member:** Mrs. Breeden & Mr Deibel  
(alternate)

**Motion to accept Superintendent Committee Assignments with changes**

**Motion: Judy Breeden      Second: Harvey Hall      Motion passed unanimously**

C. Board Working Agreement with Superintendent..... Mr. Sugg

**Motion to accept Board Working Agreement with Superintendent**

**Motion: Judy Breeden      Second: Michael Griffith      Motion passed unanimously**

D. District Organizational Procedures..... Mr. Sugg

**Motion to accept District Organizational Procedures with yearly changes**

**Motion: Harvey Hall      Second: Michael Griffith      Motion passed unanimously**

E. Sheridan School Board/Superintendent Operating Agreement..... Mr. Sugg

The agreement presented has been reworded, but the basic structure is the same as the previous agreement with Superintendent Grauer.

**Motion to the Sheridan School Board/Superintendent Operating Agreement as presented**

**Motion: Judy Breeden      Second: Michael Griffith      Motion passed unanimously**

F. Coordinate the Lighthouse Project..... Mr. Sugg

Need to start scheduling classes/ would like to get in contact and schedule 6 months out . . .  
Will speak with trainer for availability

**Motion to (NO MOTION)**

**Motion:      Second:      Motion passed unanimously**

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD  
OF  
SHERIDAN SCHOOL DISTRICT 48J**

July 17, 2013

**NEXT MEETING AGENDA – Wednesday, August 21, 2013**

Lighthouse project schedule  
Rules and Responsibilities class  
Bond meeting at 8/21 at 5:00

**ADJOURNMENT**

**Motion: Judy Breeden      Second: Michael Griffith      Motion passed unanimously.  
7:05pm**

Respectfully Submitted by:  
Penny Elliott

\_\_\_\_\_  
Superintendent/Designee

\_\_\_\_\_  
Board Chair/Designee