



MEMO TO: Board of Education

FROM: Jason Blume, Assistant Superintendent

DATE: June 11, 2025

RE: Finalsite Contract Renewal Recommendation

Recommendation:

The Harlem School District recommends entering into a three-year renewal contract with Finalsite, our provider for mass notifications, the mobile communications app, and related modules and integrations. Finalsite offers a unified platform that supports district-wide communication, aligning with our strategic goal of improving access to timely, relevant information for all stakeholders.

The annual costs under the proposed agreement are:

- FY26: \$15,196
- FY27: \$15,652
- FY28: \$16,122

The agreement includes standard maintenance, support, updates, and upgrades. The contract will automatically renew for an additional three-year term unless notice is provided 90 days prior to expiration. The original one-year contract option was \$16, 228, which was a 10% increase compared to the 2024-2025 contract.

We recommend approval of the three-year contract to maintain our district communication systems and reduce overall cost. The Finalsite contract is paid for by existing technology funds.



A Community of Leaders

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