

Aztec Municipal School District
Field Trip Request per Aztec Board of Education Policy IJOA

X Trip Longer Than School Day X More Than 100 Miles One Way X Overnight Trip

Two members of the KMS Choir program request permission to travel to the **National Hispanic Cultural Center** in Albuquerque, NM to perform with the NMACDA Youth All State ensembles.

Justification for Trip – Please be sure your justification is aligned with the goals of your school's current 90 Day Plan, the learning standards in your classroom and how it will improve the learning of your students.

These two KMS Advanced Choir students have earned the privilege of performing with the other best middle school level vocalists in the state. This annual event allows students the opportunity to sharpen their skills through collaboration with nationally acclaimed clinicians over the course of three days before performing for an audience of other student musicians, parents, and Educators from across New Mexico.

Date(s) of Trip: January 29th-31st, 2026

Name of Adult Chaperone: Holly Hook

Estimated Cost of The Trip: \$2,016.20

Will fundraisers be used to secure funds for this trip? Yes ☒ No

Please attach a list of approved fundraisers. N/A

Name of Person Making Request: Holly Hook

Date Request Submitted: 12/12/2025

This Trip Has Been Approved by:

☒ Athletic/Activities Director



Date 12/17/2025

☐ Principal:

Date _____

☐ Superintendent: Lauren Laws

Date _____

☐ Board of Education

Date _____

Points to Consider Before Requesting Board Approval

- Appropriate for the age level, grade level, and curriculum
- ☐ All district employees will travel on the bus unless prior approval by the Principal
- ☐ Long enough in advance so that arrangements can be made prior to the trip

- ☐ Written permission must be obtained from the parents or legal guardians
- ☐ Have these students attended this trip or a similar trip in the past three years?