



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**TOPIC** \_\_\_\_\_ Board Minutes for the Month of August 2015 \_\_\_\_\_

**SUBMITTED BY:** \_\_\_\_\_ Alejandra Salinas \_\_\_\_\_ **OF:** \_\_\_\_\_ Board Secretary \_\_\_\_\_

**APPROVED FOR TRANSMITTAL TO SCHOOL BOARD:** \_\_\_\_\_ September 16, 2015 \_\_\_\_\_

**RECOMMENDATION:**

It is recommended that the United ISD Board of Trustees take action to approve Board Meeting minutes:

1. Public Hearing – August 19, 2015
2. Regular Board Meeting – August 19, 2015
3. Special Called Meeting – August 26, 2015

**RATIONALE:**

State law requires the Board to prepare and keep minutes of its open meeting Govt. Code §551.021. The minutes are public records available for public inspection and copying upon request to the Superintendent or his designee. Govt. Code § 551.022.

**BUDGETARY INFORMATION:**

No Budget Impact

**BOARD POLICY REFERENCE AND COMPLIANCE:**

This is in compliance and in accordance with Board Policy BE and BE (LOCAL).

Public Hearing  
The State of Texas  
United Independent School District  
The County of Webb

August 19, 2015

**In Attendance**

Roberto J. Santos, Superintendent of Schools

**Board of Trustees**

Javier Montemayor - President – PRESENT  
Juan Roberto Ramirez – Vice President – ABSENT  
Ricardo "Rick" Rodriguez – Secretary – PRESENT  
Ricardo Molina, Sr. – Parliamentarian – PRESENT  
Aliza Flores Oliveros – Member – PRESENT  
Judd Gilpin – Member – PRESENT  
Ramiro Veliz, III – Member – PRESENT

A Public Hearing to Discuss 2015-2016 Budget and Proposed 2015 Tax Rate of the Board of Trustees of United I.S.D. was held on Wednesday, August 19, 2015 at the United ISD – Student Activity Complex, Fine Arts Building, 5208 Santa Claudia Lane, Laredo, TX 78043.

- I. **Roll Call, Establish Quorum, Call to Order**
- II. **An announcement was made by the Board President, Javier Montemayor, calling the meeting of the United Independent School District to order at 6:06 p.m. The record showed that a quorum of Board members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551.**
- III. **Public Comments regarding 2015-2016 Budget and Proposed 2015 Tax Rate: Comments are limited to three minutes per speaker. The Board Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) remaining minute.**

*Mr. Roberto Santos stated there were no public comments for the Public Hearing.*

*Ms. Laida Benavides informed the board of trustees that a notice of the Public Hearing was posted in the Laredo Morning Times within the time that is required. She stated the proposed 2015-2016 budget is a balanced budget which means that the revenues should cover the expenditures. Ms. Benavides informed them that for General Fund it's \$339,807,098.00, for the Debt Service Fund it's \$28,647,488.00 and for the Food Service Fund it's \$25,935,075.00.*

*She stated that to support this budget, they are recommending a 1 cent tax rate increase to the Debt Service Fund to cover the bonds that have been issued and it will be included as an action item for the Regular Board Meeting*

**IV. Adjournment**

Motion: So Move

Moved by: Ricardo Rodriguez

Seconded by: Ricardo Molina

Discussion: None

In Favor: Unanimous

MOTION PASSES

**There being no further business before the Board of Trustees, the Public Hearing of August 19, 2015, was adjourned at 6:11 p.m.**

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Javier Montemayor, President

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Ricardo "Rick" Rodriguez, Secretary

Regular Board Meeting  
The State of Texas  
United Independent School District  
The County of Webb

August 19, 2015

### **In Attendance**

Roberto J. Santos, Superintendent of Schools

### **Board of Trustees**

Javier Montemayor - President – PRESENT  
Juan Roberto Ramirez – Vice President – PRESENT  
Ricardo "Rick" Rodriguez – Secretary – PRESENT  
Ricardo Molina, Sr. – Parliamentarian – PRESENT  
Aliza Flores Oliveros – Member – ABSENT  
Judd Gilpin – Member – PRESENT  
Ramiro Veliz, III – Member – PRESENT

A Regular Board Meeting of the Board of Trustees of United I.S.D. was held on Wednesday, August 19, 2015 United ISD – Student Activity Complex, Fine Arts Building, 5208 Santa Claudia Lane, Laredo, TX 78043.

