

Browning Public Schools
Board Agenda Request
 Meeting to Be Held: June 1, 2022



- Recognition:** Students Staff Parents
- Information:** Building Report Old Business Superintendent's Report
- Action:** Resignation Hiring Contract Service Agreements
- Travel Out-of-State Travel In State Approvals
- Termination Legal Matters Other:
- This action request pertains to Elementary (only) High School/District Wide

Date: 05/27/2022

To: **Corrina Hall Guardipee**
 Superintendent

From: Tony Wagner
 Title: Athletic Director

Subject: **BPS Summer Camp Program; Student Camp Assistants 2021-2022 & 2022-2023**

Description: Recommend to hire the following for the Browning Athletic Department Summer Camp Program Student Camp Assistants pending UA.

- Jeremy Bockus \$2,649.60
- Justice Johnson \$2,649.60
- Mecca Bullchild \$2,649.60
- Kaitlyn Miller \$2,649.60
- Brittney Wagner \$2,649.60

Financial Impact: **\$13,248.00** (+ fringe)

Funding Source (Budget/grant, etc.): **Athletics 226 60 720 3500 120**

Attachment(s): CSA

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Browning Public Schools
CONTRACT SERVICE AGREEMENT
 (406) 338-2715 • (406) 338-2708

Date: May 27, 2022

Board Approval: 5/25/22

Contractor: Sample Request

Phone: _____

Address: _____ Box _____ Browning, _____ MT _____ 59417
 P.O. Box or Street Address City State Zip

Type of Project/Service (be specific): Athletic Summer Camp Program contractor will provide services for summer camp program. The Contractor’s time will run June 6, 2022 – July 26, 2022. Contractor will be responsible for engaging and supervising children ranging from 7-17 years old. Create a welcoming and safe environment for campers to grow and learn. Contractor will co-lead a variety of fun and exciting value-based camp activities for campers. Sports include football, golf, volleyball, cross country, soccer, basketball, wrestling, speech, debate & drama, softball, track, tennis, baseball and rodeo; Register children to the sports camps scheduled throughout the summer, Breakfast and lunch facilitators. Athletic inventory of all equipment including concessions. Assist in the use, care, operation, maintenance and record keeping of all summer camp activities.

Contracted Dates: June 6, 2022 to July 26, 2022

Rate per hour/per day: <u>\$9.20 per hour x 8 hours per day x 36</u>	=	<u>\$2,649.60</u>
Per Diem/per day: _____ x _____ # of Days	=	<u>N/A</u>
Mileage: _____ miles @ _____ per mile	=	<u>N/A</u>
Other costs (explain): <u>Not to exceed total \$ amount</u>	=	<u>N/A</u>
Total Project Cost =		\$2,649.60

Contract to be paid from:
226 60 720 3500 120

Independent Contractor:

- Submit invoice on completion
- Other _____

Employee:

- Submit timesheet through payroll

The above terms and conditions constitute an agreement by and between the contractor and the Browning Public Schools for the contractor to render services, as indicated. In the event of non-completion of services or other unforeseen problems, this agreement shall be changed accordingly.

Contractor’s Signature

Principal/Supervisor

SSN/Federal ID Number/EIN

Superintendent

An Independent Contractor must provide Browning Public Schools with a Federal ID Number, State Contractor License or sign an Independent Contractor’s Exemption Application Affidavit waiving their rights under the Worker’s Compensation Insurance and Unemployment Insurance for employees.

White – Contractor

Yellow – Business Office