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DESCRIPTOR TERM

District 370 Policy  
File Code: 8.20

Students

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Homedale High School Student Handbook	1992	9-14-93
Amended & Adopted	1993	10-11-93
Amended & Adopted	1994	8-8-94
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Policy as attached.



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**HOMEDALE HIGH SCHOOL**

*“Home of the Trojans”*

203 East Idaho Ave.

Homedale, Idaho 83628

Telephone: (208) 337-4613

Fax: (208) 337-4933

**Mission Statement**

To empower every student to develop and demonstrate essential academic, problem solving, technical, decision making, and social skills in order to become a productive, responsible citizen.

**Vision Statement**

Everything we do is in the best interest of our students – we inspire them to dream toward a better future, and we equip them with the skills necessary to achieve those dreams.

**Motto**

“Educating students daily; for successful citizens tomorrow.

**Homedale High School Vision Statement**

To provide an effective school that has the following characteristics:

- Commitment to learning as the number one priority
- Strong community involvement
- Strong instructional leadership
- High expectations for students and staff
- Commitment to mastery of basic skills by all students
- Clear and focused school mission
- Positive school climate
- Consistency among staff in the treatment of students
- Frequent and careful monitoring of student progress

**School Mascot:** Trojan

**School Colors:** Red and White

Regular Class Schedule - 434 Minutes			
1st	7:50	8:56	66 Min.
2 <sup>nd</sup>	9:00	10:06	66 Min.
3rd	10:10	11:16	66 Min.
4th	11:20	12:22	62 Min.
Lunch	12:22	12:52	30 Min.
5th	12:52	1:50	58 Min.
6th	1:54	2:52	58 Min.
7th	2:56	3:54	58 Min.

## **STATE REQUIRED GRADUATION REQUIREMENTS**

### **Core Curriculum**

8 credits	English
1 credit	Speech/Debate
6 credits	Mathematics (2 Credits during Junior Year)
6 credits	Science
2 credits	U.S. Government
2 credits	U.S. History
1 credit	Economics
1 credit	Health/Wellness
<u>2 credits</u>	Humanities *
29 total	Core credits ( <a href="#">To be taken in person unless schedule does not allow or arranged by admin</a> )

\*(Literature, history, philosophy, architecture, music, art, drama, dance, foreign languages, or comparative world religions)

### **Homedale School District Requirements: 17 Elective Credits**

(Graduating Classes of 2013 & Beyond)

2 Credits	Online Learning: Technology Class and/or (IDLA) Class
2 Credits	District credits

<u>1 Credit</u>	<u>Senior Project</u>
1 Credit	HHS Credit

<u>14 Credits</u>	<u>Electives</u>
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**17 Credits = Subtotal**

### **46 total credits required for Graduation**

By the end of the eighth (8) grade, all students are to have a parent-approved student learning plan on file with the school. The plan is to be reviewed annually and may be revised at any time.

(A 2.0 cumulative grade point average is required with a passing grade in each core class to receive a high school diploma from Homedale School District #370.)

### **CREDIT CLASSIFICATION/STUDENT ENROLLMENT**

Students' class status is classified by credits they have earned. This is done at the beginning of each school year to keep students associated with the class with whom they will graduate. This system will be used to register students, assign lockers, placement in the yearbook, and any other item in which class identity is needed. Students who have not earned enough credits to move to the next grade level prior to the start of the school year may be required to remain at the same grade level for the following school year.

- Freshmen 0 - 10 Credits Earned
- Sophomores 11 - 21 Credits Earned
- Juniors 22 - 31 Credits Earned
- Seniors 32 - Plus Credits Earned

Students classified as a freshman, sophomore or junior must be enrolled in a minimum of seven (7) class periods. Students classified as a senior must enroll in a minimum of six (6) class periods. In addition, only periods one (1) or seven (7) may be scheduled as a free period for a student classified as a senior at the beginning of the school year.

## **ACADEMIC LETTER AWARD**

The purpose of this award is to recognize student excellence. Those students who earn this award must show proficiency in both academics and citizenship.

### **1. Academic Requirement:**

The cumulative Grade Point Average (GPA) of a student must be equal to or above the following criteria at the end of the third nine-week grading period each year.

Grade 9	(freshmen)	3.90
Grade 10	(sophomore)	3.80
Grade 11	(junior)	3.70
Grade 12	(senior)	3.70

### **2. Citizenship Requirement:**

It is the intent of this requirement to recognize those students who feel a commitment to themselves, their family, classmates, school and community by following the established policies and procedures as outlined in the student handbook. The administration and staff will determine the citizenship fitness of those students who meet the academic requirement.

## **ACADEMIC GRADUATION RECOGNITION PROGRAM**

Any senior who earns a cumulative grade point average (GPA) of 3.25 or better after the completion of seven semesters of work, will be recognized for their achievement during the graduation ceremonies.

- Highest Honors 3.75 to 4.00
- High Honors 3.50 to 3.74
- Honors 3.25 to 3.49

## **IDAHO STATE ACHIEVEMENT TEST (ISAT)**

The Idaho State Department of Education requires all 7<sup>th</sup>, 8<sup>th</sup> & 11<sup>th</sup> grade students to complete the Idaho Standards Achievement Test (ISAT). The test subjects are Math, English Language Arts (ELA) and Science.

[Students performing at “Below Basic” on ISAT assessments will be referred to a Tier course and lose an elective choice for each core subject that they are performing at a “Below Basic” level.](#)

## **SAT/PSAT/NMSQT**

Idaho offers the SAT to all public high school juniors and the PSAT/NMSQT to all public high school sophomores at no cost to districts, schools, parents or students.

## **STUDENT PLACEMENT GUIDELINES**

### **Step 1: WARNING**

1. Failing any state required class) after one semester, or
2. Below a 2.00 cumulative GPA after one semester. \_\_\_\_\_ Cum GPA
  - Letter to parent/guardian
  - Parent/Teacher communication (in person, phone, email or letter)
  - The student is required to participate in all recommended intervention programs and classes.

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Building Administrator: \_\_\_\_\_ Counselor: \_\_\_\_\_

**A Student receives a “clean slate” once they have met the Placement Policy guidelines.**

## **Step 2: PROBATION**

1. Failing any state required class for the second consecutive semester, or
2. Below a 2.00 cumulative GPA after two semesters. \_\_\_ Cum GPA
  - Letter to parent/guardian
  - Conference with parent, student & counselor and building administrator required.
  - The student is required to participate in all recommended intervention programs and classes and the student will be placed on academic contract.
  - Successful completion of summer school in the State required classes mandatory.. Students who fail this requirement will be moved to Step 3.

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_  
Date: \_\_\_\_\_ Building Administrator: \_\_\_\_\_ Counselor: \_\_\_\_\_

**A Student receives a “clean slate” once they have met the Placement Policy guidelines.**

## **Step 3: INTERVENTION**

1. Failing any state required class for the third consecutive semester.
2. Below a 2.00 cumulative GPA after 3 semesters, \_\_\_ Cum G.P.A.
  - Letter to parent/guardian
  - Conference with parent, student, counselor and building administrator required.
  - The student is required to participate in all recommended intervention programs and classes and the student will be placed on academic contract.
  - Successful completion of summer school in the state required classes mandatory. Students who fails this requirement will be moved to Step 4.

Date: \_\_\_\_\_ Student Signature: \_\_\_\_\_ Parent Signature: \_\_\_\_\_  
Date: \_\_\_\_\_ Building Administrator: \_\_\_\_\_ Counselor : \_\_\_\_\_

## **Step 4: EXCLUSION**

1. The point at which it becomes mathematically impossible for the student to graduate from Homedale High School with a 2.00 GPA and meet all other graduation requirements, the student will be referred to C.O.S.S.A Academy.
  - Conference with parent, student, counselor & building administrator required.
  - The “At Risk” form and documents will be signed and sent to C.O.S.S.A. Academy.

## **EARLY GRADUATION**

1. Applications for early graduation must be made before December 1 of the junior year.
2. Students must attend a minimum of seven (7) semesters (or equivalent) as a full-time student (equal to 46 credits). Students who graduate with less than seven semesters forfeit all honors and recognition associated with graduation. i.e.: honors, ranking, etc.
3. A proposal by the student should be submitted to the Early Graduation Committee (composed of counselors, principal, and superintendent). This committee will determine the recommendation that will be given to the local Board of Trustees.

## **4. Correspondence Credit (Idaho Code)**

- *Seven (7)* semester credits of correspondence credit may be accepted toward high school graduation for any pupil.
- Acceptance of correspondence credit shall be at the option of the local board of trustees within the framework of the following:



- i. A school shall not accept correspondence credit for meeting high school graduation requirements unless there has been prior approval of the specific correspondence course.
- ii. No student shall be approved for a correspondence course except under extraordinary conditions or extenuating circumstances. The allowance of correspondence work in courses currently being offered by the high school should be soundly justified.
- iii. The counselor, principal, attendance office or designee must approve acceptance of summer school credits prior to enrolling.
- iv. No student shall be approved for summer school except under extraordinary conditions or extenuating circumstances. The allowance of summer school in courses currently being offered by the high school should be soundly justified.

### **END OF COURSE (EOC) ASSESSMENT POLICY**

All teachers are responsible for administering a State approved EOC (End Of Course) assessment. If an EOC has not been developed by the State Department of Education the teacher will develop and administer an EOC for their respective course. The EOC will be reflected in the student's final semester grade.

### **ATTENDANCE POLICY GRADES 9 - 12**

The State Board of Education standards require regular attendance of all youth until age 16. Regular attendance, as established by the Homedale School Board of Trustees, means that a student cannot be absent more than Six (6) days in any class at the time the class is scheduled. The absence total includes: pre-arranged, excused, and unexcused absences. Refer to board policy 8.01.

Any student, who for any reason, is absent from class more than six (6) days in any semester, in grades 9-12, may be subject to the loss of credit in that class for the semester. Upon exceeding the (6<sup>th</sup>) day of absenteeism students may be referred to credit recovery or study hall for any class(es) that exceed the (6) days.

\*Only Core Classes will be offered for credit recover in these circumstances. Elective classes will be dropped.

An absence is considered to be **excused** when:

1. Parents/guardians have prior knowledge of the absence,
2. Parents/guardians have given their permission, and
3. Parents/guardians have notified the school.

Parent contact is required for each day the student is absent from school. **Excuses should include: student's name, date of absence, and reason for the absence.** All Excuses need to be made within 48 hours of the absence.

Work missed during excused absences may be made up for full credit. Students will have 2 days for every 1 day of absence to complete missed work.

An absence is **unexcused** when parents and/or school officials have not authorized it. Unexcused absences may result in other consequences.

