



Gregory-Portland Independent School District

BOARD MEMORANDUM

TO: DR. MICHELLE CAVAZOS

FROM: CHRIS CASAREZ/DENISE BLANCHARD

CC: BOARD OF TRUSTEES
DR. ISMAEL GONZALEZ III
DEBORAH GARZA
MICHAEL THIEME
DR. MICHAEL NORRIS
PENNY ARMSTRONG
BRITTNEY SOLIZ-SANDOVAL

DATE: Monday July 21, 2025

SUBJECT: Consider Approval of Contract Renewal for RFP #2425-09
Occupational Therapy Services.

PRIORITIES

PRIORITY 1: EXCEPTIONAL STUDENT PERFORMANCE

N/A

PRIORITY 2: HIGH PERFORMING AND ENGAGED WORKFORCE

N/A

PRIORITY 3: QUALITY SERVICE AND IMPACTFUL COMMUNITY ENGAGEMENT

N/A

PRIORITY 4: EFFICIENT AND EFFECTIVE DISTRICT AND CAMPUS OPERATIONS

4.3 Ensure Strategic Alignment of Resources

BACKGROUND INFORMATION:

The District is seeking a qualified provider(s) to provide Occupational Therapy Services for the 2025-26 School Year. Occupational Therapists are health professionals who use occupation and meaningful activities with specific goals to help people of all ages prevent, lessen, or

adapt to possibilities. Occupational and Rehabilitative Services has been the District's provider for the past 3 years; however, the 2 possible renewals have reached their conclusion and the district is going out to bid for due Sealed Proposals were received by the district on June 12 at 2:00 PM. The committee evaluated the submitted bids on June 16.

Service Providers were scored on the following criteria:

Price (200 points)

Ability to meet the District's Needs (80 points)

Reputation of Vendor Services (80 points)

Quality of Vendor's Response (40 points)

Providers who submitted Bids:

AB Staffing

Occupational & Rehab Services

Adelphi

PDS

ATC

ProCare

Aura

Sunbelt

Blooming Buds Therapy

RECOMMENDATION:

Administration recommends that the School Board approve a contract for Occupational & Rehab Services to support GPISD with Occupational Therapy Services for the 2025-2026 School Year. Occupational & Rehab Services provides in-person services, is the current provider and has the most competitive rate amongst bidders.

FINANCIAL IMPACT:

Fiscal Year to Date spent through June 10: \$164,675

Current:

\$64/Hour

Proposed:

\$64/Hour

BOARD RELATED POLICY:

CH (LEGAL)

CH (LOCAL)

ACTION ITEM SUGGESTED MOTION (if applicable):

The School Board accept Administration's recommendation to Contract with Occupational & Rehab Services to support GPISD with Occupational Therapy Services for the 2025-2026 School Year with two possible one-year renewals at a rate of \$64/Hour in response to RFP# 2425-09 Occupational Therapy Services.

RFP# 2425-09 Occupational Therapy Services

PROVIDER PROPOSAL RANKINGS TOTAL SUMMARY

Bid Due Date: June 12, 2025 at 2:00 pm
Opening Bid: June 12, 2025 at 2:00 pm
Review Date: June 16, 2025 at 9:00 am

RANKING COMMITTEE MEMBERS

Denise Blanchard Director of Special Education
Amy Melrose Licensed School Speech Pathologist
Diana Henning Coordinator for Dyslexia & Special Education
Angela Marroquin Speech Language Pathologist

Providers that Submitted Bids		
	Cost	Score
AB Staffing	\$90/Hour	181
Adelphi	\$85/Hour	210
ATC	\$78/Hour	209
Aura	\$71/Hour	206
Blooming Buds Therapy	\$85/Hour	305
Occupational & Rehab Services	\$64/Hour	382
PDS	\$65/Hour	191
ProCare	\$65/Hour	203
Sunbelt	\$71/Hour	247

START DATE: AUGUST 1, 2025

END DATE: JULY 31, 2026