#### **I. Pledge of Allegiance**

**An announcement was made by the Board President, Javier Montemayor, calling the meeting of the United Independent School District to order at 6:11 p.m. The record showed that a quorum of Board members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551.**

#### **II. Board Announcements**

*Mr. Ricardo Rodriguez welcomed everybody back to a new school year.*

- #### **III. Public Comments:** Comments are limited to three minutes per speaker. The Board Parliamentarian will be the timekeeper and will inform the speaker when they have one (1) remaining minute. No more than three (3) persons will be allowed to speak on any side of an issue. Should there be more than three (3) people who wish to speak on a particular issue they need to select not more than three (3) representatives to speak for them. Comments must address items listed on the agenda. The presiding officer or designee shall determine whether a person who wishes to address the Board has attempted to solve a matter administratively. If not, the person shall be directed to the appropriate policy, as noted in BED (LOCAL), to seek resolution before bringing the matter to the Board at a subsequent meeting. Pursuant to 551.042 of the Texas Government Code, no Board Member or Administrator may respond to a member of the public, unless such response is a recitation of District policy or a statement of specific factual information. When a speaker comes to the podium, please indicate what agenda item you will be addressing. Furthermore, please refrain from mentioning any employee's name and any complaint about any employee's duties or responsibilities should be channeled through the appropriate grievance policy. Additionally, pursuant to board policies BED (LEGAL) and BED (LOCAL), drifting from the stated topic or becoming disruptive shall result in a warning from the board president. A second violation will result in forfeiture of your allotted time and removal from the board meeting.

**Disruptions include speaking on behalf of or against a person running for political office, promotion of a for-profit organization, or advertisement of products or services to the Board.**

*Mr. Rene de la Viña addressed the board regarding Agenda Item VI-D. He thanked Mr. Ricardo Rodriguez for putting them on the Agenda and stated he would be grateful if they would approve this item and apply this to other hourly positions (Facilities Department, Food Service Employees) as well. He also asked the board to try to raise the minimum wage to \$9.00 an hour and stated LISD pays \$9.00 an hour and UISD's minimum wage is \$7.25/hr. Mr. De la Viña stated that UISD has a great board and a great superintendent and wished them all a wonderful school year.*

*Sylvia Madrid – TSTA Vice-President for Paraprofessionals – Ms. Madrid stated she would be commenting regarding Item VI-D. Ms. Madrid thanked the board for their support and for accepting their requests year after year. She stated that this petition will improve the working conditions for several departments especially for the 186 day employees and it would also be a positive aspect for the auxiliary paraprofessional employees and once again thanked the board for their support.*

#### **IV. Recognitions**

- A. BOYS SCOUT TROOP 203, LAREDO, TEXAS
- B. TASB MEDIA HONOR ROLL

#### **V. Consent Agenda Items**

- A. Approval of Monthly Disbursements
- B. Approval of Budget Amendments
- C. Approval of Property Tax Refunds for the month of July 2015
- D. Submission of Appraisal Roll to the Governing Body
- E. Approval to Adopt Official Budget for the 2015-2016 Fiscal Year
- F. Discussion and Possible Action to provide, for school year 2015-2016 and in accordance with Texas Education Code Section 42.101 (a), (a-1), and (a-2) which takes effect September 1, 2015, notice to the Commissioner of Education of the United Independent School District's intent to modify the compressed tax rate for the 2015-2016 school year where the School District's adopted maintenance and operations tax rate for the 2015-2016 will be \$1.04
- G. Approval of Additional PDAS Appraisers for the 2015-2016 School Year
- H. Approval of Awarding Bids, Proposals and Qualifications
- I. Approval of CSP-051-2015 New UISD Facilities & Support Center Project
- J. Approval of Interlocal Agreement and Memorandum of Understanding between the Webb County Juvenile Board and United Independent School District for the 2015-2016 School Year
- K. Approval of Board Travel for the Month of October 2015

- L. Select Board Member(s) as Delegate and Alternate Delegate to attend the TASB 2015 Delegate Assembly in Austin, Texas, on October 3, 2015
- M. Approval of Innovative Courses: Video Game Design, Video Game Design II and Video Game Design III
- N. First and Final Reading of Policy DEC (LOCAL): Compensation and Benefits – Leaves and Absences
- O. First and Final Reading of Policy DH (LOCAL): Employee Standards of Conduct
- P. First and Final Reading of GKA (LOCAL): Community Relations – Conduct on School Premises
- Q. Second Reading of Revisions to Board Policy CFC (LOCAL): Accounting - Audits

*Mr. Ricardo Rodriguez stated the Business and Instruction Committee had met on August 11<sup>th</sup> and recommends the approval of Consent Agenda Items V-A thru V-Q*

Motion: So Move

Moved by: Ricardo Rodriguez  
Seconded by: Ricardo Molina  
Discussion: None  
In Favor: Unanimous

MOTION PASSES

#### **VI. Items for Individual Consideration**

- A. Approval of Board Minutes for the Months of June/July 2015.