### **TRUANCY**

Truancy is defined as being absent from school (or a class) without the knowledge of parents or school authorities. Truancies will be processed in the following manner:

1<sup>st</sup> Incident: The student will conference with the principal and the parent/guardian will be notified. The student will be assigned to the next available ISS half day (In-School Suspension).

2<sup>nd</sup> Incident: The student will be suspended ISS full day and a conference scheduled with the principal.

3<sup>rd</sup> Incident: The student will be suspended in-school for three (3) days and the parent will be notified that the case may be referred to the School Board of Trustees.

It is against Idaho State law for a student to be truant from school. Therefore, after three (3) trancies, a student may be reported to the Owyhee County Prosecuting Attorney as a habitual truant. This will result in the student and/or parent dealing with the court system.

#### **Compulsory attendance laws of the State of Idaho (33-207):**

Procedure against parents or guardians -- Whenever it has been determined by the probate court of any county that the parents or guardians of any child between the ages of seven, as qualified in Section 33-202, and sixteen, are failing, neglecting, or refusing to place the child in school as provided in this chapter or to have the child comparably instructed, or knowingly have allowed a pupil to become a habitual truant, proceedings shall be brought against such parents or guardians under the provisions of the youth rehabilitation law.

#### **Special permits to leave the school grounds during school time:**

- If a student should become ill, he/she should be sent directly to the attendance office.
- If a student must leave school or the school campus for any reason, they must obtain a permit to leave school from the attendance office. The procedure for excusing this type of absence is the same as any other absence (parents **MUST** call the attendance office at 337-4613).
  - Per Driving Regulations (Page 20) No students will be allowed to drive or be in a motor vehicle during lunch time unless approved by administration.

#### **Pre-Arranged Absence:**

If a student needs to be absent from school for personal reasons (these include absences approved in advance) for two or more school days, he/she must obtain a "Pre-arranged Absence" form in the office. Pre-Arranged absences count toward the allowable absences per semester (see attendance policy). Students are strongly encouraged to complete the "Pre-arranged Absence" form 24 hours in advance. The student should ask each teacher for assignments in advance, so they can complete a majority of their assignments before or during the absence.

#### **College Visitations:**

College visitations are encouraged for all students. College visits are to be pre-approved by the building administrator. It is the student's responsibility to provide the attendance office with documentation from the respective college they are planning to visit.

#### **TARDY POLICY**

Tardies disrupt classes that are in session. For this reason, tardies will not be tolerated at Homedale High School. A student is **tardy** if he/she is not in their assigned area when the bell rings each period. The teacher will determine whether the tardy will be excused or unexcused. Unexcused tardies (Cumulative during periods 1-7) will accumulate during a nine (9) week grading period and will be handled in the following manner:

**Tardy 1-4** – Parent contacted. 10 minutes of Lunch Detention. Failure to attend will result in doubling of time.

**5<sup>th</sup> Tardy** – In-school suspension one day, Parent contacted by Principal and parent meeting set up. Attendance Contract initiated.

**Any Additional Tardy** – Out-of-school suspension, one day, Parent contacted, referral to school board for further consequences.

**Tardy Sweeps**-Will take place during 1<sup>st</sup> and 5<sup>th</sup> periods. Students unexcused tardy to 1<sup>st</sup> or 5<sup>th</sup> period will be held out from that class period for its entirety.

**Parent Excused**- For any tardy to be excused there must be a parent contact on the day the tardy is given. Only 1<sup>st</sup> and 5<sup>th</sup> period tardies can be changed to excused with parent contact. A maximum of three (3) tardies per nine (9)

week period will be allowed by parent excuse. The 4<sup>th</sup> tardy and beyond will not be excused and initiate the tardy policy barring extenuating circumstances.

### **SCHOOL RECORDS**

The Family Educational Rights and Privacy Act of 1974 provides to parents access to all of a student's educational records. It also states that parents must be given the opportunity for a hearing to challenge the content of the records. The school will insure and provide confidentiality pertaining to student records in that only authorized persons will have access to them.

Under the Act of 1974 schools cannot release files on students except:

- to other educational agencies with a legitimate educational function;
- to officials of other schools when a student is transferring;
- to certain federal agencies and to agencies in connection with a student's request for financial aid;
- when parents authorize the release; or
- when the information has been lawfully subpoenaed.

*Parent(s)/guardian(s) or eligible students may request in writing that the school not release this information, and the high school will comply with the request. "Student Records" policy 3570 (F).*

### **PROGRESS REPORTS AND REPORT CARDS**

Student progress reports are available upon request to any student (for delivery to parent/guardian) doing failing work during parent/teacher conferences each nine-week grading period. If a conference is desired, it may be scheduled upon request through the teacher and counselor's office.

- Parents may access their child's assignments, grades and attendance through the Lumen student management system. Lumen can be accessed through the district website at [www.homedaleschools.org](http://www.homedaleschools.org). Click on Parent Resources, then the Parent Portal. For more information or assistance use the help link or contact tech support at Homedale High School.
- Report cards are mailed home to parents/guardians at the end of each semester. These report cards show scholastic grades, citizenship, absences, and tardies. Report cards may be detained at the end of a grading period for students who owe fines and/or fees.

### **STUDENT CHECKOUT OR TRANSFER**

Students who find it necessary to check out of Homedale High School and transfer to another school should do the following things:

1. Your parents/guardians should contact the high school to verify your transfer.
2. Get a checkout form from the guidance office on your last day of attendance.
3. Return your books to each teacher you have and have the teacher sign your checkout form and give a grade.
4. Have the Media Center director sign your checkout form and return all library materials.
5. Have the Athletic Director sign your checkout form and return all athletic equipment/uniforms.
6. Take the form to the school secretary.
7. Return your activity card and she will refund the amount of money.
8. Return the completed form to the guidance office and you will be given a form to take to your new school.

### **FUND RAISING GUIDELINES**

The building principal, school store manager, athletic director or designee must approve all class or organization fund raising projects. Fund raising guidelines are available in the high school office. Priority will be given to classes or clubs to raise money for graduation, homecoming, prom, winter court, or school related activities.

## **SPORT TRANSFER POLICY**

A student can drop one sport and transfer to another sport only under the following conditions: The transfer must take place prior to the second scheduled contest of the first sport. Upon switching to a second sport, the student must have a minimum of five (5) days of practice prior to participating in a contest. Individual coaches must establish their own policies regarding late turnouts for athletes who have not been in another sport. Coaches should not recruit athletes from other programs once practice has started.

## **ACADEMIC CODE FOR ACTIVITIES**

It is a **privilege** to be able to participate in activities at Homedale School District #370. Along with the privilege is the **responsibility** of the student to do well in academics.

The following academic criteria are required of all students in order to participate in activities:

1. Pass all classes
2. Maintain a current 2.0 grade point average in all classes

## **GRADE CHECK**

The Academic Code will continue throughout the school year, starting the end of the second week of school or as determined by the activities director and the building administrator. Report cards will be used to determine a student's eligibility status at the end of the scheduled grading periods. Teachers will turn grades into the activities director or designee at the end of each grading period set by the activities director or building administrator. In cases of holidays or early releases, the activities director, administration or their designee will determine the grade check period. The grade check period will be performed with the exception of students whose suspension begins prior to a winter break or spring vacation. In this case the student's ineligibility will continue through vacations, until the next grade check period.

**PROBATION/SUSPENSION PERIOD: One calendar week (Monday through Sunday) or two (2) calendar weeks (Monday through Sunday)** as set by building policy, with the exception of winter break and spring vacations (see Grade Check above).

**ELIGIBILITY:** A student is eligible to participate in practices, performances, meetings, and contests if he/she has met the academic standards written above. Students must also adhere to all state, district, building and team guidelines or policies. If a student is not meeting the standards, he/she will either be put on probation or suspension status.

### **Grade check: PROBATION:**

If a student is not meeting the academic criteria at grade check, the activities director or designee notifies the student, parent-guardian and advisor. The student will remain eligible to participate in practices and contest(s) the following grade check period, but must work to bring his/her grades up.

- It is suggested that the student seek teacher or peer help before or after school.
- It is suggested that the student make arrangements as needed to be peer tutored before or after school.

**Grade Check: SUSPENSION:** If a student is not meeting the academic criteria, in any class, at the end of the second consecutive grading period, then she/he will not be allowed to participate in any contest(s) until their grade is shown as passing. However, he/she would be allowed to practice provided they seek additional help as stated above under probation number **1 or 2** listed above. It is the responsibility of the student to provide their advisor with documentation that they are receiving additional help outside the normal classroom setting.

1. Students that are not meeting the academic criteria the previous year will be put on probationary status to begin the new school year. Students in grades 9-12 must also meet the IHSAA activities policy that requires a student to pass five (5) semester credits the previous semester in order to be eligible for athletics.
2. A student is taken off probation or suspension status if he/she has met the academic criteria at the time of the regular grade check period. A student on suspension will not be allowed to participate during the suspension period.
3. A student receives a “clean slate” once they are taken off either probation or suspension.

### **ACTIVITY PARTICIPATION POLICY**

- A. The Board of Trustees believes that all students have the right to learn in an atmosphere that is conducive to their success; that the use and abuse of chemicals by students have a detrimental effect on the ability of the staff to provide a meaningful educational program; that the harmful use of chemicals is not a normal stage of adolescence. District policy and regulations are based on the laws of the State of Idaho and recognize that the violation of those laws can subject violators to the process of law.
- B. It is the position of the Homedale School District that students who find themselves in jeopardy because of a substance abuse problem should receive professional assistance. The awareness and support from parents for a student affected by alcohol and other substance abuse and chemical dependency is extremely important. As a deterrent to substance abuse problems, each school will establish procedures to assess and monitor students who exhibit signs of alcohol and/or substance abuse. If either students or parents do not wish to cooperate in making needed assistance available, the student's status in school will be re-evaluated, taking into account the best interest of the students, the nature of the problem, and the health, safety, welfare, educational opportunity, and rights of other students and staff.
- C. This policy is for high school students who participate in any of the following school activities: all athletics, cheerleading, and all elected officers of the school.
- D. Prior to participating in the activities in Section B, a student and a parent/guardian must sign a copy of the District's Activity Participation Policy. The signed copy must be on file with the High School Athletic Director before the student may participate in these activities. Only one signed policy need be on file for each school year.
- E. Parental influence is of the utmost importance in maintaining rules.
- F. No infractions will be transferred from a student's middle school to his/her high school career. Homedale High School will uphold or honor suspensions or other consequences imposed by another school or school district board of trustees.
- G. The Activity Review Committee may consist of: an administrator, the athletic director, the coach and/or director of the activity involved. The athletic director will chair the committee for athletic infractions and the administrator will chair the committee on all non-athletic infractions. This committee will review cases dealing with the violation of the activity policy along with the student involved. His/her parent or guardian may be invited to attend the review committee hearing.
- H. Students involved in athletics, cheerleading, or elected officers shall not possess, use, transmit, traffic in, or be under the influence of illegal/controlled substances such as tobacco in any form, amphetamines, barbiturates, marijuana, narcotic or hallucinogenic drugs, alcohol, or intoxicants of any kind on the school grounds or off the school grounds, or while in training for or participating in a school activity, function, or event. This also includes all violations listed in the penal code other than minor traffic infractions. The committee will investigate the alleged violation and upon verification that a violation has occurred, the committee will proceed as stated:

#### **1. First Violation:**

- a. A student in violation will be suspended for two games or two weeks whichever is longer.

