

Public Hearing 2024-25 Budget/Regular  
School Board Meeting  
Wednesday, June 12, 2024 7:00 PM Pacific

CMS at Woodard Rd and via ZOOM/Owl  
31520 E Woodard Rd  
Troutdale, OR 97060

A Public Hearing of the 2024-25 Budget and a Regular School Meeting of the Board of Trustees of Corbett School District was held Wednesday, June 12, 2024, beginning at 7:00 PM CMS at Woodard gym/Board Room and via ZOOM-Owl virtual platform. Board members present were Michelle Vo, Chair; Todd Mickalson, Vice Chair; David Granberg; Dylan Rickert (virtual joining at 7:10 p.m.); Bob Buttke. and Leah Fredericks. Board member Ben Byers was absent. Budget Committee members present were Brad Garrett, Presiding Officer (virtual); Rebecca Stewart, Vice Presiding Officer; Amy Ciecko (in at 7:05 p.m.); Todd Redfern; Dirk Iwata-Reuyl (virtual); and Patrick Murphy (virtual). Budget member Krystina Robison was absent. Also present were Administrators Derek Fialkiewicz, Ed.D., Superintendent; Jeanne Swift, Assistant Superintendent/Director Student Services Brie Windust, Business Office Assistant/ZOOM moderator; Robin Lindeen-Blakeley, Deputy Clerk/HR Lead and Cindy Duley, Business Manager (virtual). HS Student Representative, Kaylee Moore, was in attendance at the Board table. NOTE: The minutes are prepared to coincide with time scheduled matters and the numbering system of the agenda and is not necessarily the actual order of happenings at the meeting.

1. Preliminary Business – There were no attendees online and approximately nine audience members.

Hybrid meeting:

In person at the MPB / Board Room

Please click the link below to join the webinar via ZOOM/OWL:

<https://us02web.zoom.us/j/86432510383>

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Webinar ID: 864 3251 0383

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1.1. Call to Order – Brad Garrett, Presiding Officer, called the meeting to order at 7:01 p.m.

2. Approval of Budget Committee Meeting Minutes April 24, 2024, and May 30, 2024 –Rebecca Stewart moved and Todd Mickalson seconded the approval of these minutes as written.

The vote was in favor unanimously; Todd Redfern abstained being absent from the meeting of May 30, 2024.

**Attachments:** (2)

3. 2024-2025 Budget – Dr. Fialkiewicz introduced Cindy Duley to report.

Ms. Duley explained that later during the board meeting an action was done to adopt what was changed under Resolution 7.1R at the May 30, 2024 Budget Committee meeting. This added \$75,000.00 that had been taken out of Support Services and left out of Appropriations, which TSCC caught on their review of the Approved Budget Document for 2024-25. This increases the Ending Fund Balance (EFB) in the General Fund for a Maintenance assistant.

Brad Garrett asked for clarification about any action the budget committee needed to take.

Ms. Duley explained that this budget hearing meeting was for the budget committee to approve previous budget committee minutes and to ask any final questions.

**Attachments:** (3)

4. Audience Comments regarding Budget 2024-25 – none at this meeting.
5. Budget Committee Comments – none at this meeting.
6. Adjournment – The Budget Committee was adjourned at 7:07 p.m.
7. Preliminary Business Following Public Hearing of the Budget – Chair Vo called the meeting of the Board to order at 7:08 p.m. and led the pledge of allegiance to the flag.
8. Review and Acceptance of the Regular Meeting Agenda – no changes to the agenda.

**Attachments:** (1)

7:10 p.m.

9. Board Chair Report Information Item – Ms. Vo is expecting that June will be her last month on the Board.

**Attachments: (3)**

- | 10. Approval and Extension of Minutes | Action Item |
|---------------------------------------|-------------|
|---------------------------------------|-------------|

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 6.136-24 - RESOLVED** that the Board approved the minutes of the Regular School Board meeting of April 17, 2024, and the extension of the approval for the Regular School Board meeting minutes of May 15, 2024.

**Attachments:** (2)

The vote of the Board was 6-0.

11. Introduction and Comments of Guests and Representatives – none at this meeting.

**Attachments:** (1)

7:12 p.m.

### 11.1. Principal/Director/Supervisor Reports

Kaylee Moore was introduced and reported as the Student Representative to the Board. Students said goodbye to the seniors on graduation (May 29). Other students in high school were finishing up their middle college and enjoying summer.

