TEA Sale of Instructional Materials
October 23, 2012

SUMMARY: Signatures are needed from the Board President and the Board Secretary to grant TEA permission to remove surplus Instructional Materials from our inventory. IM's were sold in November of 2011.

BOARD GOAL: VI. Growth, Change and Fiscal Responsibility
Demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION: I am not aware of any.

BACKGROUND INFORMATION:
- Instructional Materials (SB 6) are now the property of the school district.
- DISD had a surplus of state adopted IM's in stock.
- The surplus IM's were sold to two discount textbook distributors (Follett and Textbook Warehouse)
- $7635.00 was paid for the surplus materials.

SIGNIFICANT ISSUES: TEA just recently developed guidelines for the sale of IM's.

FISCAL IMPLICATIONS:
- Decrease the DISD warehouse inventory
- Generate revenue from the sale of IM's

BENEFIT OF ACTION:
- This action will enable us to remove the sold items from our warehouse Inventory.

PROCEDURAL AND REPORTING IMPLICATIONS:
- Signatures are required from the Board President and the Board Secretary.
- Once I have the signatures, I will forward the form to TEA – Instructional Materials Division.

PUBLIC COMMENT RECEIVED:
- None

ALTERNATIVES:
- No alternative actions are proposed.

OTHER COMMENTS:
- None

SUPERINTENDENT'S RECOMMENDATION: In order for TEA to remove textbooks, previously owned by Denton ISD from the state inventory, Board Approval must be given for the sale of the items listed. The Items were sold in the fall of last year (2011/2012), however, TEA has just recently created the protocol for the sale of "in adoption" Instructional materials.

STAFF PERSONS RESPONSIBLE:
- Darrell Muncy, Director of Student Support Materials

ATTACHMENT:
- Sale or Disposal of Instructional Materials form

APPROVAL:

Signature of Staff Member Proposing Recommendation: *Darrell G. Muncy*

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____