- b. During suspension he/she must attend all practices.
  - During home and away games, sit on the team bench in street clothes.
  - Perform any extra duties the head coach of that sport deems acceptable.
- c. During suspension he/she must follow training policy.
- d. The student will be referred to the Principal (substance abuse team) and have a mandatory free assessment and follow the recommendations of the assessment.

**2. Second Violation:**

- a. The student will be suspended for any remaining contests in that sport season forfeit any right to letter and participate in the post-season banquet and any all-star contests.
- b. The student will not be allowed to practice or play.
- c. The student will be referred to the (substance abuse team) Principal and have a mandatory free assessment and follow the recommendations of the assessment.

**3. Third Violation:**

- a. The student will forfeit the right to participate in any athletic extra-curricular activity until the beginning of that sport season the **NEXT** calendar year. The student will forfeit any right to letter and participate in the post-season banquet and any all-star contests.
- b. The student will be referred to the School Substance Abuse Team and have a mandatory free assessment and follow the recommendations of the assessment.

I. Any student holding an elective office shall not possess, use, transmit, traffic in, or be under the influence of illegal/controlled substances such as tobacco in any form, amphetamines, barbiturates, marijuana, narcotic or hallucinogenic drugs, alcohol, or intoxicants of any kind on the school grounds or off the school grounds, or while in training for or participating in a school activity, function, or event. This also includes all violations listed in the penal code other than minor traffic infractions. The committee will investigate the alleged violation and upon verification that a violation has occurred, the committee will proceed as stated:

**1. First Violation:**

- a. The student will be removed from office for one month.
- b. Mandatory free assessment.

**2. Second Violation:**

- a. The student will be removed from office for the remainder of the school year.
- b. The student will be referred to the Principal and have a mandatory free assessment.
- c. Follow the recommendations of the assessment.

**3. Third Violation:**

- a. The student cannot to hold an elected office for a period of one year from the time of the violation.
- b. The student will be referred to the Principal and have a mandatory free assessment.

J. The school district's philosophy is that coaches are expected to communicate with parents regarding individual sport philosophies, additional training rules and other special circumstances relating to his/her activity. This communication could be in the form of written memos and/or meetings with parents.

**ACTIVITY PARTICIPATION ABSENCE POLICY**

Students involved in school activities should ask each teacher for assignments in advance, so they can complete a majority of their assignments before or during the absence. Students should contact the teacher(s) for due date.

Any student, to participate in a practice, sporting event, or any other activity, must be in attendance in school five (5) periods on the day of the practice, sporting event or any other activity. In case of an absence, the administrative/office personnel must certify to the coach extenuating circumstances verified by a note from the physician, professional provider or clinic.

- a. A note or a phone call from the parent or guardian may verify extreme circumstances such as a serious family illness or death in the family in advance. If the above criteria have been certified, that student will be permitted to practice, play or participate.
- b. If a student participates without proper verification in an extra-curricular activity, the student will be withheld from the following scheduled activity (e.g., the next practice, performance or game).

### **IHSAA INDIVIDUAL ELIGIBILITY**

The following rules are regulated by the State Association and apply to athletics, cheerleading, band, choir and debate:

1. A student must be enrolled full time and have passing grades and earn credits in at least five (5) full-credit subjects, or the equivalency, in the previous semester or grading period for which credit is granted.
2. An incomplete or conditional grade received at the end of a semester counts as a failure until the deficiency is removed.
3. A student becomes ineligible for athletics on his or her twentieth (20) birthdays.
4. A student who represents a school in an interscholastic sport shall be an amateur in that sport.
5. No student shall be allowed to participate in more than four seasons in Idaho of any one activity during high school.
6. A student may not receive from any source an award for IHSAA athletic competition of more than \$25 value
7. A student is entitled to athletic eligibility, provided all other eligibility requirements are met, for eight consecutive semesters after the student first enrolls in the ninth grade. The semesters of eligibility continue to be spent even though a student might not participate every semester.
8. A student who participates in organized non-school (city league or church) sports competition after the starting date of the high school season in that sport is ineligible for the school team for the remainder of that sport season.

Note: There are many other eligibility regulations related to particular circumstances for which you would need to contact the principal and/or athletic director for clarification.

### **ATHLETIC AND ACTIVITY TRANSPORTATION**

All students are required to ride the bus to and from scheduled events if one is provided by the school district. This includes athletic events, music, pep club, and/or other activities sponsored by the school.

If, for some reason, a student wishes to ride home with his/her parent(s), arrangements **must be** made (by the parent) with the coach and/or supervisor of the activity, **in writing** or by signing-out in the presence of the coach or supervisor following the activity.

Prior arrangement should be made with the office if possible. Students **will not** be released to ride home with other students, boyfriends, girlfriends or other minors as determined by the coach or supervisor in charge. Students will not be released to other adult relatives unless the administration personnel or their designee approved prior arrangements.

## **APPEARANCE AND CONDUCT - INTERSCHOLASTIC ACTIVITIES**

Participants in an interscholastic activity shall be required to present and conduct themselves in a manner that will at all times bring credit to Homedale High School. Failure to do so will result in appropriate action, suspension, or both, to fit the circumstances.

## **CLASSROOM MANAGEMENT PLANS**

All teachers will strive to apply their classroom management plan in a manner that is both fair and consistent. Their classroom management plan will provide a set of clearly established and understood rules and consequences. A copy of this plan will be displayed in the classroom and distributed to the students at the beginning of school, and a copy of each teacher's classroom management plan will be kept on file in the office. Disciplinary problems beyond the scope of the teacher's responsibility or that are referred to the office will be dealt with using the following guidelines.

## **ADMINISTRATIVE DISCIPLINE PLAN**

- **Consequence #1:** ISS/Lunch detention. Parent notified by the Dean/Principal by phone or mail.
- **Consequence #2:** Half Day in-school suspension. . Parent notified by the Dean/Principal by phone or by mail.
- **Consequence #3:** One day in-school or out-of-school suspension. Parent notification by the Dean/Principal by phone or by mail.
- **Consequence #4:** Two days of in-school or out-of school suspension. Parent contacted by the Principal. Parent/Student meeting set up.
- **Consequence #5:** One day out-of-school suspension and two days of in-school suspension. Parent and student meeting with the principal and with the resource officer if applicable.
- **Consequence #6:** Two days out-of-school suspension and three days of in-school suspension. Parent and student conference with the principal and with the resource officer if applicable.
- **Consequence #7:** Expulsion hearing before the school board.

## **GUIDELINES FOR USE OF ADMINISTRATIVE DISCIPLINE PLAN**

As part of this plan, provisions for notifying the parents or guardians when a problem exists will be made. The parents or guardians of the student who is sent to the office on his/her first discipline referral will be contacted by phone, email or by mail regarding the reason for the referral. If the reason for the referral warrants an offense of Consequence 3 or above on the Administrative Discipline Plan, the principal will call and/or arrange a parent conference to be held on the earliest possible date and time following the offense. A disciplinary file will be initiated for each student referred to the office. A record of each violation as well as the consequence assigned will be maintained. Parents will be notified in writing of all violations resulting in referral to the office. After a student has received a consequence, the next violation will result in the student being advanced to the next consequence. For example, if a student is on Consequence 1 and commits another Consequence 1 violation, he/she will be advanced to Consequence 2. A consequence may be "jumped" if the infraction calls for a higher entry level consequence. For example, if a student is on Consequence 1 and commits a Consequence 4 violation, he/she will be advanced to Consequence 4 or 5. Normally, a student will be advanced up the discipline plan one consequence at a time; however, the principal reserves the right to exercise discretion depending on the circumstances of the violation. When a student has been given After School Detention, he/she must serve that time on the following, Tuesday or Thursday. In every case, the parents or guardians will be notified before the detention on Tuesday or Thursday is to be served.

## **IN-SCHOOL SUSPENSION (ISS)**

A student who receives an in-school suspension will go to the in-school suspension room for the day.

\*Students who are in a school activity or sport, may go to the activity or practice and participate in the activity or practice. Students on in-school suspension may make up their classroom assignments.



If a student is suspended for missing After School Detention he/she still has to serve those hours missed on the following Tuesday or Thursday when they return from suspension.

### **OUT-OF-SCHOOL SUSPENSION**

When students are on out-of-school suspension, they may not be on school grounds or participate in school activities during any portion of the day or days listed on their suspension notice. If a student's suspension begins towards the end of the week and will continue the beginning of the following week, he/she may not participate in school activities on the weekend between suspension dates. Students who are suspended out-of-school may not make up the work for credit or take a test for the class periods missed during the suspension.

### **DUE PROCESS**

Every student is entitled to due process. The student must be informed of the charges, the potential consequences of the act, and must have an opportunity to present his/her version of the incident in question. Multiple and/or major discipline violations will result in the following due process procedures:

- **Step #1:** Principal conducts a conference with the student, notifies parents, and administers appropriate consequences, whether it is after school detention or in-school or out-of-school suspension.
- **Step #2:** A conference with the principal, student, and his/her parent(s) or guardian(s). The conference may be by telephone or in person. The student may be suspended for up to five days of either in-school or out of school suspension, or a combination of both. The suspension period may be shortened based on the infraction.
- **Step #3:** The student appears before the Board of Trustees for continued suspension or possible expulsion. A student who has been recommended for suspension to the Board may be issued a prolonged suspension if admission of the suspended student would be detrimental to the other students' health, welfare, or safety. Any situation not specifically covered by the discipline plan will be dealt with on an individual basis, and the penalty will be determined by the administration to fit the offense. If a student feels the consequence is wrongly administered, he or she may appeal the decision to the next higher authority in the school chain of command.

### **INAPPROPRIATE BEHAVIORS AND CONSEQUENCES**

#### **A. School Attendance**

1. **Truancy/Unexcused Absence:** The act of being absent from school for part or all of a school day without permission of parents or school administrators. The sheriff may be contacted.  
See consequence for unexcused absence /truancy.
2. **Leaving Campus without Checking Out:** The act of leaving school without checking out through the office. (Students who arrive on school property in the morning may not leave campus during instruction time to go to the store to purchase items) The sheriff may be contacted.  
See consequence for unexcused absence /truancy.

