

Pest Control CSP 120207

February 28, 2012

SUMMARY:

This item requests approval of a proposal for pest control. Proposals were received from Adams Exterminating, Bizzy Bees, Prime Pest and Terminix.

BOARD GOAL:

VI. Growth and Fiscal Responsibility...demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:

The previous proposal, awarded to Adams Exterminating, was approved on February 13, 2007 with four extensions. The last extension was approved on March 8, 2011.

BACKGROUND INFORMATION:

The district has bid this service for a number of years. With the strict regulations governing pest control the district must be very careful in the hiring of pest control services. The vendor must have an Integrated Pest Management Service certification. Each of the proposers has this certification.

SIGNIFICANT ISSUES:

A committee met to rank and evaluate the proposals. Paul Andress, Director of Maintenance, Bill Knight IPM Coordinator, Kathy Arrington, Purchasing Agent and Alyce Hamman, Purchasing Buyer served on this committee.

The proposed fee for each of the three sections was ranked separately 1-4. The three scores were added together and each proposer was then ranked according to the totals.

- Prime Pest was given the lowest ranking, with a score of 93 due to no K-12 experience, and minimum cost thresholds.
- Terminix was ranked next with a score of 94 due to fire ant control and over all pricing.
- Bizzy Bees and Adams Exterminating tied in the ranking with scores of 96. The committee compared both vendors and could find no way to break the tie through the ranking. So, the buyer put both names in a hat and had a department secretary draw a name. The winner was Adams Exterminating.

The term of the proposal will be for a period of one year beginning March 1, 2012 and ending February 28, 2013 with the option, upon governing body approval, to extend the contract for two additional periods of two years each.

FISCAL IMPLICATIONS:

While Adams had the highest pricing for general services, the bid was the same as they charged in 2011, and does not exceed the amount budgeted.

The cost for general services and termite services will be borne by the maintenance departmental budget.

The cost for kitchen and food storage areas will be borne by the child nutrition budget.

BENEFIT OF ACTION:

Passage will allow the district to continue the pest control program.

ALTERNATIVES:

No alternatives are proposed as the district has been outsourcing pest control for a number of years.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the proposal submitted by Adams Exterminating for pest control services be accepted for a period of one year, and that upon governing body approval, be extended for up to two additional terms of two years each.

STAFF PERSONS RESPONSIBLE:

Paul Andress, Director of Maintenance and Operations

Debbie Monschke, Executive Director of Administrative Services

Kathy Arrington, Purchasing Agent

Alyce Hamman, Purchasing Buyer

ATTACHMENT:

Proposal Tabulation and Ranking

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____