

***Killeen Independent School District  
Board Agenda Item Information Sheet***

**Date:** October 7, 2025

**Agenda Item Caption:** Selection of HVAC Engineer and Commissioning Agent for Fiscal Year 2026 HVAC Life Cycle Replacement Capital Improvement Project

**Purpose of Agenda Item:** Information only

**Administrative Recommendation:** Place on the next consent agenda to approve commissioning Estes, McClure & Associates, Inc. (EMA) as the Mechanical Electrical and Plumbing engineer and Lackey de Carvajal Cx as the commissioning agent for the fiscal year 2026 HVAC life cycle replacement project and delegate to the Superintendent or designee the authority to negotiate contracts to present to the Board for possible action.

**Background Information:** Based on work order requests, replacement parts availability and the age of existing systems, staff has prioritized the HVAC units at Ira Cross Elementary School and Montague Village Elementary School for replacement.

Staff recommends Estes, McClure & Associates, Inc. (EMA) to provide Mechanical Electrical & Plumbing (MEP) engineering services and Lackey de Carvajal Cx to provide MEP commissioning services for this project.

The design, permitting and construction process for the FY 2026 HVAC life cycle replacement project is planned to take approximately 9 months, with a targeted substantial completion date of July 31, 2026.

**Fiscal Analysis:** The construction budget for these projects is \$4,351,200, which includes a \$207,200 contingency amount. Additionally, \$435,120 is budgeted for HVAC engineering and commissioning services. The total design and construction project budget is \$4,786,320. This project will be funded using Strategic Facilities Plan funds.

**Regulatory Requirements:** CV (LEGAL): Facilities Construction

**Contact Person for Additional Questions/Information:**

**Name:** Adam Rich, Assistant Superintendent for Facilities Services

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**Attachments:** Fiscal Year 2026 HVAC Life Cycle Replacement Project Schedule and Budget

**Signature Requested:** No