#### **B. Student/Student Relationships**

##### **1. Hazing, Harassment, Intimidation, Bullying, Cyber Bullying, Menacing**

Hazing, harassment, intimidation, menacing, cyber bullying, or bullying by students, or third parties is strictly prohibited and shall not be tolerated in the school. This includes actions on school grounds and actions at locations outside of school grounds that can be reasonably expected to materially and substantially interfere with the requirements of appropriate discipline in the operation of the school or impinge on the rights of other students. Such behaviors are prohibited and may be subject to disciplinary consequences, up to and including expulsion.

- Third parties whose behavior is found to be in violation shall be subject to appropriate sanctions as determined and imposed by the Superintendent or Board.
- Students or third parties may also be referred to law enforcement officials.

- Refer to Board Policy 3295 for further information.

### **Anonymous Bullying Report**

Students are encouraged to immediately report any type of bullying to a teacher, the counselor, principal, or School Resource Officer (SRO). In the event that a student or parent feels uncertain about making a report in person, an anonymous report is made available to students in the school library, on the school's website, or on page 36 of this handbook. Information will be directly transferred to the principal.

2. **Physical Attack:** The act of physically assaulting or, in some manner, attempting to injure any student on school property or going to or from school. Consequence 5 (Referral to police when appropriate)
3. **Disrespect:** The act of insulting, calling derogatory names, using obscenity toward, dishonoring or, in other manner, abusing verbally or in writing any member of the student body. Consequence 2-5
4. **Sexual Harassment:** This includes any type of unwelcome or unwanted conduct of a sexual nature committed by any student or staff member of the district. Examples include but are not limited to sexual references, jokes, innuendos, leering, whistling, pinching, touching, sexually suggestive writing or drawing, or demanding sexual favors in exchange for something of value. Consequence 3-4. Sexual harassment may be considered under "physical attack" above.
5. **Shake Down:** The act of extorting things of value from a person in the school under pressure of implied or expressed threats. Consequence 4-6 (Referral to police when appropriate)
6. **Fighting:** The act of involving hostile bodily contact in or on school property, or going to or from school, including any activity under sponsorship. Consequence 4-6 (Referral to police when appropriate)
7. **Scuffle or Horseplay:** This includes not keeping their hands or body to themselves but is not done in a hostile manner. The act of tripping, shoving, bumping, wrestling, etc. Consequence 1-3
8. **Throwing Objects:** Consequence 1-6, depending on the objects thrown and the danger, hostility, and context of the situation.
9. **Property Damage:** Consequence 1-5 based on the violation or cost of item damaged (parent contacted and restitution required).
10. **Theft:** Consequence 1-6 based on violation. Restitution required. Contact parents. Refer to police when appropriate. (Includes possession of another person's property without their approval)

### **C. Student/Staff Relationships**

1. **Insubordination:** The act of willfully failing to respond or carry out a reasonable request by authorized school personnel. Consequence 1-6 depending on violation.
2. **Threatening or intimidating acts:** The act of verbally or by gesture threatening the well-being, health or safety of any member of the school staff. Consequence 5-7 (Referral to police when appropriate.)
3. **Physical Attack:** The act of physically assaulting any member of the school staff on school property or at any activity under school sponsorship. Consequence 6-7 (Notify police)
4. **Disrespect:** The act of insulting, calling derogatory names, dishonoring, making gestures or in other manner abusing verbally or in writing any member of the school staff. Consequence 3-6
5. **Disrespect for the property of a member of the school staff.**
  - i. Damage: Consequence 2. Restitution. Parental contact.
  - ii. Theft: Consequence 3 or 4. Restitution. Refer to police when appropriate.
  - iii. Major Theft/Damage: Consequence 5-6. Restitution. Refer to police.

## D. School Property

1. **Vandalism:** The act of willfully destroying public property.
  - i. Destruction: The act of rendering unusable. Consequence 5-6. Restitution. Refer to police.
  - ii. Defacing: The act of damaging property requiring cleaning or repair. Consequence 1-5. Restitution required if necessary.
  - iii. Misuse of Printed Material: The act of destroying or defacing magazines, books, grade books or other printed material. Consequence 2-5. Restitution required.
2. **Theft:**
  - i. Minor Theft: Not serious enough to report to police. Consequence 1-4. Restitution required.
  - ii. Major Theft: Considerable enough to be reported to police. Consequence 4-6. Restitution required and referral to police.
  - iii. Possession of Stolen Property: Consequence 1-6, depending on the knowledge and value of the item.
3. **Abuse of School Grounds:** Consequence 1-6. Restitution required. Referral to police when appropriate.
4. **Littering:** Consequence 1
5. **Misuse of Food:** The act of consuming food or drink other than in assigned areas. Also, throwing of food. Consequence 1-4.

## E. Protection of the Public Safety

1. **Possession of or Detonation of Fireworks or other Explosive Devices:** Consequence 3-6. Referral to police if necessary.
2. **False Alarms:**
  - i. The act of initiating a fire alarm or initiating a report warning of a fire or other catastrophe without just cause. Consequence 5-7 Referral to police.
  - ii. Bomb threat: Consequence 7. Refer to police
3. **Arson:** The act of willfully and maliciously burning or attempting to burn any part of any building or any property of the school or of its staff and students. Consequence 5-7. Referral to police and fire department chief.
4. **Possession of Lighter or Matches:** Consequence 1-3
5. **Possession of Weapons:** The act of having a weapon or other dangerous items on person or in locker. Consequence 5-7.

## F. Other Disciplinary Infractions

1. **Repeated or Serious Classroom Disruption:** A repeated classroom violation would include a student who has had documented warnings and classroom consequences on 4 days during the quarter. Consequence 3
2. **Disruption of Meeting or Assembly:** Consequence 1-2. Possible exclusion.
3. **Cheating:** The act of stealing a test, tampering with a grade book, copying work, etc. Consequence 1-2 (And possibly a score of 0 on the test or assignment.)
4. **Forgery:** The act, written or spoken, of misrepresenting the truth (i.e. forged passes, parent signatures, false phone calls, misinformation to school personnel, etc.). Consequence 3-5.
5. **Carrying Electronic Devices (Phones, Radios, Cameras, MP3 Players):** Exceptions for approved educational purposes.
  - i. **First** offense - (Confiscated for day and returned to student at the end of the day) Warning;
  - ii. **Second** offense- returned to parents. Consequence 1;
  - iii. **Third** offense- returned to parents. Consequence 2; Future offenses same as Third offense.
6. **Being in an Unauthorized Area:** Consequence 1
7. **Being an Accessory to a School Violation:** Consequence 1-5  
(Consequence assignment at the principal's discretion depending on offense and level of involvement.)

8. **Abusive or Offensive Language:** The act of using such language in the presence of staff members and/or students, including written notes and published material, as well as vocal. This includes drug symbols or pictures. Consequence 1-4.
9. **Displays of Affection, or Similar Improper and/or Disruptive Behavior:** 1) Warning, 2) Consequence 1, 3) Consequence 2
10. **Dress Code Violation:** The act of wearing clothing that is a distraction in school or detrimental to the health, safety or reputation of the student or school . Shoes must be worn at all times. (The student will be sent home to change attire or be asked to cover with another article of clothing). Second offense will result in Consequence 1-2.
11. **Gang Related Clothing, Writing, or Behavior:** Anything defined by local law enforcement as being gang related clothing, writing, or behavior. 1st Offense – Consequence 1-2; 2nd Offense Consequence 3-4; 3rd Offense - Consequence 5-6; 4<sup>th</sup> Offense Consequence 7
12. **Network Acceptable Use Contract Violation:** Any act in violation of the district acceptable use contract for network use. Per the contract and per state and federal law, students may have to make monetary compensation to the district or individual, may be referred to law enforcement, may lose all or partial network access for up to a calendar year or more, and/or may receive a grade of “F” in one or more classes. These consequences are in addition to a discipline consequence of Consequence 1-6.
13. Any situation not specifically covered by the above procedures will be dealt with on an individual basis and the penalty will be determined by the administration to fit the offense.

## **DRUGS & ALCOHOL**

Consumption, possession, sale, or being under the influence of any illegal narcotic, dangerous drug/substance, or alcohol of any form, on or about the school premises or at any school-sponsored activity, is prohibited.

Violating this regulation will be handled in accordance with the School District's "Substance Abuse" policy 8.11, which is available from an administrator, Substance Abuse Education Coordinator, counselor or staff member. Those found in violation, according to policy, will/can be referred to the counselor for referral. In addition, when the situation calls for it, the violator will be turned over to the police, suspended, and/or expelled from school.

- IDAHO CODE 18-1502 states: Beer, wine or other alcohol age violations -Fines.-
  - a. Whenever a person is in violation, on the basis of his age, of any federal, state, or municipal law or ordinance pertaining to the use, possession, procurement, or attempted procurement, or dispensing of any beer, wine or other alcoholic beverage product, the violation shall constitute a misdemeanor.
  - b. Every person convicted of a misdemeanor under this section shall be punished by a fine of not more than one thousand dollars (\$1,000). The second conviction under this section shall be punished by a fine of not more than two thousand dollars (\$2,000), or up to thirty (30) days in jail or both. The third and subsequent conviction under this section shall be punished by a fine of not more than three thousand dollars (\$3,000), or up to sixty (60) days in jail or both.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.

## **PRESCRIPTION OR OVER-THE-COUNTER MEDICATION**

For the protection of the students and staff members and in keeping with the rules and regulations governing the administration of medications in schools, students required to have prescription or over-the-counter medication at school must have:

1. Written orders from their health care provider (doctor) that includes the following information:

- Child's name
- Medication name and strength
- Dosage to be administered
- Specific directions for administration
- Authorized health care provider's signature

(The school can no longer accept a prescription label as a doctor's statement that the child needs medication)

2. A medication permission form signed by the parent or legal guardian.

3. Medication in its original container that is properly labeled.

Unless directed by your health care provider, medication to be given three times a day can be administered at home before school, after school, and at bedtime.

Student who violate these guidelines may be subject to disciplinary procedures including, suspension from school, administrative review hearing for possible long-term suspension or expulsion from school

### **TOBACCO**

Student's use or possession of tobacco in any form, including chewing tobacco, on the school premises, either during school hours or while attending school-sponsored activities, is prohibited.

Those found in violation, according to policy, can/will be referred to the Student Assistant Team (SAT) for assessment and/or group referral. In addition, when the situation calls for it, the violator will be turned over to the police, suspended, and/or expelled from school.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.).

### **USE AND POSSESSION OF DANGEROUS ITEMS**

School rules prohibit bringing to school any items, which are dangerous to students and/or staff. Guns, knives, explosives, chemicals, chains and any other item, which could be used as a weapon, are examples of dangerous items, which should not be brought to school. These items should not be left in a student's vehicle parked on school property. Special permission must be given for exceptions to these regulations by the administration. This regulation shall also apply to any apparatus, which gives the appearance of being a dangerous item, such as toy knives, guns, and etceteras.

