

The ***Coordinator for Student Engagement*** is responsible for leading initiatives that promote student involvement, positive behavior, and school culture as well as overseeing the district programs that foster student engagement and belonging in the school community. This leader will promote student success through providing oversight and direction for clubs, activities, and athletics.

## **Key Responsibilities**

### **Student Engagement & Behavior Support**

- Implement programs encouraging students to participate in the school community beyond the classroom.
- Develop and enforce behavior expectations to maintain a positive school climate.
- Work with teachers and staff to support students struggling with discipline and engagement.
- Serve as a key leader in restorative practices.
- Oversee student leadership groups, mentoring programs, and school-wide engagement initiatives.
- Fosters parent engagement in general with clubs/activities and athletics, as well as partnerships with community organizations.

### **Athletic Leadership:**

- Serves as the Athletic Director, managing all aspects of the district's athletic programs in grades 7-12, including hiring and evaluating coaches.
- Ensure compliance with IHSA and IESA regulations and district policies.
- Develop and oversee athletic budgets, fundraising efforts, and facility management.
- Coordinate game/event schedules, transportation, and supervision.
- Foster a culture of sportsmanship, teamwork, and leadership development in student-athletes.

### **Administrative Duties**

- Assist building principals in the data collection process to support teacher evaluations
- Serve as the building administrator in the absence of the Principal.
- Collaborate with building and district administrators on student discipline and support strategies.
- Serve as a liaison between students, families, and staff to foster a positive school experience.
- Lead communication efforts related to school culture and student engagement..

## **Ideal Candidate**

- Strong leadership, communication, and organizational skills. The ability to Build Capacity in staff, galvanize others, and delegate tasks.
- Demonstrated ability to build relationships with students, staff, and the community.
- Experience in student behavior management, discipline, and engagement strategies.

-Strong background in athletics, coaching, or extracurricular leadership.

- Holds a General Administrative License and has completed the Teacher Evaluation training for ISBE

**Compensation & Benefits:**

- \$75,000-80,000 salary range
- Board paid family insurance
- 18 sick, 2 personal days
- School Year plus 24 days - 205 day contract