- a. Jeanne Swift - Assistant Superintendent/Student Services Director - IEP Compliance – Ms. Swift noted in the board packet a model sample policy IGBAF-AR that was reviewed/accepted on May 15 regarding IEP/504/intervention/behavior supports compliance and a letter from OSEA regarding changes. Senate Bill 756 came into action and 90 days later we are to implement. Training around confidentiality and safety care is done annually, with emphasis on Synergy as tool where needs are met and to stick to IEP or 504 goals. Learning Specialists are trained on what is reasonable access to documentation in notebooks for classified employees when they attend IEP meetings.

Board discussion.

Ms. Swift said our classified staff have team meetings but won't have to attend IEP meetings unless parent wants them there. Administrators will learn more and revise SPED and staff handbooks where necessary.

7:20 p.m.

- b. Tori Maehara, Assistant Principal, introduced herself to the Board. She served at Gresham High School, and was Assistant Principal there. Her Dad and siblings are Corbett High School alumni and she came to Corbett 4<sup>th</sup> of July events as a child. She hopes to use her connection to the community as an opportunity to be able to be a problem solver.
- c. Amber Villa-Zang, Director of Curriculum, Instruction and School Improvement, was at Gresham High School as a 20-year educator in English and then an eight-year curriculum consultant in curriculum mapping. She looks forward to returning to community of teachers and thanked Dr. Shelia Morgan Osborne for transition to her work at Corbett SD.

**Attachments:** (2)

12. Financial Reports/Matters – Dr. Fialkiewicz thanked Cindy Duley for her hard work for CSD for four years, solid assessments, and getting him up to speed. This is her last board meeting with CSD. **Attachments:** (1)

12.1. Report Information Item – Cindy Duley, Business Manager, thanked Dr. Fialkiewicz. She is committed to working with the staff through the transition and above that she said it has been a joy.

Numbers in the board packet reports and transfer appropriation for negatives will be shored up within 5% capacity year end for month of May for 2023-24. The All Funds report has lots of restrictions for moving dollars, and no promises on how it will look if done next month under new business manager, Regina Sampson.

Chair Vo and the Board thanked Cindy for her four years and all she has done.

**Attachments:** (1)

12.2. Adoption of Budget      Action Items

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 6.137-24 - RESOLVED** that the Board adopted, made appropriations, and categorized, made and declared the ad valorem property tax rate as given in the Board packet attachments for 2024-2025.

Chair Vo noted that there was a TSCC letter to address.

The vote of the Board was 6-0.

**Attachments:** (1)

12.3. Transfer Appropriation Resolution for 2023-24                      Action Item

Dr. Fialkiewicz explained that Contingency brought to zero and disbursed to cover negatives.

Todd Mickalson moved and Bob Buttke seconded:

**RESOLUTION NO. 6.138-24 - RESOLVED** that the Board approved a transfer appropriation resolution for the 2023-24 school year with back up documentation as attached in the Board packet.

The vote of the Board was 6-0.

**Attachments:** (2)

13. Superintendent Fialkiewicz's Report    Information Items – Dr. Fialkiewicz gave a shout out to PGE. They held wildfire ready event in gym with lots of attendees there including fire, PGE, and emergency resources. Lots of stations were set up, including one for mitigations where cameras up to 40 miles away and drones are looking for fires. PGE is burying electrical wires, starting on Larch Mt., in order to help prevent power lines starting fires. The MPB will be a hopeful resiliency community center, using battery powered back up with supplies like blankets, cots, in a fire or emergency need, and for use for our Fire District. **Attachments:** (1)

13.1. Enrollment Updates – zero for now as we are out of school. July 9 opens registration for 2024-25, which is mostly online. Carrie Evans, Transportation Coordinator and Brie Windust are helping. **Attachments:** (1)

13.2. Corbett School Campus Upgrades and / or Grants – Received PGE Drive Change for about \$300,000.00 and purchased Ford Lightening EV Truck and a Ford Cargo EV Van with two charging stations. All are up and running. The back gym floor has been redone after storm damage in winter and looks beautiful. No other major projects, but getting lots of little things caught up for the fall start up. **Attachments:** (3)

13.3. Future Planning / Strategic Planning – a. CIP Budget Narrative - \$1.1 million as Integrated Guidance, HS Success, Early Literacy – to spend on psychologist contract, K/1 Teacher, .5 FTE SPED Learning Specialist, GS SPED EA, two MS EA's, HS Math, two HS CTE Teachers (Culinary Arts and Computer Science). Report is due in June to ODE.

Dr. Fialkiewicz found out we did not receive the seismic grant for MPB, but can reapply in December. He is still working on the school zone for the Corbett Middle School with Multnomah County Roads, since December 2022. We don't qualify as there is no cross walk

posted and Woodard Rd. has speed above 40 mph and no sidewalk. He is working with Sheriff Deputy Joe Kaiser.

