

**THREE RIVERS SCHOOL DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING
September 20, 2023**

Three Rivers School District Board of Directors met for a regular session Wednesday, September 20, 2023, at the Three Rivers District Administration Office, 8550 New Hope Road, Grants Pass, Josephine County, Oregon. The meeting was streamed online for the public and is currently available for viewing at: <https://www.youtube.com/watch?v=BOIMQHgG4WA>

PRESENT

Rich Halsted, Board Chair
Jenn Searle, Board Vice-Chair
Jennifer Johnstun, Board Member
Pat Kelly, Board Member
Nancy Reese, Board Member
Dave Valenzuela, Superintendent

Casey Alderson, Deputy Superintendent
Stephanie Allen-Hart, Director
Jessica Durrant, Director
Rob Saunders, Director
Shelly Quick, Recording Secretary

Administrators present: Kellie Lovell, Steve Fuller, Jessica Falkenhagen, Mark Higgins, Mike Herzog, Brian Miller, Travis Howard, Heather Yount, Jenny Jones, Renee Hults, Danny Pratt, Matt Knight and Damian Crowson.

CALL TO ORDER

Board Chair Halsted called the meeting to order at 6:00 p.m. and led the audience in the Pledge of Allegiance.

AGENDA APPROVAL

Member Kelly made a motion to approve the agenda with the amended item 9F supplemental budget resolution being replaced with a contingency resolution. Member Searle seconded the motion; the motion passed unanimously.

SAY SOMETHING POSITIVE

Board members, the District Leadership Team, and Superintendent shared an outstanding school or district highlight of an event, activity, and/or kudos to TRSD staff.

SUPERINTENDENT'S REPORT

Superintendent Valenzuela provided the Board with information on the following items:

- Capital improvements update
 - Illinois Valley high school roof (complete) – \$2.8 million. Funded by contingency and loan dollars.
 - Fleming middle school seismic retrofit (nearly complete)
 - Districtwide restroom renovation project at all middle and high schools (nearly complete). Funded by ESSER dollars. Shared slideshow pictures of completed restrooms.
 - Fruitdale Elementary four classroom permanent addition (complete). Funded by ESSER

dollars.

- SOSA West-Illinois Valley, two portable classrooms moved off site from Illinois Valley HS, renovated and installed bathrooms. (nearly complete and serving students)
- English Language Learner (ELL) offices - portable at District Office. Renovated, resided and upgraded with windows and access ramp.
- Enrollment report – reflective of warm body count. Currently at 4119, not including our charter schools. Last year at this time we were at 4,220, so we are down 100 students. In May of last year we ended with 4033 students.

CONSENT AGENDA

Items in the consent agenda will be approved by a single motion unless a member of the Board or the Superintendent requests that an item or items be removed and voted upon separately.

- Routine Personnel Items – September 2023
- Athletic Coaches – September 2023
- Draft Minutes of Previous Meetings:
 - July 31, 2023 – Special Session (Retreat) and Regular Session (Organizational Meeting)
- Member Searle made a motion to approve the Consent Agenda. Member Johnstun seconded the motion; Board Chair Halsted called for a vote and the motion passed unanimously.

COMMUNITY COMMENTS

- Two community members addressed the board: Rick Nelson and Oliva Herrera. Board Chair Halsted read a written comment submitted by Amber Guent.
- There was a follow up discussion regarding the district opt-out process for the health curriculum described in depth by Director Durrant.

