


Lincolnwood School District No. 74  
 Bid Form – Landscape Maintenance Services  
 2025 – 2026

After having read all the Specifications and Instructions for Bidders, and understanding same, I hereby submit the following bid(s) for all labor, materials, tools, equipment, incidentals, and expertise necessary for the landscape maintenance needs of School District No. 74 in accordance with said Specifications:

	YEAR 1: April 1, 2025 - December 1, 2025			YEAR 2: April 1, 2026 - December 1, 2026		
	# of Times	Unit Price	Subtotal	# of Times	Unit Price	Subtotal
Lawn mowing*	35	932	32,620	35	932	32,620
Lawn weed & feed	2	1,687	3,374	2	1,687	3,374
Mulch	1	3,450	3,450	1	3,450	3,450
* including shrub bed & tree ring maintenance	Year 1 Total: \$ 39,444			Year 2 Total: \$ 39,444		

I acknowledge that the contract may be renewed for an additional two years in one-year increments (April 1, 2027, until December 1, 2027, and April 1, 2028, until December 1, 2028) and that the costs may be adjusted only in accordance with the terms of the Specifications stated in the Invitation to Bid. Should I be awarded the contract, I will enter into an agreement substantially in accordance with the Bid Specifications and subject to approval by legal counsel for School District No. 74.

  
 \_\_\_\_\_  
 SIGNED  
 DAVID BISKUP  
 \_\_\_\_\_  
 PRINT NAME OF SIGNATORY  
 CONTOUR LANDSCAPING INC.  
 \_\_\_\_\_  
 COMPANY NAME  
 3501 SARVIS  
 \_\_\_\_\_  
 ADDRESS  
 SKOKIE IL 60076  
 \_\_\_\_\_  
 CITY STATE ZIP  
 DAVID BISKUP  
 \_\_\_\_\_  
 NAME OF CONTACT PERSON

2-3-25  
 \_\_\_\_\_  
 DATE  
 GENERAL MANAGER  
 \_\_\_\_\_  
 PRINT TITLE OF SIGNATORY  
 363762706  
 \_\_\_\_\_  
 FEIN  
 847-673-5149  
 \_\_\_\_\_  
 PHONE  
 847-673-5655  
 \_\_\_\_\_  
 FAX  
 DAVE@CALLCONTOUR.COM  
 \_\_\_\_\_  
 CONTACT PERSON'S EMAIL



AssuredPartners

To Whom It May Concern:

This letter acknowledges Contour Landscaping, Inc meets the insurance requirements/Contract of SD74 Landscaping Bid 2025-2026.

Yours sincerely,

DocuSigned by:

*Doug Gibson*

6A10F982E07D435...

Douglas P Gibson

Vice President of sales

[Doug.gibson@assuredpartners.com](mailto:Doug.gibson@assuredpartners.com)

AssuredPartners  
Address Line 01  
Address Line 02 / Zip  
T (000) 000-0000

[assuredpartners.com](http://assuredpartners.com)

PLEASE INITIAL BELOW TO CONFIRM THAT:

DB BIDDER HAS COMPLETED THE BIDDER CERTIFICATION PAGES INCLUDED AT THE END OF THIS BID FORM.

DB BIDDER HAS INCLUDED THE FOLLOWING DOCUMENTATION WITH THE BID PROPOSAL:

- a. Letter from insurance representative certifying that the insurer has read the requirements as set forth in the General Conditions and will issue the required policies as specified in the General Requirements;
- b. Fully completed and signed originals of all Certification Forms;
- c. References Form;
- d. Copies of applicator and operator licenses for turf grass and ornamentals.

All bids are to be submitted to the following address no later than 10:00 a.m. on February 4, 2025:

ATTENTION: Courtney Whited, Business Manager  
Lincolnwood School District #74  
6950 N. East Prairie Rd.  
Lincolnwood, Illinois, 60712

Bid Specifications and Instructions and Bid Forms will be available at the above address between the hours of 8:00 a.m. and 4:00 p.m. on regular school days.