Board discussion.

Cabinet retreat planned for Thursday, June 20, to discuss K-12 next year, PDU's, field trips, draft schedules for families so not overlapping events if possible. **Attachments:** (1)

14. Consent Agenda - Dr. Fialkiewicz noted that the 2024-25 calendar (item 20.3\*\*) was changed for the third trimester (April 17 to 24), the last day of school is a half day for students (June 10) while staff stays the entire day. The last day of school for seniors changed from June 3 to June 2.

#### **14.0\*\*RESOLUTION ITEMS NO. 6.139-24 through 6.147-24\*\* Action Items**

Todd Mickalson moved and Leah Fredericks seconded:

**16.1\*\*RESOLUTION NO. 6.139-24 - RESOLVED** that the Board confirmed the fees for 2024-25 as attached in the Board packet. <https://policy.osba.org/corbett/J/JN%20D1.PDF>

**19.2\*\*RESOLUTION NO. 6.140-24 - RESOLVED** that the Board confirmed the approved request for Oregon Paid Family and Medical Leave for Jackie Ritchey, 1.00 FTE CAPS Learning Specialist, from May 23, 2024, through June 4, 2024.

**19.3\*\*RESOLUTION NO. 6.141-24 - RESOLVED** that the Board confirmed the request for OFLA/FMLA for David Church, 1.00 FTE Music Teacher, effective May 9, 2024 - June 4, 2024.

**19.4\*\*RESOLUTION NO. 6.142-24 - RESOLVED** that the Board confirmed the recommendation to hire 1.00 FTE K-12 Assistant Principal, Victoria (Tori) Maehara, effective August 1, 2024.

**19.5\*\*RESOLUTION NO. 6.143-24 - RESOLVED** that the Board confirmed the recommendation to hire 1.00 FTE PE/Health Teacher, Jacob Kopra, effective August 15, 2024.

**19.6\*\*RESOLUTION NO. 6.144-24 - RESOLVED** that the Board confirmed the recommendation to hire 1.00 FTE K-12 Music Teacher, Richard Littledyke, effective August 15, 2024.

**19.7\*\*RESOLUTION NO. 6.145-24 - RESOLVED** that the Board reconfirmed the OFLA/FMLA leave for Brian Lutes, 1.00 FTE Middle School Principal, from May 6-15, 2024.

**20.2\*\*RESOLUTION NO. 6.146-24 - RESOLVED** that the Board re-approved the second reading and adoption of Policy EBBB - Injury or Illness Reports per update from OSBA May 16, 2024.

**20.3\*\*RESOLUTION NO. 6.147-24 - RESOLVED** that the Board re-approved the 2024-2025 school calendar as attached in the Board packet.

The vote of the Board was 6-0.

15. CURRICULUM – no information at this time in the meeting.

16. STUDENTS – Only Kaylee Moore’s report .

**See Consent Agenda Item 16.1**

**Attachments:** (1)

## 17. TRANSPORTATION, BUILDINGS AND MAINTENANCE

Dr. Fialkiewicz reported that NWCC does our boilers, air condensers, HVAC and the computers that run them. The boiler company went out of business, but we had an agreement with NWCC.

Board discussion.

Dr. Fialkiewicz confirmed it is a sole source approval.

Todd Mickalson moved and Bob Buttke seconded:

17.1. **RESOLUTION NO. 6.148-24 - RESOLVED** that the Board approved the Northwest Control Company, Inc. proposal for server software N4 upgrade and a continued agreement similar to that in 2022 as attached in the Board packet.

The vote of the Board was 6-0.

**Attachments:** (2)

7:49 p.m.

Dr. Fialkiewicz talked a few months ago about a grant shy of \$1 million and includes infrastructure level three chargers, that are intense and more expensive. In order to afford buses, they would cover two-thirds of cost of about \$200,000 from EPA of one bus. Don’t have to buy a second bus until fall 2025 after second grant from EPA. PGE will re-up the grants for an eventual 10 buses through grants.

Board discussion.

If no money, buses won’t be purchased. Federal funding is estimated. Site plan and options for charging stations could be part of old Corbett GS with potential bus barn on that area, depending on permitting and approval processes.

Todd Mickalson moved and Bob Buttke seconded:

17.2. **RESOLUTION NO. 6.149-24 - RESOLVED** that the Board considered EPA and PGE Summary awards with recommendation for approval of the purchase of one electric school bus in consideration of attachments in the Board packet.

The vote of the Board was 6-0.