Motion: So Move

Moved by: Ramiro Veliz, III  
Seconded by: Ricardo Molina  
Discussion: None  
In Favor: Unanimous

MOTION PASSES

- B. Resolution to Adopt 2015 Tax Rate

Motion: So Move

Moved by: Ricardo Molina  
Seconded by: Ricardo Rodriguez  
Discussion: None  
In Favor: Unanimous

MOTION PASSES

C. Discussion and Possible Action to Approve the Naming of the North, East and South Transportation Compounds

*Mr. Juan Cruz clarified that the motion is to form a committee pursuant to Policy CW (Local) to name the compounds*

Motion: So Move

Moved by: Ricardo Rodriguez  
Seconded by: Aliza Flores Oliveros  
Discussion: None  
In Favor: Unanimous

MOTION PASSES

D. Discussion and Possible Action to Approve a Perfect Attendance Exception Program for District Bus Drivers

Motion: So Move

Moved by: Ricardo Rodriguez  
Seconded by: Ricardo Molina  
Discussion: *Mr. Ricardo Rodriguez added that maybe at the next board meeting they can look into also helping the cafeteria/food service employees. Mr. Rodriguez also clarified to Mr. De la Viña that this item was placed on the agenda not only by him but the whole board made the decision together.*  
*Mr. Juan Cruz clarified that if this motion passes it would allow the district's bus drivers with no less than 30 personal days accrued at the beginning of the school year to take up to 5 personal days during the regular school year and still qualify for the perfect attendance stipend.*  
*Mr. Ricardo Rodriguez asked if somebody from H.R. or Mr. Aranda could meet with Ms. Madrid, Ms. Gomez and Ms. Garza to explain to them how this will work so they can understand it very clearly.*  
*Mr. Roberto Santos stated that the Transportation Department would be having a meeting tomorrow morning and that Mr. David Garcia would be there to inform the group how they can qualify for this perfect attendance stipend and also to give them an overview of the pay raises that they got.*  
*Mr. Javier Montemayor asked if it would be better to figure out how to include the kitchen staff and other groups. Mr. Rodriguez responded that they would be meeting with Mr. Santos to see how they can work it out.*  
*Mr. Roberto Santos stated the only other group that at this point that receives the perfect attendance stipend is the Food Services.*  
*Mr. Montemayor asked if in the future they add any other group of employees if they would be retroactive to now and Mr. Santos responded yes they would and the key is for them to have 30 days accrued. He stated they would work something out with staff.*

In Favor: Unanimous

MOTION PASSES

- E. Approval of Agreement between United Independent School District and Serving Children and Adults in Need (SCAN), Inc.

*Mr. David Canales stated this is part of the housekeeping that needs to be done to meet the federal guidelines when we apply for grants. He said we need to have an MOU on file with SCAN and with the Juvenile Detention Center which is on hwy. 359.*

Motion: So Move

Moved by: Ricardo Molina  
Seconded by: Ricardo Rodriguez  
Discussion: None  
In Favor: Unanimous

MOTION PASSES

- F. Approval of Agreement between United Independent School District, Laredo Independent School District, and Webb County Juvenile Department

Motion: So Move

Moved by: Ricardo Molina  
Seconded by: Ramiro Veliz, III  
Discussion: None  
In Favor: Unanimous

MOTION PASSES

## VII. Adjournment

**There being no further business before the Board of Trustees, the Regular Meeting of August 19, 2015, was adjourned at 6:44 p.m.**

Motion: So Move

Moved by: Ricardo Rodriguez  
Seconded by: Ricardo Molina  
Discussion: None  
In Favor: Unanimous

MEETING ADJOURNED

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Javier Montemayor, President

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Ricardo "Rick" Rodriguez, Secretary



Special Called Meeting  
The State of Texas  
United Independent School District  
The County of Webb

August 26, 2015

**In Attendance**

Roberto J. Santos  
Superintendent of Schools

**Board of Trustees**

Javier Montemayor, Jr. – President – PRESENT  
Juan Roberto Ramirez – Vice President - PRESENT  
Ricardo "Rick" Rodriguez – Secretary – PRESENT  
Ricardo Molina, Sr. – Parliamentarian – ABSENT  
Aliza Flores-Oliveros – Member – PRESENT  
Ramiro Veliz, III – Member – ABSENT  
Judd Gilpin – Member – ABSENT

A Special Called Meeting of the Board of Trustees of United I.S.D. was held on Wednesday, August 26, 2015, beginning at 6:00 p.m. in the United ISD Boardroom, 201 Lindenwood Dr., Laredo, TX 78045.