**THE BOARD OF EDUCATION OF LINCOLNWOOD SCHOOL DISTRICT NO. 74 RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS OR PARTS THEREOF WHICH ARE SEVERABLE AND RESERVES THE RIGHT TO WAIVE ANY INFORMALITIES OR TECHNICAL DEFECTS IN BIDS OR THE BIDDING PROCESS AS WILL SERVE THE BEST INTERESTS OF THE DISTRICT AND THE RIGHT TO DISREGARD ALL NONCONFORMING, NON-RESPONSIVE, UNBALANCED OR CONDITIONAL BIDS. ALSO, THE DISTRICT RESERVES THE RIGHT TO REJECT THE BID OF ANY BIDDER WHEN THE DISTRICT BELIEVES THE BID IS NOT RESPONSIVE OR THE BIDDER IS UNQUALIFIED OR OF DOUBTFUL FINANCIAL OR TECHNICAL ABILITY OR FAILS TO MEET ANY OTHER PERTINENT STANDARD OR CRITERIA ESTABLISHED BY THE SCHOOL DISTRICT IN DETERMINING THE LOWEST RESPONSIBLE BID. THE BIDDER WAIVES THE RIGHT TO CHALLENGE THE DISTRICT'S DISCRETION IN DETERMINING THE LOWEST RESPONSIBLE BIDDER.**

## CERTIFICATIONS

The undersigned hereby affirms that:

- \* He/She is a duly authorized agent of the vendor.
- \* He/She has read and agrees to the request for bids.

I certify that I am submitting the following offers as my firm's bid. I understand by virtue of executing and returning with this bid this required response form, I further certify full, complete, and unconditional acceptance of the contents of this request for bids except as noted herein.

Print Name: DAVID BISKUP Title: GENERAL MANAGER  
Company Name: CONTOUR LANDSCAPING INC.  
Address: 3501 JARVIS  
City State ZIP: SKOKIE IL 60076 Telephone: 847-673-5149  
Fax: 847-673-5655 E-Mail: DAVE@CALLCONTOUR.COM  
Signature:  Date: 2-3-25

### COLLECTIVE BARGAINING

The undersigned hereby certifies that \_\_\_\_\_ SOME OR ALL /  NONE (check one) of my firm's employees are represented by an exclusive bargaining representative recognized and certified by a labor relations board. I certify that I have provided copies of all collective bargaining agreements that my firm is subject to. I further certify that I have disclosed information on all petitions for certification, decertification, or any other action pertaining to collective bargaining that are presently outstanding but have not yet resulted in a signed collective bargaining agreement.

Signature:  Date: 2-3-25

ANTI-COLLUSION CERTIFICATION OF COMPLIANCE

DAVID BISKUP, being first duly sworn, deposes and says:  
(print name)


that he/she is GENERAL MANAGER of CONTOUR LANDSCAPING INC.  
(owner, president, partner, etc.) (name of company)

the party making the foregoing proposal or bid, that such bid is genuine and not collusive, or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference with any person; to fix the bid price element of said bid, or of that of any other bidder, or to secure any advantages against any other bidder or any person interested in the proposed contract.

Signature:  Date: 2-3-25

SEXUAL HARASSMENT

The undersigned hereby certifies that my firm has complied with the requirement of Section 2-105 of the Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), as amended, with respect to sexual harassment policies. The terms of that law, as applicable, are hereby incorporated into this contract. The Board of Education states that it is in compliance with said law.

Signature:  Date: 2-3-25

CERTIFICATE OF ELIGIBILITY TO BID

CONTOUR LANDSCAPING INC. (bidder), pursuant to Section 33E-11 of the Illinois Criminal Code of 1961, as amended, hereby certifies that neither he/she/its partners, officers, or owners of his/her/its business have been convicted in the past five (5) years of the offenses of bid-rigging under Section 33E-3 of the Illinois Criminal Code of 1961, as amended, and that neither he/she/its business has ever been convicted of the offense of bid-rotating under Section 33E-4 of the Illinois Criminal Code of 1961, as amended.

Signature:  Date: 2-3-25

DRUG FREE WORKPLACE CERTIFICATION

Pursuant to 30 ILCS 580/1 *et seq.* ("Drug Free Workplace Act"), the undersigned certifies to the Board of Education it will provide a drug-free workplace by:

1. Publishing a statement: A. notifying employees that unlawful manufacture, distribution, possession, or use of a controlled substance, including cannabis, is prohibited in the Contractor's workplace; B. specifying actions that will be taken against employees for violations of this prohibition; C. notifying employees that, as a condition of employment on this contract, employees will: 1. abide by the terms of the statement, 2. notify the Contractor of any criminal drug statute conviction for a violation occurring in the workplace, no later than five (5) days after such conviction.

