## THE FOLLOWING PROPOSAL IS RECOMMENDED FOR BOARD APPROVAL.

Superintendent of Schools

July 3, 2024

Superintendent Grant RE: US Postal Service

Salt Lake City School District Postage

440 E 100 S Requisition # R068483

Salt Lake City, Utah 84111 \$150,000.00

## Dear Superintendent Grant:

Sam Quantz submitted the above requisition for payment of postage expenses as needed for the 2024-2025 fiscal year.

US Postal Service is the sole provider for these services. The Utah Procurement Code does not require further competition when contracting with another public entity.

Permission is requested to issue a purchase order to US Postal Service for \$150,000.00. Funds for this expenditure will come from the 2024-2025 General Fund.

Sincerely,

Tyler Barnes
Tyler Barnes

Director of Purchasing

Approved:

Alan Kearsley

**Business Administrator**