



GENEVA COMMUNITY UNIT SCHOOL DISTRICT 304
FROM THE OFFICE OF HUMAN RESOURCES

TO: Dr. Kent Mutchler
 FROM: Adam Law Ed.D.
 RE: February 14, 2022, Personnel Report
 DATE: February 10, 2022

I request that the Board of Education approve the following personnel recommendations:

CERTIFIED STAFF

I. Long-Term Substitutes

Length of Assignment	Name	School	Subject/Grade	FTE
2/4/22 – 5/31/22	Danek, Mary	WAS	Grade 2	1.0
1/31/22 – TBD	Thomson, Robert	GHS	Industrial Technology	.2
3/22/22 – 4/29/22	Carlson, Tara	HES	Kindergarten	1.0

II. FMLA

Name	School	Position	Approximate Dates	School Year
Doll, Pamela	WAS	Social Worker	1/10/22 – 2/2/22	21-22
Tomczak, Kaitlyn	GMSS	Language Arts	4/28/22 – 5/31/22	21-22
Ledermann, Elizabeth	MCS	Grade 4	3/21/22 – 5/31/22	21-22

SUPPORT STAFF

I. New Hires

Name	School	Position	Effective Date	School Year
Lescher, Jeffrey	GHS	Security Guard	1/31/22	21-22
Lopez, Bret	HSS	Special Education Assistant	2/14/22	21-22

II. FMLA

Name	School	Position	Approximate Dates	School Year
Myatt, Julie	GMSN	Special Education Assistant	1/21/22 – 2/28/22	21-22

III. Non - FMLA

Name	School	Position	Approximate Dates	School Year
Burkitt, Scott	TRAN	Bus Driver	1/10/22 – 4/4/22	21-22

IV. Resignations

Name	School	Position	Effective Date	School Year
Carlson, Tara	HES	Kindergarten Assistant	12/22/21	21-22
Quandt, Lura	HSS	Special Education Assistant	1/10/22	21-22
Richert, Jon	GHS	Security	2/12/22	21-22

V. Reclassification

Name	School	Position	Effective Date	School Year
Prior, Anthony	GHS	Campus Manager (GHS) to On-call Security	1/31/22	21-22
Corngold, Angela	TRAN	Routing and Planning Supervisor to On-call Bus Driver	2/9/22	21-22
Gardner-Haycox, Jamie	HSS	Reading Tutor to Special Education Assistant	2/16/22	21-22

VI. Retirement

Name	School	Subject/Grade	Effective Date	School Year
Zefron, Suzanne	GMSS	Special Education Assistant	5/31/22	21-22
Farkas, Valerie	TRAN	Bus Driver	2/15/22	21-22