

POLICY CHART
(4-19-10 Policy Committee Meeting)

Number	Title	Detail	Person Assigned to
POLICIES Held Over from 2/16/10 or Administrator Initiated Policies			
5:140	Solicitations By or From Staff	Policy that Sets out employee solicitation or sales on school grounds held over from February meeting	Dani
2:250-E-1	Exhibit – Written Requests for District Records	Rewritten because of the extensive revisions to FOIA at 5 ILCS 140 – held over from February meeting	Julie
8:20	Community Use of School Facilities	Review at the Business Manager’s Request	Josh
8:20-AP	Facilities Equipment/Rental Policy	Review rates and categories	Josh
8:20-E-1	Exhibit – Facility Request	Review form	Josh
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4:30	Revenues and Investments	Edited to omit the requirement for board approval of collateral agreements. It now requires the superintendent or designee to keep the board informed of collateral agreements	Josh
4:60	Purchases and Contracts	Updated to comply with new legislation as to (1) increased reporting and posting requirements for contracts; (2) requires that when a contract is awarded without a public bid or project specification, the district must provide the contractor with a written notice concerning compliance with the prevailing wage rate; (3) adds an exception to mandatory bidding for contracts providing for the transportation of students with special needs or disabilities; and (4) Adds a process for electronic bid opening; however, bids for construction purposes are prohibited from being opened electronically	Josh
4:60-AP-1	Administrative Procedure – Purchases	Updated to comply with new law that added (1) an exception to the bidding process for contracts or purchases “providing for the transportation of students with special needs or disabilities”, and (2) a provision on	Josh

		electronic bid opening; however bids for construction purposes are prohibited from being opened electronically	
4:90	Activity Fund	Amended to clarify that the treasurer is not exclusively responsible for comply with ISBE rules for school activity funds	Josh
4:110	Transportation	Updated to comply with new AISBAE rule requiring district to have a policy if it considers locations other than individual students' residences as pick-up and drop-off locations for purposes of determining entitlement to free transportation	Josh
4:170	Safety	Amended to delete redundant language regarding wireless and cellular telephones use by bus drivers. – Clarifies that the Illinois General Assembly does not expect schools to provide AED's and trained AED users when a third party uses a school's physical fitness facility prohibits a person from using a wireless telephone at any time while operating a motor vehicle on a roadway in a school speed zone unless the person is using the telephone for emergency purposes; allows a district to claim a full day of attendance for a delayed start due to adverse weather conditions; and moved the list of employment disqualifying criminal offenses to a new School Code section.	Josh
4:170-AP-6	Administrative Procedure – Plan for Responding to a Medical Emergency at a Physical Fitness Facility	Updated to reflect the proposed amendments to the Dept. of Public Health rules, “Physical Fitness Medical Emergency Preparedness Code” – this was meant to simply with one AED update to avoid confusion (passage of this is pending)	Caroline – Hold Over to May
4:170-AP-6-E-1	Exhibit – School Staff AED Notification Letter	NEW - Updated to specify (1) where to find the response plan referred to in the newly updated 4:170-AP-6, Plan for Responding to a Medical Emergency at a Physical Fitness Facility and D(2) that the Physical Fitness Facility Medical Emergency Preparedness Act and Local Governmental and Governmental Employees Tort Immunities Act protect staff members from liability.	Caroline – Hold Over to May
4:170-AP-6-E-2	Exhibit – Automated External	NEW - Renamed and updated with a reference that the superintendent or	Caroline – Hold Over

	Defibrillator Incident Report	designee will follow the requirements of applicable Dept. of Public Health rules	to May
5:20	Sexual-Workplace Harassment Prohibited	New title – policy now has a broader coverage. Unlawful harassment is a form of discrimination that violates many State and federal laws. Workplace harassment policies have typically focused on sexual harassment because it receives the most attention. However, the broad-prohibitions against discrimination in civil rights laws prohibit harassing conduct that is motivated by animus against any protected status. There is an optional sentence prohibiting conduct that may be legal, but still harms the workplace. Footnotes are updated	Dani
6:120-AP-2	Administrative Procedure – Access to Classrooms and Personnel	NEW – added in response to legislation that grants the parent/guardian of a student receiving special education services, or being evaluated for eligibility, reasonable access to educational facilities, personnel, classrooms, buildings, and to the child. The same right of access is afforded an independent educational evaluator or a qualified professional retained by or on behalf of a parent/guardian or child.	Caroline – Hold Over to May
6:120-AP-2-E-1	Exhibit – Request to Access Classroom(s) or Personnel for Special Education Evaluation and/or Observation Purposes	NEW – added in response to legislation described in the accompanying procedure. This exhibit allows a school district to prepare for a visit and secure a written (1) acknowledgement of the visitor’s understanding that during the course of his/her visit, s/he may learn or receive confidential information protected by various privacy laws, and (2) agreement from the visitor to comply with the privacy laws and not re-release the information except as authorized by law.	Caroline – Hold Over to May
7:50	School Admissions and Student Transfers To and From Non-District Schools	Revised to implement legislation allowing children to attend first grade who have attended a non-public preschool through kindergarten, were taught by an appropriately certified teacher, and will attain the age of 6 years on or before December 31 of the school term	Tony
8:20-E	Exhibit – Application and	Updated to reflect legislation described in 4:170, Safety. References to an indoor	Josh

	Procedures for Use of School Facilities	physical fitness facility are deleted	
8:30	Visitors To and Conduct on School Property	Updated to refer individuals to the appropriate building who seek access to a school building, facility, and/or educational program, or to interview personnel or a student for purposes of assessing the student's special education needs.	Julie