

Livonia Public Schools

Business Services Office

Date: May 21, 2014

To: Randy Liepa, Ph.D., Superintendent

From: Lisa Abbey, Director of Business Services

Re: Bid Results for Pickup Trucks

Attached please find a recommendation from Harry Lau, Administrator of Operations for the purchase of three pickup trucks. The source of funds for this purchase is the Capital Projects fund (funds received from the sale of property in 2013). We discussed the use of these funds for a one-time purchase of vehicles and reserving approximately \$60,000 of the funds for textbooks in 2014/2015.

These three trucks will replace the vehicles currently in use in the maintenance department. The maintenance trucks will be evaluated and repurposed to the High Schools and any vehicles at the high schools still working will be reused or sold at auction. We currently have 13 pickup trucks that vary in age from five to 19 years old.

We are recommending the low bidder, Signature Ford for a total cost of \$81,000; just over our original estimate of \$80,000 and within our budget. The bid tabulation is attached for your reference.

We would like to discuss the bid results for pickup trucks at the Tuesday, May 27, 2014 Building and Site Committee Meeting. As always, let me know if you have any questions. Thank you.

LA/kp

Attachments

LIVONIA PUBLIC SCHOOLS

Operations Department

Memorandum

TO: Lisa Abbey

FROM: Harry Lau

DATE: May 15, 2014

SUBJECT: Full Size F350 Pick Up Bid Recommendation

I am recommending and seeking approval to purchase three (3) Full Size F350 Pickup Trucks with plows, from the 2012 Capital Projects Fund.

There were two vendors that participated in the sealed bid.

Signature Ford – Owosso, MI	Unit Price	\$27,000.00
Varsity Ford - Ann Arbor, MI	Unit Price	\$27,350.00

The lowest bidder that meets the minimum spec. is Signature Ford, at a total cost for three (3) Full Size F350 pickup trucks with plow packages, of **\$81,000.00**.

Rational: These F350 pickup trucks will be used by the Maintenance Department and will afford the district the ability to replace the worn out equipment at the three High Schools, which, in a snow emergency, help the Maintenance Department to insure that instruction will not be interrupted. The replacement of old worn out snow plowing equipment will enhance the snow removal process.

If you have any questions, please call me.

Thank you.

LIVONIA PUBLIC SCHOOLS
PICK UP TRUCK WITH PLOW PACKAGE
BID TABULATION
MAY 15, 2014
12:00 P.M.

VENDORS BIDDING DESCRIPTION	VENDOR		VENDOR		VENDOR
	SIGNATURE	FORD	SIGNATURE	FORD	
(3) PICK UP TRUCKS WITH PLOW PACKAGE -EACH	\$27,000.00			\$27,350.00	
TOTAL:	\$81,000.00			\$82,050.00	
EQUAL OPPORTUNITY STATEMENT	X			X	
SWORN AND NOTARIZED FAMILIAL DISCLOSURE STATEMENT	X			X	
IRAN SANCTIONS STATEMENT	X			X	
ADDITIONAL SHEETS					
COMMENTS					

DATE: 5/15/14

RECORDED BY: BARBARA STONER

Barbara Stoner

WITNESSED BY: WAYNE ROBERTS

Wayne Roberts