

Browning Public Schools
Board Agenda Request
Meeting To Be Held: November 8, 2022




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- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other: _____
This action request pertains to Elementary (only) High School/District Wide
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To: Corrina Guardipee-Hall
 Superintendent of Schools

From: John Salois
Title: Director of Human Resources

Subject: Hiring: Napi Cross Country Coach 2022-2023

Description: Earl Tail recommends the following hire for the 2022-2023 AY. HR was not informed that the coach was working until after the season when pay was requested.

 Cynovia Wing, Cross Country Coach, Exp 0

Financial Impact: \$600.00

Funding Source (Budget/Grant, etc): 126.30.720.3584.150

Attachment(s): Hiring Selection Report

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____



Browning Public Schools Hiring Selection Report

Position Napi Elementary Cross-Country Coach		Applicant Recommended Cynovia Wing	
Department/Location Napi Elementary School		Supervisor Earl Tail	
Type of Position Extra-Curricular	Starting Date 8/8/22	Term Season	

Recruiting Date Posted: 6/9/22 Closing Date: Until Filled

Comments: Per BPS Board Policy 5120 Recruitment and Selection: Exceptions: The competitive selection process may be unnecessary in the following circumstances: A. Coaches and sponsors having preference as provided under the above section, Preferences, paragraph 3(A). B. Only one applicant is qualified and meets eligibility requirements and further recruiting is impractical. C. The applicant is part of a general pool of temporary workers including substitutes from which supervisors may select and employ as needed. Cynovia is the only qualified candidate who applied for the position.

No.	Applicants Name (Alphabetical by Last Name)	Date Application Received	Minimum Requirements Met?	Date Interviewed
1	Cynovia Wing	8/22	Yes	N/A

Interview Committee	Title	Name	Title

Recommendation: Cynovia has experience as a cross country runner.

Pre-Employment Requirements	Date Initiated	Completed? (Yes (N)o	Results Received (Negative = OK)
Drug test	10/21/22	Yes	OK
State & Federal Criminal background check	10/21/22	Yes	OK
Tribal Background check	10/21/22	Yes	OK

Salary: \$600.00	Placement: <u>Exp. 0</u>	Contract Days: Season
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Prepared by: _____ Date 11/2/2022 Approved by: _____ Date: _____