

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS
OF
EDUCATION SERVICE CENTER, REGION 20

February 22, 2017

The Board of Directors of Education Service Center, Region 20 met in regular session at 2:04 p.m. on Wednesday, February 22, 2017 in the ESC-20 Conference Center located at 1314 Hines Avenue in San Antonio, Texas. The Chairman, Mr. Mike Petter, presided and the following members were in attendance:

Mr. Charles A. Carlson, Vice Chairman
Ms. Kay Franklin, Secretary
Ms. Eunice Sosa, Member
Mr. Tom Winn, Member
Ms. Beverly Meyer, Member
Mr. Daniel Amador, Charter Representative

Also present were:

Dr. Jeff Goldhorn, Executive Director
Dr. Carolyn Castillo, Deputy Director, Administrative & Instructional Services
Ms. Judi Sparks, Associate Director, Information Technology
Mr. DK Bailey, Associate Director, Information Technology
Mr. Jeff Stone, Deputy Director, Business & Human Resource Services
Ms. Ann Brownlee, Component Director, Human Resource Services
Ms. Jennifer Carver, Component Director, TxEIS Software Development
Ms. Yvette Gomez, Component Director, School Support Services
Ms. Lynn Heatherly, Component Director, iTCCS Programming
Ms. Harriett Jackson, Component Director, Infrastructure and Network Services
Ms. Sherry Marsh, Component Director, Special Education
Ms. Carol Morgan, Component Director, Head Start Services
Mr. Paul Neuhoff, Component Director, Financial Services
Mr. Wayne Parker, Component Director, Systems & Operations
Mr. Mike Peterson, Component Director, Operation & Purchasing Services
Ms. Janna Poth, Component Director, Instructional Services
Ms. Nicole Smith, Component Director, School & Community Support
Mr. Charles Wimett, Component Director, Consulting Services
Ms. Jamie Dunevant, Assistant to the Executive Director

PROGRAM HIGHLIGHT

Ms. Janna Poth provided an overview of the Reading Excellence Team Pilot Program.

MINUTES OF THE DECEMBER 14, 2016 MEETINGS

Ms. Sosa made a motion to approve the following resolution. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the minutes of the December 14, 2016 Board of Directors meeting.

AMENDMENTS TO THE 2016-2017 OFFICIAL BUDGET

Mr. Winn made a motion to approve the following resolution. Mr. Carlson seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the 2016 – 2017 budget amendments reflected on the chart of the following pages.

CONTRACTS OVER \$25,000

Mr. Carlson made a motion to approve the following resolution. Ms. Franklin seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the contracts over \$25,000.

ADDITION TO THE SPECIAL REVENUE FUND

Ms. Meyer made a motion to approve the following resolution. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approve the addition to the Special Revenue Fund.

TEXAS COMPTROLLER OF PUBLIC ACCOUNTS COOP PURCHASING PROGRAM PARTICIPATION

Ms. Sosa made a motion to approve the following resolution. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves ESC-20's participation in the purchasing programs of the Texas Comptroller of Public Accounts Cooperative Purchasing Program.

TRAINING SOURCES FOR INVESTMENT OFFICERS

Mr. Winn made a motion to approve the following resolution. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors, as required by state law, approves the use of any qualified training organization that is authorized to provide certified training to ESC 20's investment officers that meets the requirements of the Public Funds Investment Act Gov't Code 2256.

PERSONNEL – NEW EMPLOYEES & SEPARATIONS (PROFESSIONAL STAFF)

Mr. Carlson made a motion to approve the following resolution. Ms. Meyer seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors confirms the appointment of new employees and acknowledges the separation of employment by the following professional staff of ESC-20.

NEW EMPLOYEES (PROFESSIONAL STAFF)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Previous Employment</u>
Acosta, Jessica	* Education Specialist, English/Language Arts and Reading Instructional Coach	12-Dec-2016	Adjunct with ESC-20
Moreno, Christina	* Education Specialist, English/Language Arts and Reading Instructional Coach	12-Dec-2016	Academic Facilitator/Instructional Coach Highland Forest Elementary
Reinen, Tracy	Counseling Specialist, Counseling Services	28-Nov-2016	District Lead Counselor, La Vernia ISD
Saenz, Ariscela	* Education Specialist, English/Language Arts and Reading Instructional Coach	05-Dec-2016	Early Primary Literacy Specialist, Colonies North Elementary
Salfiti, Erin	* Education Specialist, English/Language Arts and Reading Instructional Coach	12-Dec-2016	5 th Grade Teacher, Krueger Elementary
Stewart, Cheryl	Education Specialist, School Support	12-Dec-2016	Principle, Jubilee Academic Center
Woods, Naomi	* Education Specialist, Adult Education & Literacy Consortium	12-Dec-2016	Adjunct Professor, Mountain View College
Vereen, Lauren	* Educational Specialist, Social Studies TCMPC TEKS Resource System	30-Jan-2017	Social Studies, Instructional Coach, Katy ISD

***New Position**

SEPARATIONS (PROFESSIONAL STAFF)

<u>Name</u>	<u>Assignment</u>	<u>Effective Date</u>	<u>Reason</u>
Buiano, Norma	Coordinator I, TxEIS Business Applications Quality Assurance & Testing	31-Dec-2016	Job Eliminated
Cantu, Maria	Coordinator III, Student Services, Consulting Services	31-Jan-2017	Retirement
Cruz, Jeannette	Quality Assurance Analyst II	31-Dec-2016	Job Eliminated
Estrada, Ricardo	Clerk/Animal Handler	31-Jan-2017	Retirement
Hartung, Joan	Coordinator II, Public Education Information Management System (PEIMS)	31-Jan-2017	Retirement
Nickle, Patricia (Pat)	Component Director, Consulting Services	31-Jan-2017	Retirement
Parker, Daryl	Human Resource Generalist, Employment	31-Jan-2017	Retirement
Rodriguez, Concepcion	Accounts Receivable Supervisor	25-Jan-2017	Terminated
Shunmuga Raja, Aarthy	Java Developer	18-Nov-2016	Relocation

POLICY CBF (LOCAL), INVESTMENT POLICY REVIEW

Ms. Franklin made a motion that the following resolution be approved. Mr. Winn seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors, as required by state law, has reviewed Investment Policy, CBF (Local).

PROPOSALS

Mr. Winn made a motion that the following resolution be approved. Ms. Sosa seconded the motion which was unanimously approved.

BE IT RESOLVED, That the Board of Directors approves the proposals listed.

Renewal Proposal for Curriculum Writer Services

Renewal Proposal for On-Demand Professional Learning Digital Library

FOR INFORMATION ONLY ITEMS

Information was provided on the following items:

- Head Start Policy Council Report from Policy Council Liaisons
- Board Election Update
- Expenditures in Excess of \$25,000
- Investment Report
- Accounts Receivable
- Executive Director's Report

ADJOURNMENT

There being no further business, Mr. Winn made a motion that the meeting be adjourned at 3:47 p.m. Ms. Sosa seconded the motion which was unanimously approved.

Board Chair

Board Secretary