REPORTS – NO ACTION

- **Community Partner of the Month Recognition**
 - Deputy Superintendent Alderson explained that this will be a recurring monthly item on the agenda to provide an opportunity for the district to recognize some of our amazing community partners in a public forum.
 - Mr. Alderson then spoke about the fourteen plus year relationship with Project Youth+ and shared that they have been a big part of creating students that are life-ready. He introduced Kim DeSimone, Adel Garcia and Bailey Reed and thanked them for the work they have done with our students.
 - Williams Principal Steve Fuller recognized the community partnership with Williams Community Preschool. The preschool has been hosted by Williams school for the past six years and helps build connections with the community and ease the transition for preschoolers moving on to kindergarten. He introduced Jessie Casey to receive the award.
- **Healthy and Safe Schools (HASS) Plan**
 - Superintendent Valenzuela reviewed the Healthy and Safe School Plan (HASS) and explained the annual statement is provided to report on the testing results of important items such as lead in water and radon. The district currently has a clean HASS plan with no outstanding issues. This report is also published on the district website.
- **Board Stipend Discussion**
 - Superintendent Valenzuela explained that due to the passage of House Bill 2753 board members can now receive a monthly stipend from the district up to \$500 a month. Many districts in the state are having discussions around this and there are still things that are not

clear. At this time the Oregon Government Ethics Commission (OGEC) is advising boards to wait. There was discussion about the stipend among board members and it was decided that it will not be an action item until there is more information and guidance from OSBA and OGEC.

- **Oregon English Language Learner State Report for 2021-2022**
 - Director Durrant shared the Oregon English Language State Report for 2021-2022 as required by the state. The report is posted on the district website.
- **Restraint and Seclusion Report**
 - Director Allen-Hart stated that the number of restraints and seclusions from the previous year are required to be reported to the board annually. For 2022-2023 there were nine incidents of restraint. She then shared an overview of the annual CPI training that is required for our staff members and the follow up reporting that is required for each incident.
- **College Connect Program Partnership with Rogue Community College**
 - Deputy Superintendent Alderson shared news about the partnership with Rogue Community College to offer our students the College Connect Program. This program enables 11th and 12th grade students to attend RCC classes in-person every Friday morning, providing them with an opportunity to earn college credits and explore a diverse range of academic and career pathways. The first go-round the district is covering the cost through high school success dollars – so it is tuition free for students. We have reached the maximum number of students allowed to enroll. He then reviewed the classes being offered which include automotive maintenance, computer science, social science, digital imaging photoshop, healthcare career exploration and psychology. This aligns with our board goal of creating life-ready learners.
- **Board Policies – First Reading**
 - Deputy Superintendent Alderson brought forward the following policies for a first reading and explained that most of these updates are due to legislative changes.
 - GAA - Personnel Definitions
 - GDA - Instructional Assistants
 - GBA - Equal Employment Opportunity
 - GBA-AR* - Veterans' Preference
 - GBEA - Workplace Harassment
 - GBNA - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying - Staff
 - GBNA-AR* - Hazing, Harassment, Intimidation, Bullying, Menacing, or Cyberbullying Reporting Procedures-Staff
 - GBNA/JHFF - Suspected Sexual Conduct with Students and Reporting Requirements
 - GBNA/JHFF-AR* - Suspected Sexual Conduct Report Procedures and Forms
 - GBNAB/JHFE - Suspected Abuse of a Child Reporting Requirements
 - GBNAB/JHFE-AR(1) - Reporting of Suspected Abuse of a Child
 - GBNAB/JHFE-AR(2) - Abuse of a Child Investigations Conducted on District premises
 - GCBDB/GDBDB - Early Return to Work
 - IGDJ - Interscholastic Activities
 - JFC - Student Conduct
 - JN - Student Fees, Fines and Charges
 - GBK/JFCG/KGC - *DELETE and adopt two new versions: JFCG/JFCH/JFCI & KGC/CBK*
 - JFCG/JFCH/JFCI - Use of Tobacco, Alcohol, Drugs, or Inhalant Delivery Systems
 - GBK/KGC - Prohibited Use, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems

* *Administrative Rules (AR's) are included for information only as they do not require board approval.*

ACTION ITEMS

- **Hidden Valley HS Girls Soccer Co-op Agreement**
 - Deputy Superintendent Alderson shared that this year we have an opportunity co-op with New Hope Christian School. They did not have enough girls to have a soccer team so we would allow their kids to come play with Hidden Valley High School.
 - Member Kelly made a motion to approve the co-op agreement. Member Reese seconded the motion; the motion passed unanimously.