Violation of this provision can be punishable as provided by Idaho Code 18-3302D - Carrying Concealed Firearms on School Property. This code also provides employees of the school district the right for search and seizure of any dangerous weapon.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.

### **DRIVING REGULATIONS**

All students who drive to school must park their car in the approved student parking areas. No students are to park on the streets in front of, or at the side of the school building, at the park, or downtown without permission from the principal.

The following is the school board policy adopted regarding student driving during the time in which school is in session. The policy will be enforced exactly as it states:

1. No student shall be allowed in or on a motor driven vehicle during the hours in which he/she is enrolled, except for those students granted special permission from the administration or their designee.
2. Those students attending COSSA and returning to school have 3 minutes after the arrival of COSSA bus to be in assigned class before being marked tardy. (see tardy policy)
3. Any violation of the above policy shall result in the following:
  - a. **First offense:** A conference with the administration.
  - b. **Second offense:** A conference with the parents and the student.
  - c. **Third offense:** A conference with the Administrative Review Committee.
  - d. **Fourth offense:** Suspension from school temporarily; student will meet with the school board as to further action.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.

### **ELECTRONIC DEVICES**

Homedale School District 370 does not accept liability for the potential loss, theft, or damage to electronic devices (cell phones, smart phones, smart tablets, laptops, music players, iPods, MP3 players, and any other wireless or electronic device) or such items on school grounds. We continue to urge students to leave all valuables at home, but understand that cell phones are often used for emergency purposes by students and their parents. Parents of students that decide to bring these devices to school are encouraged to discuss a plan that promotes security and helps prevent opportunities for theft, breakage, etc.

Students are allowed to use their electronic devices before school, during lunch, and after school. However, if this use results in the disruption of the educational process, it will be considered a violation of the electronic policy. Electronic devices must be turned to the “off” or “silent” setting and be in their purse, backpack, locker, or vehicle during morning (7:50 am -12:22 pm) and afternoon (12:52 pm - 3:54 pm) instructional times, unless deemed otherwise by the teacher - within that specific classroom. Teachers may choose to utilize these devices (at specific times; for specific activities, but must include how the electronic device will be used to aid instruction within their daily lesson plans). Students are not required to have any of these devices in our school.

Phone use is available for students in the main office. **If you need to contact your son or daughter during instructional time, please call the High School office at 337-4613.** If it is an emergency, we will have your son or daughter contact you from the High School Office. Please do not call or text your child during instructional time.

Students may request to use the Main High School Office Phone if they have an emergency during morning instructional time, (7:50 am - 12:22 am) or during afternoon instructional time, (12:52 pm - 3:54 pm).

Most infractions involve students disregarding the guidelines of *when* and *where* these devices can be used. While these are not considered severe behaviors, repeated violations will carry increasingly serious consequences as detailed in section Inappropriate Behaviors and Consequences section G.

### **NURSING SERVICES**

Part-time nursing services are provided to assist in emergencies, and are available for students on a referral basis. When students become ill at school, they should first get teacher permission to leave class and then go immediately to the attendance office for assistance. If it is determined they are too ill to remain at school, parents will be contacted. If both parents work, it is essential that a work telephone number has been given to the school.

Students who need to take medication during the school day should bring a written note from parent/guardian or their doctor explaining the use of the medication and the prescribed dosage. Parents should inform the school when it is important we know about a particular medical problem. A sincere effort will be made to maintain confidentiality regarding student medical problems.

No aspirin or other drugs will be given without parental permission. Regular medical consent forms are available in the principal's office for this purpose. The nurse, **NOT SECRETARIES OR TEACHERS**, will dispense medication as needed.

### **BUS BEHAVIOR**

Good behavior on buses is essential in order for student safety to be maintained.

Students are expected to abide by the following rules:

1. All students must be seated while the bus is in motion.
2. No rough or boisterous play is permitted.
3. Students are not permitted to lean out of the windows.
4. Spitting, inappropriate language, throwing things in or from the bus, or other forms of misconduct are forbidden. Students who refuse to behave appropriately will be subject to the following penalties:
  - a. **First offense:** To be handled by the driver. Transportation supervisor and/or principal notify parents or guardians.
  - b. **Second offense:** Transportation supervisor and/or principal meet with student and contact parent or guardian. Student may forfeit the right to ride the bus for up to 3 school days. The student must be in attendance those days.
  - c. **Third offense:** Transportation supervisor and/or principal meet with student and contact parents or guardians. Student may forfeit the right to ride the bus for one week (five school days). The student must be in attendance those days.
  - d. **Fourth offense:** Driver refers to transportation supervisor and/or principal. Principal meets with student and contacts parent or guardian. Student is referred to superintendent if warranted. Student may forfeit the right to ride the bus for the balance of the school year. Student must continue to be in attendance at school or be considered truant. Denial of bus privileges for more than five days requires school board action.

### **LUNCHROOM CONDUCT AND REGULATIONS**

1. All forms of lunch payment must be settled with food services in cafeteria prior to 1:00 pm.
2. The lunch line is to be established on a first-come, first-served basis. **NO CUTS OR SAVING A PLACE.** Teachers step to the head of the line.
3. In accordance with School District Policy 4.20, secondary (high school) students will be allowed to charge only one (1) lunch.
4. Students are responsible for cleaning up their own mess made at lunch. This includes paper sacks, milk cartons, lunch trays, etc.
5. Class time is not to be utilized to go retrieve a grab and go breakfast.

### **ASSEMBLY CONDUCT**

When assemblies of any kind are scheduled, students are expected to report to the assigned area in a quiet and efficient manner, and be seated as quickly as possible as outlined in the assembly conduct procedures. Students' attention will be given to the assembly presenter or presenters and any who cause a disruption will be immediately removed. Any individual being removed from any assembly more than once will be eliminated from any further assembly attendance for the remainder of the school year. Students who desire not to attend any assembly must report to an alternate assigned area with study or reading materials. Any student failing to report to this assigned area or the assembly will be considered truant.

## **DRESS STANDARDS - MODESTY CODE**

The administration and faculty recognize that certain standards of dress are desirable in the interest of better education. Extremes of dress and appearance attract improper attention and thus detract from the learning process in the classroom. Students are expected to strive for personal cleanliness and general avoidance of extremes. A presentable appearance is an example of maturity and good taste. When attire violates this code, students will be asked to change to something more appropriate.

Examples of dress we consider inappropriate for high school students include the following:

1. Blouses, sweaters or shirts that do not cover the stomach, back and/or undergarments.
2. Loose-fitting tank-type shirts, or tops with straps that do not measure at least a dollar width, and other apparel deemed inappropriate or immodest by the staff and administration.
3. Cut-offs, shorts, and dresses must be finger-tip in length which is modest and appropriate for school time as deemed by the staff and administration. This also includes cuts, rips, or holes in any clothing that could be deemed immodest.
4. Clothing with questionable language or graphics portrayed pajamas and items of clothing portraying alcohol, tobacco and/or illegal substances.
5. Hats must be school appropriate and must be removed at a teacher's request within that teacher's classroom. Hats may be confiscated by school officials anytime they are deemed as inappropriate for school, if they become a distraction, or if students refuse to remove them in a class where prohibited under teacher-classroom rules.
6. Shoes or sandals **MUST** be worn no slippers allowed.
7. Any article of clothing (or lack thereof), jewelry, make-up, etc., which draws undue attention or is disruptive to the educational environment is considered inappropriate.

## **PERSONAL CLEANLINESS**

Pupils shall come to school wearing clean clothing and having clean bodies free from offensive odors associated with poor personal hygiene. Offenders will be asked to remedy the situation before they will be allowed to mingle with other students or staff in a classroom setting.

## **ROMANCING IN HALLS**

Homedale High School administration, staff and the student council **DO NOT** condone intimate displays of affection on school property. Students involved will be contacted and asked to correct the problem. Failure of students to cease will result in consequences.

## **CHEATING**

Whenever a student is guilty of cheating, the individual teacher will handle the first offense. The student(s) will receive a zero for the assignment, quiz or test in question. All incidents must be reported to the principal on the weekly report or other written notice.

- A second offense in the same class will result in the removal of the student from that class until such time as a parent or guardian can meet with the teacher and administration. The student(s) will receive a zero for the assignment, quiz or test in question.
- A third offense will result in the removal of the student from the class and loss of credit. The student(s) will receive a zero for the assignment, quiz or test in question.

Cheating is defined as any type of unauthorized activity by which students copy other students' work, use cheat sheets, plagiarize written material, use of a cellular telephone for text-messaging another student, or methods devised to secure information in a dishonest manner.



## **FREEDOM OF EXPRESSION & ASSEMBLY OF STUDENTS**

Students have the right and freedom to express themselves in a manner, which does not interrupt the school's decorum and favorable learning atmosphere.

Any expression or assembly of students, which disrupts the general educational activity of the school or threatens the rights of others is considered undesirable and will not be supported by the staff or administration.

A person who disrupts the educational process or whose presence is detrimental to the morals, health, safety, academic learning or discipline of the pupils or who loiters in a schoolhouse or on school grounds is guilty of a misdemeanor (Idaho Code 33-512).

## **SEARCH AND SEIZURE**

The school administrators and/or teachers, upon probable cause and/or reasonable suspicion that a student has violated or is violating either the law or the rules of the school, can search students, vehicles, lockers or any other place of concealment on the school ground. Items suspected to be illegal, stolen or unsafe can and will be confiscated until such time the situation can be resolved by the proper authorities.

Random searches by the administration or their designee may occur throughout the school year. The school may also approve random "drug dog" searches during the school year. Searches may include lockers, classrooms, parking lot or other school facilities as determined by the administration.

## **DISRUPTIVE ACTIONS**

The School Board of Trustees deems the following actions disruptive to school discipline:

1. Horseplay, fighting, intimidation or coercion of other students;
2. Instigating or taking part in false fire alarms or bomb scares;
3. Possession of or distribution of pornographic literature;
4. Possession and/or use of alcoholic beverages, tobacco products, and drugs (including "bogus" substance abuse materials);
5. Reckless or unsafe driving;
6. Any act which, in the judgment of the principal, is detrimental to the health, welfare, or morals of those attending Homedale High School (Idaho Code 33-205).

## **VULGARITY/PROFANITY**

This school does not condone profanity and any other types of vulgar language, drawings, pictures, writings, or expressions. Homedale High School has adopted a zero tolerance policy towards profanity. Those who involve themselves in these types of things will be subject to severe disciplinary consequences, which may lead to suspension and/or expulsion. Students may be suspended immediately for using profanity on school grounds or at school related activities.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official. .