**Attachments:** (8)

18. CO-CURRICULAR ACTIVITIES – none at this time in the meeting.

19. PERSONNEL – Dr. Fialkiewicz read aloud:

Cynthia Deibert, summer driver for Adult Transition Youth, Corbett to Gresham.  
Talida Lui, .83 FTE Educational Assistant (appropriate days in August 2024 & June 2025) to .5 FTE Educational Assistant, effective September 2, 2024-May 30, 2025, with a 155-day contract as defined by the CACE CBA.

Returning Confidential/Supervisory (non-union) 260-day employees receive a 2% salary raise for the 2024-25 school year, except Regina Sampson, newly hired July 1 at \$120,000.00 annually.

Janet Ruddell, .83 FTE SPED Educational Assistant/.17 FTE Eligibility Official to .83 FTE SPED Educational Assistant, effective July 1, 2024.

Erin Toynbee, .83 FTE GS Educational Assistant (temporary for 2024-25) effective August 15, 2024.

Paul Ghinga, 1.00 FTE Custodian, approved for OFLA/FMLA from May 6, 2024 - June 28, 2024.

Cheryl Reams .85 FTE to 1.00 FTE Student Health Assistant effective May 1, 2024.

19.1. Vacant Positions            Information Item – Dr. Fialkiewicz read aloud:

We have vacant positions open for the 2024-25 school year for: Substitute Bus Driver; .4 FTE Bus Driver; Substitute Custodian; Type 20 Van Driver; Varsity Football Head Coach; two Assistant Varsity Football coaches; .5 FTE Temporary Assistant Building Secretary and Kindergarten Camp Educational Assistants and Teachers for August 12-15, 2024.

<https://corbett.tedk12.com/hire/Index.aspx>

19.2. See Consent Agenda Item 14.

19.3. See Consent Agenda Item 14.

19.4. See Consent Agenda Item 14.

19.5. See Consent Agenda Item 14.

19.6. See Consent Agenda Item 14.

## 20. POLICY

20.1. Regular Board Meeting July 2024            Action Item

Todd Mickalson moved and Leah Fredericks seconded:

**RESOLUTION NO. 6.150-24 - RESOLVED** that the Board approved the Regular School Board meeting for July 2024 to be July 17, 2024.

The vote was 6-0.

20.2. See Consent Agenda Item 14.

**Attachments:** (1)



20.3. See Consent Agenda Item 14.

**Attachments: (1)**

**21. COMING EVENTS**

8:02 p.m.

Chair Vo read aloud:

- a. Wednesday, June 19, 2024 - Juneteenth holiday for 12-month (257-260 day) employees
- b. Thursday, July 4, 2024 - 4th of July holiday for 12-month (257-260 day) employees
- c. Wednesday, July 17, 2024 - July Regular Board meeting, 7:00 p.m. (virtual/MPB Board Room main campus) if approved under item 20.1
- d. Summer OSBA Board conference in Salem, August 9-11, 2024 – super beneficial id want to learn more about board membership.
- e. Annual OSBA Convention in Portland, November 7-9, 2024, Marriott Hotel downtown.
- f. Fall OSBA regional meeting on November 7 at Sheraton Portland Airport Hotel, 5:15 p.m. - TBD, may change. Prefer Marriott (higher cost) or move date to September 30? Let Robin know your preference.

**22. MATTERS FOR THE GOOD OF THE ORDER**

- a. Todd Mickalson mentioned fall sport readiness with baseball, basketball summer leagues and football conditioning. Youth baseball through mid-July. One break during dead week this summer.
- b. Leah Fredericks talked about a rural caucus on August 9.
- c. Dr. Fialkiewicz thanked Karl Blaeuer for seven years of music here and his commitment to CSD, Shelia Morgan Osborne for two years making a lasting impression and taking us through the Integrated Guidance getting off the ground, and Michelle Dawkins for 29 years of service in CSD as a teacher and grade school principal with such an impact. July 4 is pancake breakfast with parade starting at Woodard campus and fireworks in the eve. Former Superintendent Wold's band will be playing across the street. Thanks to Michelle Vo for her leadership and to get through my first two years.
- d. Michelle Vo said it's been a heck of a ride, but made CMS happen. She is leaving due to love thing which has split her between Portland and Columbia River Gorge for 12 years. She looks forward to a future in White Salmon and a rental in town. Effective June 30 she declares her seat vacant and will set appointment for new board member. She has enjoyed the conversations, even agreeing to disagree.
- e. David Granberg thanked Michelle Vo for all of her work and making his start easier. Shout out for graduation and thanks for the seniors.

**23. ADJOURNMENT – The board adjourned at 8:11 p.m.**