2. Establishing a drug-free awareness program to inform employees about: A. the dangers of drug abuse in the workplace; B. the Contractor's policy of maintaining a drug-free workplace; C. available drug counseling, rehabilitation, and employee assistance programs; D. penalties that may be imposed upon employees for drug violations.

3. Making it a requirement to give a copy of the statement in subsection "1" to each employee engaged in performance of the contract, and posting it in a prominent workplace location.

4. Notifying the District within ten days after receiving notice in subsection "1", paragraph "C", part "2", from an employee, or otherwise receiving actual notice of such conviction.

5. Imposing a sanction or requiring participation by a convicted employee, in a drug abuse rehabilitation program, as required by Section 5 of the Drug Free Workplace Act.

6. Assisting employees in selecting a course of action in the event drug counseling, treatment, and/or rehabilitation is required, and indicating that a trained referral team is in place.

7. Making a good-faith effort to maintain a drug-free workplace through implementation of Section 3 of the Drug Free Workplace Act.

Failure to abide by this Drug Free Workplace Certification will subject the contractor to penalties set forth in Sections 6, 7, and 8 of the Drug Free Workplace Act.

For: CONTOUR LANDSCAPING INC. By:   
(company name) (signature)

Its: GENERAL MANAGER Date: 2-3-25  
(owner, president, partner, etc.)

Lincolnwood School District No. 74  
Landscape Maintenance Services – 2025-2026  
References

Bidder Name: CONTOUR LANDSCAPING INC.

Reference #1 Name: SKOKIE/MORTON GROVE SCHOOL DISTRICT #69

Contact Person: JOHN TINETTI - COORDINATOR OF BUILDINGS AND GROUNDS

Phone: 224-935-7072 Email: TINETTIS@SKOKIE69.NET

Reference #2 Name: JULIA MOLLOY EDUCATION CENTER

Contact Person: KYLE O'MALLEY - BUILDINGS ENGINEER

Phone: 847-966-8600 x2508 Email: KOMALLEY@NTDSE.ORG

Reference #3 Name: MORTON GROVE SCHOOL DISTRICT #70

Contact Person: DAN THOMPSON

Phone: 847-965-6200 Email: DTHOMPSON@MGSD70.ORG

Reference #4 Name: SHORE COMMUNITY SERVICES

Contact Person: DEBORAH SHULROFF

Phone: 847-982-2030 Email: DSHULROFF@SHORESERVICES.ORG

Reference #5 Name: LIBERTYVILLE SCHOOL DISTRICT #70

Contact Person: PEADAR HURLEY - DIRECTOR OF FACILITIES AND OPERATIONS

Phone: 847-362-9895 Email: PHURLEY@D70SCHOOLS.ORG

ID  
CARD

ILLINOIS DEPARTMENT OF AGRICULTURE  
BUREAU OF ENVIRONMENTAL PROGRAMS

(CUT ALONG DOTTED LINE)

STATE OF ILLINOIS  
DEPARTMENT OF AGRICULTURE  
SPRINGFIELD, ILLINOIS



LIC# CA108135  
EXPIRES December 31, 2025

CONTOUR LANDSCAPING INC  
JOSH A SCHWEBER  
3501 JARVIS AVE  
SKOKIE IL 60076

SIGNATURE

(FOLD LINE)

ILLINOIS PESTICIDE ID CARD

LIC# CA108135      USAPLANTS ID: 000VN2  
COMMERCIAL APPLICATOR

General Standards  
Turf

IL406-1122 X021-406-0030

ID  
CARD

ILLINOIS DEPARTMENT OF AGRICULTURE  
BUREAU OF ENVIRONMENTAL PROGRAMS

(CUT ALONG DOTTED LINE)

STATE OF ILLINOIS  
DEPARTMENT OF AGRICULTURE  
SPRINGFIELD, ILLINOIS



LIC# CO24571  
EXPIRES December 31, 2026

CONTOUR LANDSCAPING INC  
DAVID LASCHINSKI  
3501 JARVIS AVE  
SKOKIE IL 60076

SIGNATURE

(FOLD LINE)

ILLINOIS PESTICIDE ID CARD

LIC# CO24571      USAPLANTS ID: 000VN2  
COMMERCIAL OPERATOR  
General Standards

APPLICATOR NAME & CATEGORIES

JOSH A SCHWEBER  
General Standards  
Turf

IL406-1122 X021-406-0030