## **STEALING - THEFT**

It is considered stealing or theft if you take something that does not belong to you. Those who are found guilty of stealing are subject to severe disciplinary measures, which could involve the police, suspension and/or expulsion.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.

### **CONFLICT & FIGHTING**

Students who have a difference of opinion, which could lead to conflict, should seek help from the school staff. Students who provoke or start fights or who are guilty of hitting, slapping, shoving, or otherwise physically assaulting another first will usually receive more severe disciplinary consequences. Students are expected to immediately report another student who is trying to start a fight or who has physically assaulted another.

The only justification for fighting back if someone hits you first is if you are in a situation in which you cannot get away or you cannot get help and you must defend yourself from a violent physical attack of repeated blows to your person. Those involved in fights or other conflicts will be subject to Extended School, suspension and/or expulsion.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.

### **BREAKAGE/VANDALISM/MALICIOUS DESTRUCTION**

Breakage or destruction caused by horseplay or avoidable acts will be the financial responsibility of those person(s) causing the damage.

Students will be held financially responsible for any acts of vandalism and/or malicious destruction to school property. This may also include private property located on the school premises. Those who engage in these types of activities are subject to legal ramifications, which could include law enforcement, court action, suspension and/or expulsion.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.

### **GANG ACTIVITY**

It is the policy of the Homedale School District that membership in secret fraternities or sororities, or in other clubs or gangs not sponsored by established agencies or organizations, is prohibited.

Gangs, which initiate, advocate or promote activities which threaten the safety or well being of persons or property on school grounds or which disrupt the school environment are harmful to the educational process. The use of hand signals, graffiti or the presence of any apparel, jewelry, accessory or manner of grooming which, by virtue of its color, arrangement, trademark, symbol or any other attribute which indicates or implies membership or affiliation with such a group, presents a clear and present danger to the school environment and educational objectives of the community are forbidden.

Incidents involving initiations, hazing, intimidation and/or related activities of such group affiliations which are likely to cause bodily danger, physical harm or personal degradation or disgrace resulting in physical or mental harm to students are prohibited.

Any student wearing, carrying or displaying gang paraphernalia or exhibiting behavior or gestures which symbolize gang membership, or causing and/or participating in activities which intimidate or affect the attendance of another student will be subject to disciplinary action including suspension and expulsion.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.

### **GUN FREE SCHOOLS**

The Homedale School District has adopted the "Gun-Free Schools Act of 1994." The Homedale School District will require that any individual who brings a weapon to school will be expelled from school for a period of not less than one (1) year, except that the Homedale Board of Trustees may modify the expulsion requirement on a case-by-case basis.

For the purpose of the Gun-Free School Act, a "weapon" means a firearm as defined in Section 921 of Title 18 of the United States Code.

- A. Any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive,
- B. the frame or receiver of any such weapon,
- C. any firearm muffler or firearm silencer, or
- D. any destructive device.

The term "destructive device" means: any explosive, incendiary, or poison gas; bomb; grenade; rocket having a propellant charge of more than four ounces; missile having an explosive or incendiary charge of more than one quarter ounce; mine; or device similar to any of the devices described in the preceding clauses; any type of weapon by whatever name known which will, or which may be readily converted to, expel a projectile by the action of an explosive or other propellant, and which has any barrel with a bore; and any combination of parts either designed or intended for use in converting any device into any destructive device described in sub paragraphs A. or B. and from which a destructive device may be readily assembled.

The procedure for the expulsion of an individual that falls under the Gun-Free Schools Act will be subject to the procedure for expulsion as spelled out in Homedale School District's Policy.

The Homedale School District will not admit a student who has been expelled from another district for violating the federal law until that student has completed the expulsion period of not less than one year. The timing will be based on written confirmation from the district that initially expelled the student. Any student who wishes to challenge this decision--that is, the decision not to admit a student who has been expelled from another district under the Gun-Free Schools Act--is entitled to a due process hearing. This will follow the district's normal procedure for conducting an expulsion hearing.

### **INAPPROPRIATE ITEMS AT SCHOOL:**

Students are not to bring to school, or more specifically to any classroom, the following items which are considered disruptive to the educational process: laser pointers, pagers, beepers, radios, cassette/compact disc players, MP3 players, head sets, video-type games, skateboards, inline skates, roller shoes, or any other toys, etc. Unacceptable items will be confiscated and given to the building principal for further action.

Action Taken: If the item is given to the building principal or designee. A parent or guardian may pick up the item after school or the student may pick up the item the following school day.

Repeat offenders will be dealt with on a case-by-case basis by the building principal or designee.

High School students may be suspended from school without notification of parents. The office staff will make every attempt to notify parents before suspending students in grades 9-12. If parents are not available the student will be sent home or transported home by a school official.

## **LOCKERS**

Each student will be assigned a hall locker when they register. Students are not authorized to change locker assignments or use another locker without permission from the administration. Lockers are for students' convenience and are the responsibility of the student. Any damage to the locker could reflect back to the person to whom it is assigned.

The school assumes no responsibility for safeguarding articles left in lockers, so please -- never leave anything of value in your locker and you won't have to worry about items being stolen. Always take items of value with you or check them in at the office.

Lockers are school-owned property and they are subject to search and inspection at any time.

Permission is granted for students to provide their own lock on their assigned locker. Students using their own locks should supply the attendance office with a spare key. Locks, which are placed on the wrong locker, will be removed with bolt cutters. The school will not replace locks that must be removed.

Any student who fails to have their locker checked out at the end of the school year by appropriate school personnel will be assessed a \$5.00 fine.

## **COUNSELING AND GUIDANCE**

The counselor's office is open to all students any time. Personal, social, or school matters, which may be discussed, will be held strictly confidential. Although counselors cannot solve all student concerns, perhaps a new way of viewing difficult situations may be helpful.

Students are encouraged to explore careers and vocations through the counselor and to make realistic plans for the future. Assistance will be given to help students evaluate their study time and the techniques of doing school assignments. Contact the counselor in the library office between classes, before or after school, or at lunchtime. If the counselor is not available when you stop by, leave your name with the attendance clerk/secretary and she will send for you later.

## **SCHOOL VISITORS**

Parents and guardians are always welcome to visit the school. All visitors must check in at the office and get a visitor pass. They must sign in and out. Student visitors are not allowed in the building or on the school grounds during school time unless approved by the building administrator.

Every parent, guardian, or other person who upbraids, insults, or abuses any teacher of the public schools, in the presence and hearing of a pupil thereof, is guilty of a misdemeanor (Idaho Code 18-916).

## **BUILDING APPEARANCE**

Our school has a very positive reputation concerning the appearance of the building and grounds. The staff and student body have the responsibility to help maintain this positive image by helping to keep rooms neat and clean; lockers clean and closed; use waste baskets; not mark on wall or desks; and refrain from willful destruction of school property. A good rule of thumb is "if you make the mess, then you clean it up". Candy wrappers and pop cans need to be disposed of properly and we all need to keep the lunchroom stay neat and clean.

## **SNOW POLICY**

It is understood that playing in the snow is a natural desire with the first snow fall each year, however due to the responsibility of the school to provide a safe environment for all students and staff there is not to be any snow or ice brought into the building, nor any snowballing, face washing, etc.

Those who fail to respect the rights of others by violating this rule will be subject to disciplinary action.

### **TEXTBOOKS, WORKBOOKS, ETC.**

The major portion of textbooks, workbooks and other equipment is furnished to the students by the school. It is the responsibility of the student to give adequate care and prevent the loss of said materials.

The student will be responsible for the cost of repair or replacement of any materials issued which are damaged or lost. Should a student damage or lose any materials during the school year, they will not be issued new or replacement items until fees are paid for the original items issued.

### **STUDENT INJURIES**

Even with the greatest precautions and the closest supervision, accidents can and do happen at school. They are a fact of life and a part of the growing-up process our children go through.

Parents need to be aware of this and be prepared for possible medical expenses that may arise should their child be injured at school.

The school district does not provide medical insurance to automatically pay for medical expenses when students are injured at school. This is the responsibility of the parents or legal guardians. The district carries only legal liability insurance.

The district does make student medical insurance available to families for their individual purchase. Brochures outlining the coverage and premiums are handed out at the beginning of the school year, and are available at the school office.

Parents, please be prepared to pay for your child's possible medical expenses.

### **DANCE POLICY**

Groups planning to sponsor after-game or informal dances must submit a request to the principal two weeks prior to the event to be held. All clubs and classes will be responsible for filling dance request forms, including a list of chaperones and teachers to be involved. All dances must be cleaned up by 1:00 p.m. the following day. All dances in the high school must be held in the multi-purpose room. Use of other areas must be with the approval of the building principal. Money boxes for dances must be arranged by the office one day prior to the dance.

The following policy applies to all dances held at Homedale High School or sponsored by organizations of Homedale High.

- All dances must be approved at least two (2) weeks prior to the scheduled event. All petitions must have the signature of the organizational sponsors.
- At this time, faculty chaperones and adult chaperones must also be notified that they are to serve at the dance.
- Faculty chaperones must include two teachers. There will be a total of four adult chaperones.
- All chaperones are required to be approved by the administration.
- All chaperones are required to stay the entire duration of the dance or until dismissed by a staff member.
- No school dances will last past 12:00 midnight. All dances must be held on nights when no school day follows.
- Admission to all school dances will be activity card, plus the required admission price.
- Persons who may be admitted to dances include the following:
  - Any student in good standing at Homedale High School
  - Students from other schools must be accompanied by a Homedale High School student in good standing.

- Homedale alumni will be allowed only when accompanied by a Homedale student in good standing. The general interpretation of this rule has been to include those alumni out of school no more than two years and under 21 years of age.
- Students taking a guest to the dance MUST complete the “Dance Guest Pass” form and return to the high school office by the deadline published in the daily bulletin prior to the designated dance. Guests may be granted or denied permission by the administration. Approved guests may attend the following dances: Homecoming, Winter formal and Prom.
- The conduct of the guest will be the responsibility of the student enrolled at Homedale High School. If either the student or the guest exhibits unacceptable behavior (see rule 16), both will be asked to leave the dance.
- Guests and Alumni are allowed to attend the following dances Homecoming, Winter Formal and Prom.
- Only Homedale High School students in good standing are allowed to attend “Sock Hops”. No guests or alumni are allowed to attend sock hops.
- No middle school students will be permitted to attend Homedale High School dances.
- Students will not be allowed to re-enter a dance once they leave.
- Any student who is under the influence of alcohol will fall under the general rules and regulations of the student handbook.
- The following is considered unacceptable conduct at school dances:
  - a. fighting
  - b. using tobacco in any form,
  - c. using drugs (illegally),
  - d. drinking,
  - e. bad language/profanity
  - f. disrespect to chaperones,
  - g. abuse to school property
- The following is considered unacceptable conduct while dancing at dances:
  - a. front to back dancing with contact (grinding)
  - b. inappropriate or suggestive dancing
  - c. straddling legs or wrapping legs around another person
  - d. dancing which could cause harm to one’s self or others including, but not limited to, “slam dancing” or “moshing”
  - e. Any type of unwelcome or unwanted conduct of a sexual nature committed by any student(see Sexual Harassment Page 17 Student Handbook)

### **AIDE POSITIONS**

All aides (teacher, library or office) must have passed **all** classes the previous school year, have a **2.0** core grade point average and a 2.5 cumulative grade point average, and be on track to graduate to be eligible for an aide position. In addition, student aide candidates shall be of sophomore, junior or senior status in credits. No student shall have more than **one** (1) aide position per semester.

