



FACILITIES MANAGEMENT
Independent School District No. 709
Located at 101 East 3rd Street
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MEMORANDUM

TO: Bill Hanson
School Board Members

FROM: Curt Conrad, Coordinator of Health,
Safety & Environmental Management

DATE: 7-1-11

RE: Contract for Safety OSHA regulated training consulting services

Web-based safety training vendors were researched and evaluated based on quality and training products, relevance to use in school districts, adaptability for future expansion and management services. Apex Online Development, LLC provided the best product for our needs. Their price is based on a per-building rate, covering the period from July 1, 2011 through June 30, 2014 at an estimated cost of \$39,375.

The attached contract between ISD 709 and Apex Online Development, LLC is for OSHA required safety and other training consulting services to provide online safety training to our employees' district-wide. Apex services include development of custom training platform based on employee classification and training record management services.

It is recommend the Duluth School Board approve entering into a contract with Apex Online Development, LLC for consulting services based on comparison of available products and received recommendations.

Thank you.

enclosures

cc: Kerry Leider