

**DRAFT**

**Board of Trustees  
Regular Meeting Minutes  
Thursday, November 17, 2022**

**Call to Order** - The regular meeting of the Board of Trustees of the Canyon-Owyhee School Service Agency was called to order by Board Chair Sara Bartles at 6:01 p.m. in the agency board room.

- a. Chairman Bartles led the Pledge of Allegiance.
- b. Following persons were in attendance:

Shane Muir	Trustee	Homedale
Micah Doramus	Superintendent	Notus
Norm Stewart	Superintendent	Marsing
Stoney Winston	Superintendent	Parma
Sara Bartles	Trustee/Board Chair	Parma
Dr. Jeff Dillon	Superintendent	Wilder
Patricia Frahm	COSSA CEO	COSSA
Tammie Anderson	Special Education Director	COSSA
Rhonda Carpenter	Business Manager/Clerk	COSSA

Not Present: Rob Sauer, Superintendent Homedale; OJ Barber, Trustee Marsing, John Baldazo, Trustee Notus; Brittany Josoff, Trustee Wilder

Guests: Brandy Gray, CEA

- c. Micah Doramus moved to approve the agenda as presented. Shane Muir seconded the motion. Motion carried.

**Consent Agenda – Action Items:**

**Consider the approval of Consent Agenda items** – Norm Stewart moved to approve the consent agenda as presented. Shane Muir seconded the motion. Motion carried.

- i. Board Minutes – Regular Meeting October 17, 2022– as presented
- ii. Bill Schedule (November 17, 2022) – as presented
- iii. Personnel Reports (November 17, 2022)– as presented
- iv. Obsolete Items – as presented

**Discussion/Information**

- a) COSSA Educational Association Representative—Brandy Gray was present and talked to the board about the upcoming raffle and encouraged them to buy raffle tickets.
- b) Business Office Report (Rhonda Carpenter) – no additions to submitted
- c) Academy Principal/CTE Coordinator (Patricia Frahm) – no additions to submitted
- d) COSSA Administration Report (Patricia Frahm) – no additions to submitted reports
- e) Special Services Report (Tammie Anderson) – no additions to submitted reports
- f) Maintenance/Facilities (John Bechtel) – no additions to the submitted reports

### Old Business -- Action Items

- a) **2022-23 Classified Salary Schedule/Stipend**—It was moved by Norm Stewart and seconded by Jeff Dillon to approve the one school year stipend of \$3224 plus benefits to employees hired after October 17, 2022—to be prorated from time of employment at \$293.09/month. Contingent upon the approval of the Wilder School Board. Motion carried.
- b) **New or Revised Board Policies –Second Reading: New or Revised Board Policies**—First Reading.
  - o **Policy 2520**
  - o **Policy 2540**
  - o **Policy 2415**
  - o **Policy 5750**

It was moved by Micah Doramus and seconded by Norm Stewart to accept and adopt the Policies as presented. Motion carried.

### New Business -- Action Items

**Health Benefits:** Information was presented regarding the funds designated by the state legislature to schools to assist with providing health benefits to school employees. COSSA wants to propose to receive those funds in the future as flow through from the districts. Current year’s funds weren’t requested from the districts in the FY22-23 MOAs and therefore will not be allocated to COSSA. Norm Stewart moved to table the discussion and decision regarding Health Benefits until more information is available regarding funding from the state. Shane Muir seconded. Motion carried.

**Executive Session**—It was moved by Micah Doramus and seconded by Shane Muir to convene in to Executive Session according to Idaho Code 74-206 (b)(d) at 7:37 P.M. Roll call vote: all present voting in favor. Executive Session adjourned at 8:02 P.M. No action was taken on items discussed in Executive Session.

#### **Board Request to Administration –**

1. Change the projector bulb in the Board Room.
2. Proceed with Audit and seek assistance—Dr. Dillon has a suggestion of someone who may help.
3. Follow-up with the insurance payment made to Blue Cross.
4. Attend Wilder Board meeting to discuss stipend.

**Adjournment** – Shane Muir moved to adjourn the meeting at 8:12 p.m. Norm Stewart seconded the motion. Motion carried.

Respectfully Submitted,  
Rhonda Carpenter, Clerk