



SOUTH SAN ANTONIO INDEPENDENT SCHOOL DISTRICT

Agenda Item Summary

Meeting Date: July 20, 2016

Purpose: Report Only Recognition Discussion/ Possible Action

Presenter(s): Delinda Castro, Chief Academic Officer

Item Title:

Approve the contract for Learning Framework Coaching by Engage2Learn to solidify understandings of design and facilitation of the SSAISD Learning Framework and ensure success of student learning.

Description:

Approve the contract for Learning Framework Coaching by Engage Learning to coach a cohort of teachers and campus administrators to begin the diffusion of the learning framework throughout South San Antonio ISD. The training and coaching will allow the team to solidify understandings of design and facilitation of the learning framework and ensure an impact on student learning. An assigned Engage 2 Learn Coach will work with the teachers and administrators during campus coaching sessions, as they implement the learning framework.

District Goal:

Goal 2 We will develop a strong support system offering opportunities across the curriculum to create an innovative school experience, teaching students to value their education and motivate them to achieve excellence.

Funding Budget Code and Amount:

CFO Approval

211-13-6299-00-XXX-730-0DI –not to exceed \$95,000	
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APPROVAL ROUTE

SIGNATURE

DATE

Principal/Director:

Executive Director:

Chief Administrator:

Superintendent:

6-23-16

7-13-2016

South San Antonio ISD

Customized e2L Learning Framework Training and Coaching
Proposal Prepared: June 2, 2016



www.engage2learn.org

e2L Framework Customized Training and Coaching

Engage2learn proposes to provide the following days of in-district training and coaching in the e2L Learning Framework to a team consisting of teachers coaches, and administrators from South San Antonio ISD, with such individuals to be chosen by the District.

Deliverables to South San Antonio ISD for Learning Framework Coaching and Training

Once the learning framework and rollout plan have been determined, e2L will facilitate the a team of eleven through a Coaches Academy designed to build internal capacity for coaching innovation. The e2L Coaches Academy service is a trainer of trainers model focused on a customized professional learning plan with the goal of building internal capacity to implement and sustain South San Antonio ISD's learning framework for innovation across the district. This service has been offered by e2L since 2012 in partnership with seven (7) to ten (10) districts per year, depending on size of the districts, including a range from 7,000 to 70,000 student districts.

At the heart of a sustainable innovation implementation in South San Antonio is a core group of instructional leaders with the capacity to conduct professional learning on the learning framework and coach teachers to growth. The Coaches Academy will allow the team to solidify understandings of design and facilitation of learning experiences that are infused with technology. Participants will become well-versed in systems of support required to lead teachers and leaders as they grow and achieve district goals and objectives. The Coaches Academy team develops the capability to coach teachers through shadowing, being shadowed and being coached by a selected e2L coach. Through a gradual release model, coaches will achieve mastery of coaching goals, contributing to sustainability of implementation over time.

The Coaches Academy cohorts are designed to ensure instructional leaders grow along with the implementation, ensuring that professional learning can continue to stimulate teacher growth and impact student growth of Future Ready skills, beyond the scope of work with engage2learn. The coaching component ensures execution of a shared vision and differentiates for individual needs that arise when coaching teachers at campuses with individual needs. Following a gradual release model, cohorts will shadow an e2L Coach as he/she coaches teachers and eventually move toward conducting the coaching while the e2L Coach shadows and provides feedback. The e2L coach will facilitate a goal-setting conversation with each coach and then observe and coach on progress towards those goals during the year.

The e2L Coach will collaborate with South San Antonio ISD leadership to create a customized coaching plan that can include:

- learning walks in classrooms for calibration

- shadowing e2L coaches during meetings with teachers during conference/planning times, individually or in small groups to provide critique on learning design
- feedback/suggestions/technical assistance on observed facilitation (co-facilitating in classrooms or facilitating professional learning) and to set goals for areas of improvement according to district goals for innovation
- custom-design training workshops tailored to the individual needs of coaches and campuses

Training and Coaching

e2L will also facilitate the training and coaching of a Bright Spots cohort of teachers and campus administrators. To begin the diffusion of the learning framework throughout South San Antonio ISD, engage2learn is recommending training a cohort of 30 teachers and campus administration staff. The training and coaching will allow the team to solidify understandings of design and facilitation of the learning framework and ensure an impact on student learning. An assigned e2L Coach will work with teachers and administrators during job-embedded coaching sessions, as they implement the learning framework. The e2L coach will support them as they master the professional learning standards and will track growth in those standards based on evidence in the e2L Coaching Log. The log will provide access to reporting features for district and campus administrators on teacher growth in professional learning standards as a result of training and coaching.

