



Innovative Thinking. Tailored Delivery.

Snapshot of services, new offerings, and updates for this year. Your 2025-26 contract follows.

Professional Development Designed to Build Educator Capacity

To begin or continue in-district coaching, consulting, and other professional development with CESA 2, contact Tracy Elger at tracy.elger@cesa2.org. Our professional development utilizes our Capacity Building Framework, ensuring a well-matched, targeted, and efficient learning and implementation experience. Districts may customize professional development to include any combination of in-district coaching or training for individuals or groups of teachers and/or leadership teams.



As we continue to provide high-quality support, we remain committed to being good stewards of district budgets and funds. Due to rising travel costs, our travel fee will increase from \$50 to \$75 on contracts, while our consulting daily rate will remain unchanged. We appreciate your partnership and will continue to offer cost-effective, impactful professional learning opportunities tailored to your district's needs.

Act 20 Services

CESA 2 provides support to help districts implement Act 20 and enhance early literacy outcomes. Our offerings include the Act 20 Leadership Institute, designed to equip district and school leaders with a deep understanding of science-based reading instruction and Act 20 mandates. Additionally, we offer in-district coaching and certified training in LETRS and Keys to Beginning Reading.

Licensure Support

The CESA 2's CLASS program continues to offer flexible, DPI-approved pathways to licensure, including newly added options such as K-9, Early Childhood Special Education, and LWS3 pathways. We've also launched Praxis II Ready, a structured course and coaching program designed to help educators pass the Praxis II exam and expand their teaching credentials.

More programs and services can be found in our [2025-26 Catalog of Services](#).

Returning Annual Contracts

Services purchased in 2024-25 are indicated on the contract. Please check under the renew column to continue the service. To add a service, place a check in the add column.

We will send out a case list and the installment amount of your current projected caseload for services listed under the Specialized Services & Staffing Center of Excellence later this spring.

Please indicate the services the district would like to renew
or add by placing a check in the column.

2025-2026 Annual Service Contract				
Service	Fee	2024-2025 Services	Check to Renew	Check to Add
Membership in CESA 2	\$6,319.25			
Dialogue with Attorney	\$800.00			<input type="checkbox"/>
Professional Resource Center (PRC)	\$6,000.00	X	<input type="checkbox"/>	
Assistive Technology Academy	\$450.00			<input type="checkbox"/>
Title III Consortium	Based on allocation			<input type="checkbox"/>
Transition Advisory Network	\$3,500.00			<input type="checkbox"/>
Educational Audiology	IEP Based			<input type="checkbox"/>
Occupational Therapy	IEP Based			<input type="checkbox"/>
Orientation & Mobility	IEP Based			<input type="checkbox"/>
Physical Therapy	IEP Based			<input type="checkbox"/>
School Psychology	Based on need			<input type="checkbox"/>
Services for Students who are Blind or Visually Impaired	IEP Based			<input type="checkbox"/>
Services for Students who are Deaf or Hard of Hearing	IEP Based			<input type="checkbox"/>
Speech-Language Pathology	IEP Based			<input type="checkbox"/>
Additional service(s) (indicate page # from Catalog of Services)				

monicakelsey-brown@wauunakee.k12.wi.us

District Administrator or designée's signature

04 / 01 / 2025

Date

Purchase order number



2025-2026 Contract

This contract is made in duplicate between the Board of Control of Cooperative Educational Service Agency 2 (CESA 2) and the Local Educational Agency (LEA).

WHEREAS CESA 2 has been authorized to provide services for valuable consideration to school districts on a cooperative basis and has been authorized to enter into and approve service contracts with local school districts, county boards of supervisors and other cooperative educational service agencies as provided in Chapter 116, Wis. Stats.

NOW, THEREFORE, CESA 2 hereby agrees to provide to the LEA, services to be performed by legally qualified personnel. Information pertaining to each service to be performed is included in the CESA 2 Catalog of Services.

CESA 2 agrees to make payments to the personnel providing the services and to remit to the authorized governmental or private agencies such amounts for which salary deductions are required or authorized.

CESA 2 agrees to forward federal and/or state funds, which are due the LEA, as soon as possible after the receipt of said funds.

LEA agrees to pay for services rendered as follows:

*for services costing \$18,000.00 or less annually per line item, in one payment to be made in July.

*for staffing services under Specialized Services and Staffing, in monthly installments based on the contract amount.

All billings from CESA 2 will be on budgeted estimated costs, except the last billing which shall reflect the net actual cost of the service. (If all billings and payments are based on estimated costs, any overpayments or underpayments will be refunded or paid no later than 60 days from the closing of the fiscal year).

Transportation of children, if any, will be furnished by each school district.

The LEA agrees to reimburse CESA 2 for its proportionate share of costs of the services provided under this contract including without limitation because of enumeration, unemployment insurance, litigation expense, collective bargaining and monetary awards of courts and agencies but no Board of Control may levy any taxes as per Sec. 116.03(4).

In witness whereof, the parties have set their hands this day and year written below.


Marian Viney, Chairperson, CESA 2 Board of Control


Dan Hanrahan, Secretary, CESA 2 Board of Control

School District of Waunakee Community

04 / 01 / 2025

wonicakelsey-brown@waunakee.k12.wi.us
Authorized Signature for School District

CERTIFICATE *of* SIGNATURE

REF. NUMBER

W7V4R-GOSRK-WKAQV-87P4X

DOCUMENT COMPLETED BY ALL PARTIES ON

02 APR 2025 00:43:25 UTC

SIGNER

EMAIL

MONICAKELSEY-BROWN@WAUNAKEE.K12.WI.US

TIMESTAMP

SENT

21 MAR 2025 15:45:36 UTC

VIEWED

02 APR 2025 00:43:07 UTC

SIGNED

02 APR 2025 00:43:25 UTC

SIGNATURE

monicakelsey-brown@waunakee.k12.wi.us

IP ADDRESS

47.41.148.7

LOCATION

MADISON, UNITED STATES

RECIPIENT VERIFICATION

EMAIL VERIFIED

02 APR 2025 00:43:07 UTC

