

## BB 9320 MEETINGS

**Note:** Alaska's Open Meetings Act A.S. 44.62.310-.312 requires meetings of the School Board to be open to the public except as allowed by law and requires reasonable public notice of such meetings. 1994 revisions to the Act are reflected in this policy.

Meetings of the School Board are conducted for the purpose of accomplishing district business. A meeting of the School Board shall consist of any gathering of the members of the School Board when more than three members of the School Board or a majority of the members, whichever is less, are present and collectively consider a matter upon which the School Board is empowered to act. As a matter of district policy and state law, meetings ordinarily shall be open to the public. The School Board may meet in closed sessions only to discuss certain matters as permitted or required by Alaska's Open Meetings Act.

*(cf. 9321 Executive Sessions)*

Reasonable public notice shall be given for all meetings of the School Board in accordance with law and district practice, and shall be posted at all regular district and school sites before the meeting. Such notice shall include the date, time and place of the meeting and, if the meeting is by teleconference, the location of any teleconferencing facilities that will be used. Public meetings may not be held in a private home or private business.

*(cf. 9012 - Communications To and From the School Board)*

*(cf. 9322 - Agenda/Meeting Materials)*

*(cf. 9323 - Conduct of Meetings)*

### **Regular Meetings of the Board**

(A) The School Board shall hold its regular official meeting on the second Thursday of each month, unless circumstances dictate another day, or as specified below. Length of the meeting will depend upon the agenda adopted by the Board.

It is the intention of the board to schedule its Regular August meeting in conjunction with the August teacher in-service. It is the board intention to schedule the November Meeting in conjunction with board members travel to the Annual AASB conference.

(B)Public notice of Board meetings shall be posted at the Central Office of the District in King Salmon, Alaska, and at each site at least one week prior to each meeting. The notice shall include the date, time, and place of the meeting, and if the meeting is by teleconference, the location of any teleconferencing facilities that will be used.

All communication media including, but not limited to, newspapers, radio, and mail shall be used to keep the public informed beyond the minimal requirements expressed herein.

(C)The Board shall conduct the business of its regular meetings in general accordance with the following agenda format:

## **The Lake and Peninsula School District**

### **King Salmon, Alaska**

#### **Agenda**

#### **Regular Meeting**

1. Call to Order
  - a. ~~Pledge of Allegiance~~
2. ~~Pledge of Allegiance~~
3. Roll Call
4. Introduction of Visitors
5. ~~Ordering of Agenda~~
6. Approval of Consent Agenda Items
  - a. Previous Minutes
  - b. Check Registers
7. ~~Ordering of Agenda~~
8. Communications
  - a. Site Reports
  - b. LSAC Minutes
  - c. Correspondence

- d. Public Comments
- 9. Delegations
  - a. Lake and Peninsula Borough
  - b. LSAC [Member](#)
  - c. Student [Representative](#)
  - d. Principal/Teacher
- 10. Reports-
  - a. School Board Committee [Reports](#)
  - b. Superintendent [Report](#)
  - c. Facilities [Report](#)
  - d. Curriculum [Report](#)
  - e. Technology [Report](#)
  - f. Activities [Report](#)
  - g. Financial [Report](#)
  - h. Special Education [Report](#)
  - i. Assessment [Report](#)
  - j. [Early Childhood Education Report](#)
  - k. [Counseling Report](#)
  - l. Personnel [Report](#)
  - m. Shining Stars
  - n. Other
- 11. Unfinished Business
- 12. Executive Session
- 13. New Business
- 14. Personnel
- 15. Miscellaneous
- 16. Future Agenda Items [and Meeting Date](#)
- 17. Adjournment

### **Special Meetings of the Board**

Special meetings of the Board may be called by the President or by petition of a majority of the members of the Board as circumstances may demand. Notice of any special meeting shall be given to each Board member in writing or by confirmed telephone or radio message, or in person at least one week preceding the meeting time, except if such notice may not be possible due to circumstances beyond control.

Within the limits of its ability to do so, the Board will give public notice of a special Board meeting through facilities available to it.

## Teleconferences

Recognizing the inherent responsibility and statutory duties of School Board members, the School Board strongly encourages School Board members to attend and participate at meetings of the School Board. Though great importance is given to the physical presence of School Board members at meetings, the attendance and participation of members by teleconference is authorized whenever physical presence is not practicable. All votes at a meeting of members attending by teleconference shall be taken by roll call.

The School Board also authorizes the use of teleconferences for School Board meetings when receiving public comment or testimony, and during School Board deliberations. Whenever possible, meeting agendas and supporting materials shall be available at all teleconference facilities used for the School Board meeting.

Legal References:

### ALASKA STATUTES

- [14.08.091](#) Administration
- [14.14.070](#) Organization of school board
- [14.14.080](#) Declaring a school board vacancy
- [29.20.020](#) Meetings public
- [44.62.310](#) Agency meetings public
- [44.62.312](#) State policy regarding meetings

Revised [02/2022](#)

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