Fees for services

Service	Time	Fees
e2L Learning Framework Training -up to 30 teachers (2 per campus) + 11 coaches for a total of 41 attendees	4 days with 2 e2L facilitators	Completed Spring/Summer 2016
e2L Learning Framework Coaching -up to 30 teachers	21 days	\$42,000
e2L Learning Framework Coaches Academy -Training-(up to 11 coaches) -Coaching-(up to 11 coaches)	2 days 11 days	\$8,000 \$30,065
Executive Training for Campus Leaders -up to 32 campus leaders	1 day	\$3,250
Online Resources - e2L eStudio	1 year subscription for teachers being trained, 11 coaches, and all district personnel	\$5,600
Branding	Content and Deliverables to be determined during the Learning Framework Design and Responsible Rollout	\$2,750
Total (July 1, 2016 - June 30, 2017)		\$91,665

*Fees above include cost for travel and expenses. Any increase in the scope of services will be addressed in a separate contract agreement. Travel time will not be billed under this agreement. Fees will be invoiced at quarterly until all services are completed.

Additional Terms

A. This Agreement constitutes the sole and only agreement of the parties and supersedes any prior understandings or written or oral agreements between the parties respecting the subject matter of this Agreement. Any change in the scope of services and/or fees will be addressed in an addendum to this Agreement effective only when executed by both parties hereto.

B. Responsibilities of Engage Learning, Inc. include performing all research, planning, facilitation, presentation, and additional duties necessary for the successful completion of the project described in this proposal within the reasonable timeframe allotted in this proposal. Responsibilities of the district include providing and arranging for all meetings including expenses associated with those meetings and communications to participating parties.

C. Either party may terminate this Agreement with or without cause upon thirty (30) days written notice to the other party. Engage shall be entitled to compensation for all services provided up to the effective date of termination.

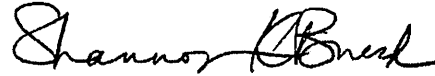
D. Other than as expressly set out in this Agreement and the exhibits attached hereto, all warranties, express or implied, including, without limitation, any warranties of merchantability or fitness for a particular purpose are disclaimed.

E. District agrees that its exclusive remedy, and Engage Learning, Inc.'s entire liability with respect to this training, shall be termination of this Agreement as set forth herein. District further agrees that Engage Learning, Inc. shall not be liable to District for any damages, including any lost time, expenses, or other incidental or consequential damages arising out of its use or inability to use this training or the breach of any express or implied warranty, even if Engage Learning, Inc. has been advised of the possibility of those damages.

F. District acknowledges and agrees to the binding terms that this training is being provided for the benefit of the district only, and it is not permissible for the district or any district personnel to perform this training in whole or in any part thereof to others that are not a part of the district.

G. This contract is subject to force majeure, and is contingent on strikes, accidents, acts of God, weather conditions, inability to secure labor, fire regulations or restrictions imposed by any government or governmental agency, or other delays beyond the control of the parties. If delivery of any training provided for herein as scheduled is prevented by force majeure, then the parties shall cooperate in rescheduling without penalty to either party.

H. Engage Learning, Inc. maintains all copyright privileges on this unique proprietary, custom-designed process that no other company provides. There are no other agents, dealers, or educational consulting firms of any kind authorized to sell, promote, or facilitate in any way Engage Learning, Inc.'s products or services. Use of this material without express written authorization is strictly prohibited.



Signature of District Representative

Shannon K. Buerk, CEO

Printed Name/Title

June 2, 2016

Date

Date

EIN#- 45-4211320