- There shall be no more than **two** (2) aides per teacher per day.
- There shall be no more than **two** (2) aides per period in either office or the library.
- Students shall receive 1/2 credit per semester for an aide position.

Any student aide who is guilty of dishonest behavior related to his/her responsibilities as an aide will be removed from that position immediately. This will be determined by the administration and the staff member responsible for the student.

## **CLASS CHANGES**

Students will be contacted for changes by the counselor or registrar. When there is a change from one class to another, the Class Change Form will be used, and this form **MUST** be signed by all teachers involved. **Deadline for all class changes, including semester changes, must be completed by the dates set by the administration for each semester.**

## **FINES/FEES**

Any senior student who has outstanding (unpaid) fines or fees at the end of a school year will not receive their diploma until all fines and fees are paid in full.

## **CHANGE/CHECK CASHING**

You may exchange cash bills for smaller denominations at the high school office **ONLY** before and/or after school. In addition, check cashing is not permitted at any time. Checks made payable to Homedale High School will only be accepted in payment of fines/fees. **Students are strongly discouraged from bringing large amounts of money to school.**

## **PHYSICAL EDUCATION CLASS DRESS REQUIREMENTS**

The following dress standard shall be required of each student who participates in a physical education class, i.e. P.E., Fitness Training, Weight Training, etc.: **solid colored shorts of one color, and a plain t-shirt (with sleeves) without any markings, logos, or writing on it.** Student name can be on the shirt and shorts. Those students who have religious reasons for a different dress standard will be accommodated if requested by the parents in writing and approved by the principal. On days that warmer clothing is necessary, sweat suits, etc. can be worn over the required dress.

The student must also furnish **an appropriate pair of gym shoes, which are used for P.E. only.** This means that the shoes will not be worn for everyday use and will remain with student's P.E. gear.

## **FIELD TRIPS**

Students must adhere to and follow all school and district rules and guidelines while participating in school sponsored field trips. Students must be passing all classes/subjects they will **miss** while on the field trip and notify teachers in advance. Students who are failing a class/subject must have prior permission from that teacher and the principal or his/her designee. **This is the responsibility of the student.** Students who are not passing or have not completed the field trip permission form may not be allowed to participate or attend the field trip. Teachers have the option of submitting the list of students they are requesting to attend the field trip electronically (email) to the staff for approval in lieu of using the field trip request forms.

Field trip forms or acknowledgement through email must be completed by noon and on record in the attendance office the day of the field trip. Students who do not meet this deadline may not be allowed to attend the field trip. Teachers have the option of submitting the list of students they are requesting to attend the field trip electronically (email) to the staff for approval in lieu of using the field trip request forms.

Any student who violates district or school rules and guidelines while on a school-sponsored field trip may be denied from attending any future field trips outside the district boundaries for up to one year.

## **HOMEDALE HIGH SCHOOL STUDENT BODY CONSTITUTION**

**PREAMBLE:** We the Associated Student Body of Homedale High School (hereinafter referred to as H.H.S.), in order to outline the governing body of the Associated Students, to promote school spirit, to supervise organizational activities, and to promote interest in all aspects of student activities, do ordain and establish this constitution.

### **ARTICLE I: Organization and Membership**

**Section 1:** This organization shall be known as the Associated Student Body (sometimes hereinafter referred to as A.S.B.) of H.H.S.

**Section 2:** All students who have paid their activity fees shall be declared members of the A.S.B.

## **ARTICLE II: Student Council**

**Section 1:** Powers of the student council. The council shall have powers to:

- a. Make and enforce any rules necessary for the betterment of the school, its life, and its interest within the boundaries of said constitution.
- b. To grant or deny charters to clubs and organizations.
- c. To recommend the appointment of necessary committees.
- d. To investigate and report on matters especially referred by the faculty and administration of the school.
- e. To set dates on the school calendar for all school activities other than inter-school activities.
- f. A unanimous vote of the faculty may veto any measure passed by the council.

**Section 2:** The Student Council shall consist of:

- a. The Associated Student Body executive officers (President, Vice-President, Secretary, Treasurer, Sgt.-At-Arms, and Historian).
- b. Each class shall have two voting representatives who shall be the class president and vice-president. Each organization shall have one voting representative.
- c. An advisor (assigned by the Principal).

## **ARTICLE III: Meetings and Attendance**

**Section 1:** Meetings

- a. Student council meetings will be held every month or as determined by the advisor and ASB president at a time previously arranged with the Principal.
- b. Special student council meetings shall be called when necessary by the President, or by a unanimous vote of the remaining executive council.
- c. Each student council meeting shall begin with the Pledge of Allegiance to the flag.
- d. All student council meetings must be held in the presence of an advisor or designee.

**Section 2:** Attendance

- a. Any member of the student council who has one unexcused absence will be reviewed by the student council and may be subject to dismissal.
- b. Any member with an excessive amount of absences is subject to removal by a 2/3 vote of the council.
- c. In the case of dismissal for any disciplinary reason, the class or organization that the member represented may not send an alternate representative.
- d. Any member of the council receiving three (3) unexcused tardies will be subjected to the rules explained above.
- e. After one warning, any member of the council who causes disruption during the meeting will be dismissed from the rest of the meeting. If this occurs a second time, they will be dismissed permanently.
- f. Any student council officer or class officer who misses three (3) meetings due to “academic suspension” during the school year may be removed from office for the remainder of the year.

## **ARTICLE IV: Elections**

**Section 1:** Nominations for the A.S.B. executive officers of H.H.S. shall be made by petition signed by not less than twenty-five (25) associated students. No associated student may sign more than one (1) petition for each elective office. All petitions must be received in the principal's office no later than the date and time set by the student council. The general election shall be held on or before the 2nd Thursday of each April at which time the officers shall be elected by a majority vote of the A.S.B.



This means that if three or more students are running for the same office and none of the candidates receives a majority of the total votes cast, then the top two candidates will be eligible for a re-vote.

If any candidates receive an equal number of votes and no candidate for that office receives a majority of the votes cast, then the candidates will be eligible for a re-vote with date, time, and place determined by the student council.

In order for the student council to function in an orderly manner during the first week of school, class presidents and organizational presidents shall be elected after the student body elections and prior to the beginning of the next school year.

**Section 2:** If it is not possible for the election to be held on the said dates, alternate dates may be set by the student council.

**Section 3:** Polls will be established by the student council on the dates designated above, within regulation school hours.

**Section 4:** All Cheerleaders will be elected in March prior to A.S.B. elections. There will be two (2) sets of cheerleaders elected for fall sports (one set Varsity and one set Junior Varsity). There will also be one set Varsity and one set Junior Varsity for winter sports.

**Section 5:** Class elections will be held after A.S.B. elections. Class officers shall be: President, Vice-President, Secretary/Treasurer, and Sgt.-at-Arms.

## **ARTICLE V: Student Body Officers, Cheerleaders, Class Officers, and Organizational Officers**

### **Section 1:**

All student body officers, cheerleaders, class officers, and organizational officers must be members of the A.S.B. and be a member in good standing of his/her class. Any officer who receives a second truancy shall be dismissed from their office. All members of the A.S.B. executive council must meet these requirements:

- a. the President of the A.S.B. must be a member of the incoming Senior Class.
- b. the Vice-President must be a member of the incoming junior or senior class.
- c. The remainder of officers may be members of any class.
- d. All student body officers shall be subject to recall by 2/3 vote of the student body or by a petition signed by 3/4 of the A.S.B.
- e. In case of a vacancy of the presidency, the vice-president of the student council will automatically become president of the student council.
- f. General regulations for all student body, organizational, class officers and cheerleaders:
  1. Must earn a minimum of five (5) credits in the previous semester to the election and be on track to graduate.
  2. Must have and maintain a 2.00 G.P.A. in their CORE classes (both cumulative and grading period G.P.A.).
  3. Must maintain the full time student status (full-time means to be enrolled in at least six (6) credit earning classes each semester).
  4. Must be a paid member of the student body (bought student activity card).
  5. No student shall hold more than one (1) major office during a school year. Major offices are defined as any of the six student body officers or president of any class or organization.
  6. Items 1, 3, 4 and 5 above also apply to club officers, flag corps members, and any member of a band or choir group that performs outside the classroom setting.

**Section 2:** Removal of officers and/or vacancies of executive officers.

- a. Any officer who fails to maintain the general regulations of student officers shall be removed from office.
- b. Officers can be removed if other school rules and regulations are broken which constitute the removal from public office and stated in these regulations.

- c. In case of vacancy of any of the executive offices, the student body will elect someone to fill the vacancy using the petition process, except in the case of the President, as provided above.

**Section 3:** Duties of A.S.B. Officers. The duties of each office of the A.S.B. are:

- a. the President shall preside over all student council meetings unless previously excused by the advisor, appoint duties, appoint committees, and make decisions for the student council in such cases where there is not time for a student council meeting. He/she will be spokesperson for H.H.S. in any affair representing the A.S.B. of H.H.S.
- b. the Vice-President shall act in the absence of the President, shall serve as chairman of the Charter Review Committee, and shall be responsible for distribution of copies of the constitution to all executive members and class presidents by the third council meeting. The President may assign additional duties.
- c. the Secretary shall keep a record of all student council meetings and post the minutes of these meetings in a designated place no later than three (3) days following a meeting. The secretary will be responsible for calling the roll at the beginning of each meeting. The President may assign additional duties.
- d. the Treasurer shall submit a detailed report to each student council meeting on the accounts of the student body. This report shall contain a record of all financial transactions of the council. The President may assign additional duties.
- e. the Sgt.-At-Arms will keep order during council meetings at the direction of the President, record tardies, and prepare a suitable place for each student council meeting. The President may assign additional duties.

**ARTICLE VI:** Charter Review Committee

**Section 1:** Each and every organization of H.H.S., including the Student Council, must have a constitution or a charter. The constitution or charter must be submitted to the student council for approval, no later than the second student council meeting each school year before the organization is officially a club or organization of H.H.S.