- I. **Roll Call, Establish Quorum, Call to Order**
- II. **An announcement was made by the Board President, Javier Montemayor, calling the meeting of the United Independent School District to order at 6:05 p.m. The record showed that a quorum of Board members was present, that the meeting had been duly called, and that notice of the meeting had been posted in accordance with the Texas Open Meeting Act, Texas Government Code Chapter 551.**
- III. **Closed Session: Board will adjourn into closed session pursuant to the following sections of the Texas Open Meetings Act**

*Mr. Javier Montemayor made a motion to table Closed Session Item A-2 with regards to the Grievance of Patricia Mayers for later on in the year.*

Motion: So move  
  
Motion by: Javier Montemayor  
Seconded by: Aliza Flores Oliveros  
Discussion: None  
In Favor: Unanimous  
Opposed: None

**MOTION PASSED**

*Mr. George Altgelt stated there was another issue and requested the recusal of another board member and also requested to table Olga Garza Delgado's case. Mr. Javier Montemayor stated they would go into closed session on that item and asked Mr. Altgelt to bring it up at that time.*

*Mr. Montemayor stated that everyone with regards to Patricia Mayers' item was dismissed since the item was tabled for another day.*

*Mr. Montemayor stated the first item for closed session is the grievance for Olga D. Garza Delgado and requested that anyone who does not have business with this case to step outside.*

*Mr. George Altgelt stated they do not have a problem with it being held in Open Session.*

*Mr. Montemayor clarified that board policy requires when it comes to mentioning personnel that it be held in closed session*

*The Board adjourned into closed session at 6:09 p.m.*

- A. 551.071 Consultation with Board's Attorney
- 551.074 Discussion of Personnel or to Hear Complaints against Personnel
  - 1. Discussion re: Level III Grievance of Olga D. Garza Delgado
  - 2. Discussion re: Level III Grievance of Patricia Mayers
  - 3. Discussion re: Level III Grievance of Enrique Garza

**IV. Reconvened from Closed Session, the Board will take appropriate action on items, if necessary, as discussed in Closed Session**

*The Board returned from closed session at 7:56 p.m.*

- A. Action re: Level III Grievance of Olga D. Garza Delgado

*Mr. Javier Montemayor stated there was a motion to table this item*

Motion: So move

Motion by: Javier Montemayor  
Seconded by: Juan Roberto Ramirez  
Discussion: None  
In Favor: Unanimous  
Opposed: None

MOTION PASSES

- B. Action re: Level III Grievance of Patricia Mayers

*Mr. Javier Montemayor stated this item was tabled for another day*

C. Action re: Level III Grievance of Enrique Garza

*Mr. Juan Roberto Ramirez moved to deny the grievance of Enrique Garza*

Motion: So move

Motion by: Juan Roberto Ramirez

Seconded by: Ricardo Rodriguez

Discussion: None

In Favor: Unanimous

Opposed: None

MOTION PASSES

V. Action Items:

- A. Approval of Requests from Board Members in re: Use of Board of Trustees Discretionary Funds for Various Projects/Campuses

*Mr. Roberto Santos stated his recommendation is to approve these requests.*

*Mr. Javier Montemayor clarified that these discretionary funds were going to be used for student incentives and projects for Clark Middle, United Middle and Trautmann Middle School.*

Motion: So move

Motion by: Ricardo Rodriguez

Seconded by: Juan Roberto Ramirez

Discussion: None

In Favor: Unanimous

Opposed:

MOTION PASSES

IV. Adjournment

Motion: So Move

Motion by: Ricardo Rodriguez

Seconded by: Juan Roberto Ramirez

Discussion: None

In Favor: Unanimous

Opposed:

There being no further business before the Board, the Special Called Meeting of August 26, 2015, was adjourned at 7:57 p.m.

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Javier Montemayor, President

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Ricardo "Rick" Rodriguez, Secretary