

Denton Independent School District
RFP #2002-04 Instructional Supplies, Equipment & Services
March 24, 2020

SUMMARY:

This item requests approval of RFP #2002-04 Instructional Supplies, Equipment & Services.

BOARD GOAL:

Growth & Management - demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:

None

BACKGROUND INFORMATION:

This proposal was issued on January 8, 2020. Six hundred fifty-three (653) vendors were notified of this proposal. Responses were received from three hundred fifteen (315) vendors on February 6, 2020. This proposal establishes a preferred vendor list, of vendors who submitted a complete response packet, to be used to purchase instructional supplies, equipment and services for our schools and departments. This proposal is EDGAR compliant for purchases using a federal funding source.

SIGNIFICANT ISSUES:

The District has a wide range of needs across both department and campus use for instructional supplies, equipment & services. All purchases will be made on an “as needed” basis.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus fund.

BENEFIT OF ACTION:

Passage will allow the District to build its base of vendors who can provide instructional supplies, equipment and services for current and future needs.

SUPERINTENDENT’S RECOMMENDATION:

It is recommended that the proposal be awarded to all responding vendors that submitted a complete RFP response. This award is for a term beginning the date of award through March 31, 2022. Upon governing body approval, the option to renew for one additional one-year term would extend the award through March 31, 2023.

STAFF PERSONS RESPONSIBLE:

Vicki Garcia, Executive Director of Financial Operations
Dianna Casper, Director of Purchasing
Cassandra Kay, Senior Buyer

ATTACHMENT:

RFP #2002-04 Instructional Supplies, Equipment & Services Vendor Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____