- **Oregon School Employees Association (OSEA) Memorandum of Understanding – Paid Leave Oregon**
 - Deputy Superintendent Alderson requested approval for a memorandum of understanding in response to required changes due to Paid Leave Oregon which provides paid leave to our employees. It's a shared benefit between the district and it's employees. There is a 1% payroll tax which is .6% on the employee and .4% on the employer. This went into effect on September 1st.
 - Member Searle made a motion to approve the OSEA memorandum of understanding. Member Kelly seconded the motion; the motion passed unanimously.

- **Oregon School Employees Association (OSEA) Articles 10 & 17**
 - Deputy Superintendent Alderson shared that as part of the classified contract they have the opportunity to open up an article and negotiate language. In article 10 *Work Time*, the school closure language has been updated to reflect that staff will be paid for the first five closure days, previously it was three. Article 17 *Benefits* has been updated to reflect a 6% increase in the classified insurance contribution to make the district more competitive in our region.
 - Member Johnstun made a motion to approve OSEA articles 10 and 17. Member Reese seconded the motion; the motion passed unanimously.

- **Association of Three Rivers Administrators (ATRA) Contract Update**
 - Deputy Superintendent Alderson requested approval for an updated ATRA Memorandum of Agreement in response to required changes due to Paid Leave Oregon. The insurance contribution also now matches that of the classified employee group.
 - Member Searle made a motion to approve the ATRA Memorandum of Agreement. Member Kelly seconded the motion; the motion passed unanimously.

- **Confidential Employee Group Contract Update**
 - Deputy Superintendent Alderson stated the updated Confidential employee group contract has been updated with the same changes as classified and ATRA groups, Paid Leave Oregon and the insurance adjustment.
 - Member Searle made a motion to approve the updated Confidential group contract. Member Johnstun seconded the motion; the motion passed unanimously.

- **Resolution (#01) to Transfer Appropriations from Contingency**
 - District Accountant Lisa Cross explained the resolution is to transfer \$230,000 of appropriations from contingency for two different items. The first is for \$90,000 to add another kindergarten teacher at Evergreen elementary due to large class sizes. The second is \$140,000 for safety and health projects that have been identified by administrators this year.
 - Member Searle made a motion to approve resolution #01 to transfer appropriations from contingency. Member Johnstun seconded the motion. There was some discussion. Board Chair Halsted called for a vote and the motion passed unanimously.

- **ESSER III Capital Expenditure Approval**
 - District Accountant Lisa Cross explained the districtwide restroom renovation project came in under budget. We did not have to use our building or owner contingencies. She requested the board approve two projects with the funds from those savings. The first is heat pumps for Fort Vannoy elementary (\$122,000) and the second is additional physical fitness space at Illinois

- Valley high school (approximately \$600,000). That project would have to go out for bid. If the board were to approve these two projects, we then need to seek approval from the state for the use of those ESSER dollars.
- Member Kelly made a motion approve ESSER III capital expenditures as requested. Member Johnstun seconded the motion; Board Chair Halsted called for a vote and the motion passed unanimously.

Suggested Future Agenda Items:

- Member Kelly requested the board be able to review the health curriculum at their leisure. He would also like to look more into the opt out letters and would like to see examples of them.
- Member Johnstun suggested the board hear a presentation again from a local physician, such as the one that was presented by Dr. Medley a couple of years ago.

FUTURE MEETING DATES.

- Board work session – Wednesday, October 4, 2023 - CANCELLED
- Board Regular Session – Wednesday, October 18, 2023, 4:00 p.m. at Illinois Valley High School
 - Student Panel at 2:00 p.m.

ADJOURNMENT

Board Chair Halsted adjourned the meeting at 7:45 p.m.