**Section 2:** Each constitution or charter must be reviewed yearly by the charter review committee. The recommendations of the committee are to be forwarded to the student council within the first nine weeks of each school year. If the student council so decides based upon the information given by the charter review committee, any organization of H.H.S. shall cease its functions by order of the student council.

**ARTICLE VII:** Amendments

**Section 1:** This constitution may be amended by 2/3 vote of the student council.

**Section 2:** This constitution may be amended by a petition signed by 25% of the A.S.B., which must be presented to the student council meeting. This must be taken to an open A.S.B. discussion if defeated by the student council. This will be followed by an A.S.B. vote on the amendment, which must pass by a 2/3 vote.

**ARTICLE VIII: Class and Club Responsibilities**

**Section 1:** All voting members of a class or club must have a current ASB card.

**Section 2:** Each class or club must conduct a community service project annually or offer a yearly scholarship to a graduating senior. Failure to complete a community service project or offer a scholarship annually will result in that respective class or club not being allowed to conduct fundraising activities for the following school year.

**Section 3:** Clubs must review and submit their constitution to the Student Council annually.

**ARTICLE IX: Oath of Office**

**Section 1:** The actual Oath of Office shall be, "I do solemnly swear (or affirm) that I will faithfully execute the Office of \_\_\_\_\_ of Homedale High School, and will to the best of my ability, preserve, protect and defend the Constitution of Homedale High School. I will conduct myself in a manner that will bring credit to me and the school."

## **PARENT INFORMATION REGARDING RIGHT TO RECEIVE TEACHER INFORMATION**

Federal Law requires that each school district receiving Title I funds notify parents of each student attending any school receiving these funds that information regarding the professional qualifications of their child's classroom teacher(s) may be requested.

As a parent of a student attending a school receiving federal program funds, you have the right to know:

- Is my child's teacher licensed to teach the grades and subject(s) assigned?
- Is my child's teacher teaching with a provisional license, meaning the state has waived requirements for my child's teacher?
- What is the college major of my child's teacher?
- What degree or degrees does my child's teacher hold?
- If there are instructional aides working with my child, what are their qualifications?
- If my child is or will be taught for 4 or more consecutive weeks this year by a teacher who is not highly qualified, will I be notified in a timely manner?

To request the state qualifications for your child's teacher or instructional aide, please contact the Homedale School District Office at 337-4611 or the building principal.

## **PARENT INVOLVEMENT POLICY**

The Board of Trustees of this district has set expectations for parental involvement in Title I schools to encourage parental participation in the education process for their children (see Policy (370)). The expectations include:

- An annual meeting with parents of Title I students.
- Keeping parents informed about their child's academic progress, assessment results, curriculum, and expected proficiency levels.
- Encouraging and supporting parental attendance at meetings.
- Involving parents in planning, reviewing and improvement of Title I programs.
- Provide parents with strategies to support and assist their child at home.
- Each school site to plan and implement an annual parental involvement plan.
- Develop a partnership through the School – Parent – Student Compact, which outlines how parents, school staff and students will share in the responsibility for improving student achievement.

An annual evaluation of the parental involvement program that includes parental input.

### **Anonymous Bullying Report**

Please check the type of bullying you are reporting.

- Name-Calling / Belittling / Demeaning
- Gossiping / Spreading Rumors
- Ostracizing / Excluding
- Cyberbullying (Cell Phone, Internet Device)
- Sexual Bullying (Vulgar Gestures, Crude Comments, etc.)
- Prejudicial Bullying (Singling out due to race, religion, or sexual orientation)
- Other: \_\_\_\_\_

How frequently does this behavior occur?

- Every day
- Once or twice per week
- More than three times per month

Where does this behavior occur?

- School Classrooms
- School Cafeteria

- School Playground or Gym
- School Bus
- Homedale School District
- Other: \_\_\_\_\_

When does this behavior occur?

- School Hours
- After School Hours
- Weekends

Please include the names of any students involved. (Include any other information the principal needs to know.)

If you wish to leave your name, please do.

\*\*\*Please turn in this form to the “Anonymous Reports” box in the school library.

### Homedale High School - Expectation Matrix

Location	RESPECTFUL	RESPONSIBLE	SAFE	ATTITUDE
Classroom	-Respect school property and equipment -Allow others the best opportunity to learn -Be Nice -Use appropriate language and voice level	-Come to class prepared with necessary materials -Dedicate yourself to being on time -Seek help when needed -Follow directions the first time given -Keep your cell phone put away	-Follow safety procedures	-Set goals and strive to reach them -Push yourself to be what you want to be -Smile! -Be positive about your day -Treat others with kindness and respect
Hallway	-Respect others and their property -Respect school property -Use appropriate language and voice level -Holds doors open -Hands to self -Proper use of lockers	-Take responsibility for your actions - Walking to class - Self monitoring - Avoid Hanging in Large groups/Loitering - Picking up litter, dangerous items	-Walk slowly and safely at all times -In case of emergency proceed to the nearest exit - Stay to the right	-Smile! -Be positive about your day -Treat others with kindness and respect
Cafeteria	-Respect school property -Use appropriate language and voice level -Be thankful to service - Be patient	--Dispose of trash and other items properly - Be in designated areas	-Walk slowly and safely at all times -Watch for spills that might be slick	-Smile! -Be positive about your day -Treat others with kindness and respect

Restroom	<ul style="list-style-type: none"> <li>-Respect school property</li> <li>-Respect others privacy</li> <li>-Wash hands properly</li> <li>-Keep bathrooms clean</li> <li>-Use appropriate language and voice level</li> </ul>	<ul style="list-style-type: none"> <li>-Go directly to the bathroom and return to your class promptly</li> <li>-Schedule bathroom breaks wisely</li> <li>-Use a hallway pass/agenda when needed</li> <li>-Keep your cell phone off and put away</li> </ul>	<ul style="list-style-type: none"> <li>-Keep water in the sink</li> <li>-Use soap and water for washing hands</li> </ul>	<ul style="list-style-type: none"> <li>-Treat others with kindness and respect</li> </ul>
Library	<ul style="list-style-type: none"> <li>-Respect library staff and resources</li> <li>-Return materials promptly</li> <li>- Keep Clean</li> <li>-Use appropriate language and voice level</li> </ul>	<ul style="list-style-type: none"> <li>-Check out all materials prior to leaving the library</li> <li>-Use computers for proper use only.</li> <li>- Follow the rules of the library</li> <li>- Report the misuse of equipment</li> </ul>	<ul style="list-style-type: none"> <li>-Follow all library rules</li> <li>-Keep hands and feet to self</li> <li>- Proper use of furniture</li> </ul>	<ul style="list-style-type: none"> <li>-Treat others with kindness and respect</li> <li>-Remain focused on your task</li> <li>-Be helpful</li> <li>-Be a good role model!</li> </ul>
Bus/Arrival/Dismissal	<ul style="list-style-type: none"> <li>-Respect others and their property</li> <li>-Respect school property</li> <li>-Listen to the driver</li> <li>-Use appropriate language and voice level</li> <li>- Be patient</li> <li>- Thank your drivers</li> </ul>	<ul style="list-style-type: none"> <li>-Take responsibility for your actions</li> <li>-Keep yourself and belongings in your own space</li> <li>-Keep hands and feet inside the bus</li> <li>-Park bikes in bike racks</li> <li>-Arrive to school on time</li> <li>- Help younger students</li> </ul>	<ul style="list-style-type: none"> <li>-Walk slowly and safely at all times</li> <li>-Follow Rules</li> <li>-In case of bus evacuation, follow safety procedures</li> <li>-Walk bikes on school grounds</li> <li>-Cross the road in the crosswalks</li> </ul>	<ul style="list-style-type: none"> <li>-Be positive about your day!</li> <li>-Dedicate yourself to being on time</li> <li>-Treat others with kindness and respect</li> </ul>
Parking Lot	<ul style="list-style-type: none"> <li>-Park in appropriate places.</li> <li>-Utilize only one space and respect the parking areas</li> <li>-Don't damage others property</li> </ul>	<ul style="list-style-type: none"> <li>-Recognize traffic laws</li> <li>-Bring the things you need for the day with you from the car</li> <li>- Leave your vehicle in the proper manner</li> </ul>	<ul style="list-style-type: none"> <li>- Drive Safely into and out of parking area.</li> <li>-Follow school policy regarding driving during school hours.</li> <li>-Safe when entering and exiting the lots</li> </ul>	<ul style="list-style-type: none"> <li>-Be positive about your day</li> <li>-Treat others with kindness and respect</li> </ul>
Off-Campus	<ul style="list-style-type: none"> <li>- Respect the community members and the businesses that you enter</li> <li>-Be thankful</li> <li>-Respect the laws and rules that are in place as a citizen of this town</li> </ul>	<ul style="list-style-type: none"> <li>- Be on time upon returning from being off-campus</li> <li>-Clean up after yourself</li> </ul>	<ul style="list-style-type: none"> <li>-Proper use of the cross walk.</li> <li>-General awareness of what is going on around you.</li> </ul>	<ul style="list-style-type: none"> <li>-Be positive about your day</li> <li>-Be positive toward all community members.</li> <li>-Treat others with kindness and respect</li> </ul>
Assembly	<ul style="list-style-type: none"> <li>-Respect school property</li> <li>-Give the presenter your full attention</li> <li>-Sit in an appropriate manner</li> <li>-Cooperate with all adult requests</li> </ul>	<ul style="list-style-type: none"> <li>-Sit in appropriate areas</li> <li>-Dedicate yourself to being on time</li> <li>-Remain seated</li> <li>-Enter and exit in a quiet, orderly fashion</li> </ul>	<ul style="list-style-type: none"> <li>-Use the stairs</li> <li>-No pushing or shoving</li> <li>-Be Patient</li> <li>-Enter and Exit in a safe manner</li> </ul>	<ul style="list-style-type: none"> <li>-Keep remarks and gestures positive and polite</li> <li>-Show appropriate enthusiasm</li> </ul>
Athletic Events	<ul style="list-style-type: none"> <li>-Respect visiting team and spectators</li> <li>-Respect school property</li> <li>-Adhere to the code of conduct for spectator behavior</li> <li>-Show great sportsmanship</li> </ul>	<ul style="list-style-type: none"> <li>-Be responsible for your actions</li> <li>-Sit in appropriate areas</li> <li>-Enter and exit at appropriate times</li> <li>-Show pride in school</li> </ul>	<ul style="list-style-type: none"> <li>-Stay in designated areas</li> <li>-Use appropriate entrances and exits</li> <li>-Be aware of the players and refs entrances and exits</li> </ul>	<ul style="list-style-type: none"> <li>-Be positive toward all players, coaches, officials, and spectators</li> <li>-Show appropriate enthusiasm and school spirit</li> </ul>

