

Descriptor Term: STUDENT DISCIPLINE: ELEMENTARY GRADES 4-6 6	Descriptor: JK-E2	Issued: 6/24/03
	Rescinds: JK-E2	Issued: 7/09/02

Description of Violations & Infractions

Consequences

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| 1. Defiance or intentional disobedience of teacher or staff | Step 2-10 |
| 2. Profanity or vulgarity (to include acts, gestures, or symbols directed at another) | Step 1-9 |
| 3. Possession or use of tobacco or tobacco related products at school | Step 2-9 |
| 4. Use, sale, or possession of drugs, look-alike drugs, or alcohol on school grounds or at school functions; intoxication | Step 10 |
| 5. Defacing or otherwise injuring school or personal property (to include writing on walls, inside or outside) | Step 1-9+
Restitution |
| 6. Fighting at school, on the way to or from school, or at school activities:
Physical Altercation | Step 10 |
| Struggle | Step 1-9 |
| Assault | Step 1-9 |
| 7. Use or possession of dangerous objects | Step 8-10 |
| 8. Use or possession of weapons or look-alike | Step 2-10 |
| 9. Use or possession of fireworks, explosive devices or odorous devices | Step 10 |
| 10. Disruptive behavior at school or other school sponsored activities | Step 3-10 |
| 11. Skipping detention | Step 1-10 |
| 12. Stealing or possession of stolen property (plus restitution) | Step 1-9 |
| 13. Cutting classes | Step 2-10 |
| 14. Truancy (unauthorized absence) | Step 2-9 |
| 15. Leaving campus without authorization | Step 2-9 |
| 16. Unauthorized fund raising, including sale of candy or gum | Step 3-9 |
| 17. Possession of radios, walkmans, beepers, telephones, recorders, laser pointers, televisions, tapes, compact disk (parent pickup) | Step 1-6 |
| 18. Gambling or possession of gambling devices | Step 1-10 |
| 19. Harassment, intimidation, or threatening of students or teachers | Step 1-10 |
| 20. Refusal to identify oneself properly at any school or school district activity | Step 1-10 |
| 21. Disruptive behavior on the bus or at the bus stop (Note #7) | Step 1-9 |
| 22. Gang or cult activity | Step 1-9 |
| 23. Forgery | Step 4-10 |
| 24. Other misbehavior as determined by the school officials | Step 1-9 |
| 25. Possession or wearing of caps, sun glasses, disruptive accessories, or offensive clothing. Only parents may pick up banned items. | Step 1-10 |
| 26. Possession of inappropriate photos or printed materials on weapons, weapon making, pornography, violence, hatred, etc. | Step 1-6 |
| 27. Sexual misconduct or improper touching | Step 1-10
Step 3-10+
Counseling |

Discipline Ladder

- Step 1
1. One day Administrative detention
 2. Contact parent/guardian
 3. Removal from ladder if not referred to office for twenty school days from date of entry onto ladder
- Step 2
1. One day In-School Suspension (ISS)
 2. Contact parent/guardian
 3. Probation for twenty school days
- Step 3
1. Two days In-School Suspension (ISS)
 2. Contact parent/guardian
 3. Probation for twenty school days
- Step 4
1. Three days In-School Suspension (ISS)
 2. Contact parent/guardian
 3. Probation for twenty school days
- Step 5
1. Four days In-School Suspension (ISS)
 2. Contact parent/guardian
 3. Probation for twenty school days
- Step 6
1. Five days In-School Suspension (ISS)
 2. Contact parent/guardian
 3. Probation for twenty school days
- Step 7
1. Corporal Punishment may be administered according to the policies of the district. (Administrators' option)
- Step 8
1. One day Out-of-School Suspension (OSS)
 2. Contact parent/guardian
 3. Probation for twenty school days
- Step 9
1. Two or three days Out-of-School Suspension (OSS)
 2. Contact parent/guardian
 3. Probation for twenty school days
 4. Student must be accompanied by a parent/guardian for a conference with the principal and/or teachers before returning to class.
- Step 10
1. Out-of-School Suspension (10 day max.) until a district disciplinary committee hearing or Individual Educational Plan hearing (for special education students) can be scheduled and held
 2. Contact parent/guardian
 3. Student and parent/guardian to appear before a district hearing
 4. Alternative placement or expulsion

NOTES

1. Incentive is provided for the student to improve his/her behavior through provisions of a probationary period that allows a student to remove himself/herself from the disciplinary ladder by improved conduct.
2. A parent/guardian conference with an administrator is required before a student can return to school after an out-of-school suspension. (Step 7 or 8)
3. A student may enter the discipline ladder at any step, depending upon the nature of the offense.
4. Failure to complete the step consequence as designated will result in escalation to the next step in the ladder.

5. Referral to the office during the probationary period prescribed in the discipline step will result in escalation to at least the next step. Students referred for a repeat violation may escalate more than one step.
6. In all cases of OSS or ISS, the student will lose all privileges during the time he/she is suspended. Loss of privileges means that during the time stated the student cannot participate or attend assemblies or any school function designated as an extra-curricular activity, including athletic events, dances, plays, extra-curricular program, field trips, school-sponsored activities, etc. This would include the entire 24 hour period of the suspension.
7. Loss of school bus riding privileges for five days may be added to any step if the misbehavior occurred on a school bus or at the bus stop.
8. In all disciplinary matters, a student will be accorded due process under the district policy governing student rights.
9. Self-defense is the use of appropriate, reasonable force to defend or remove oneself or another person against the assault of an aggressor when there is no reasonable avenue of escape or means of avoidance.
10. The administrator may issue a warning with or without probation when deemed appropriate.
11. Counseling may be added to any step.
12. Tobacco use or tobacco possession will be reported to law enforcement officials.
13. The superintendent, or designee, shall have authority to transfer to an alternative education program any student who has been arrested, arraigned for or convicted of or pleaded guilty or nolo contendere to a serious crime, as defined in this section, which occurred off of school property or away from school-related functions. A serious crime, for the purposes of this section, is an illegal act which indicates the capacity and willingness of the student to injure students and employees with bodily harm, or to threaten to cause bodily harm, or to place students and employees in danger of bodily harm. The superintendent, or designee, will evaluate the circumstances of the serious crime to determine whether (1) the acts of the student indicates a present and possible danger to the health, safety, and welfare of one or more students or employees, and (2) whether the more restrictive, security oriented environment of an alternative education program would serve the educational interests of the student while preserving the safety of students and employees. The Board shall review the student's placement in any alternative program at the next following regular meeting. Serious crimes shall include, without limitation, and as examples only:
 - a) Assault with a deadly weapon
 - b) Aggravated assault
 - c) Rape
 - d) Sexual battery, stalking, or other sexual crime
 - e) Armed or strong-armed robbery (or attempted)
 - f) Sale or distribution of a controlled substance