

REGULAR BOARD MEETING MINUTES

October 8, 2018

Chair Ron Pagel called the regular meeting of the Dover-Eyota Board of Education, District #533, to order at 7:01 PM in the Dover-Eyota High School Media Center. Other Board members present: Don Andring, Julie Austinson, Andrea Lehnertz, Todd Peterson, Matt Wrubel, and Superintendent Mike Carolan. Absent: Linda Nelson. Also in attendance were High School Principal Todd Rowekamp, Activities Director/Assistant Principal John Ostrowski, Teaching & Learning Director Nick Truxal, Business Manager Gary Betcher, Administrative Assistant Chris Berg, Ryan Anderson, Tom Flaig, James Johnson, Dominic Kellen, Michelle Kent, and Alex Williams.

The Pledge of Allegiance was recited.

Approve the Amended Agenda

Chair Pagel advised of the additional hire of Dave Ehlenfeldt as Bus Route Driver, and tabling of Preliminary Presentation of the 2017-2018 Audit.

A motion was made by Member Austinson, seconded by Member Peterson, and carried unanimously to approve the amended agenda.

Consent – Approve Board Meeting Minutes

A motion was made by Member Andring, seconded by Member Wrubel, and carried unanimously to approve the September 10, 2018 Regular Board Meeting Minutes, and the September 25, 2018 Special Board Meeting Minutes.

Consent – Approve Regular District Bills and Special District Bills

With Member Andring abstaining, a motion was made by Member Wrubel, seconded by Member Peterson, and carried unanimously to approve the Regular District Bills totaling \$254,909.17, and the Special District Bills totaling \$71,183.18.

Approve the Treasurer's Report

A motion was made by Member Peterson, seconded by Member Wrubel, and carried unanimously to approve the Treasurer's Report with liquid assets totaling \$5,686,259.60 and the September electronic transfers.

RECOGNITIONS

Supt. Carolan relayed that Food & Nutrition Director Carrie Frank had done a great job sharing information with area legislators during the Farm-to-School Legislator Lunch. He publicly thanked Mrs. Frank for organizing the celebration. The event also gave him the opportunity to talk about the district's concerns with Post Secondary Enrollment Options (PSEO).

Mr. Carolan shared the compliment received from Leigh Wakefield, Professor of Clarinet at Concordia College – Moorhead. Ms. Wakefield said that Michelle Kent and Alex Williams, members of the MN All State Concert Band, were "outstanding, both as musicians and people." The MN All State Concert Band was an elite auditioned group of high school musicians from across the state.

Senior Michelle Kent and junior Alex Williams played excerpts from their songs and relayed their experiences at state band and also the band camp in August at the University of Minnesota. In February, they will be playing at Orchestra Hall in Minneapolis.

Band Director Ryan Anderson added, "You are looking at two of the best – not only for their musical performance, but they are classy people representing our school."

Supt. Carolan thanked Mr. Anderson for "being an inspiration to the students."

Teaching & Learning Director Nick Truxal noted the retirement of Administrative Assistant Chris Berg.

CABINET COMMUNICATIONS

Teaching & Learning Director – Mr. Nick Truxal shared the following: 1) The Teaching and Learning Specialist would be helping the middle school/high school with the student engagement goal identified by staff. They would be looking at it through the lenses of student self-reflection, student ownership, and management for

independence; 2) They were going to keep the typical Minnesota Comprehensive Assessment (MCA) calendar this year, although test in a more condensed way, so that they could fall back on spare testing days if technology interfered in the process; 3) The third grade adopted the Fountas & Pinnell reading program and would be obtaining materials; 4) Andrea Lehnertz asked about concurrent enrollment options, and Mr. Truxal verified that they were working on getting courses offered as quickly as possible, and would let the community know as soon as they were able.

Elementary School Principal – Mrs. Svobodny could not attend the meeting and, on her behalf, Supt. Carolan reminded the Board of the first No Bully Parent Meeting on Tue., October 9 at the elementary beginning at 6:30 PM.

High School Principal – Mr. Rowekamp shared the following: 1) The second leadership meeting with the No Bully trainers would be held the following day, and the middle/high school parent meeting was scheduled for November 15; 2) There was a lot of competition this year for the Student School Board Representative position. He and Student Council Advisor Bryanna Anderson had developed questions for the candidates, and the Student Council would review those statements and make a decision; 3) Mr. Rowekamp provided the Board with a quote from Norcostco for an LED state lighting upgrade. Each light would be multi-colored, could be manipulated from below, and would take less electrical energy. Full installation of 18 fixtures was estimated at \$26,675. He talked about pledges from the Dover-Eyota Music Association and additional community support. Mr. Carolan relayed that Long-Term Facility Maintenance Funds could not be used for the project, and would keep the Board updated on other possible funding avenues and vendors.

Activities Director/Assistant Principal – Mr. John Ostrowski shared the following: 1) He had sent letters to parents about Eagle Bluff and two email responses indicated that it started on Halloween Night. The event had always been held the same week, and he learned from the chaperones and students that it wasn't that important to miss Halloween activities; 2) The turf and soft spot on the track had been repaired. The vendor came from Omaha, Nebraska, then were off to Pennsylvania; 3) Soccer seeding resulted in the DE boys placing 11th and the DE girls placing 4th; 4) Mr. Ostrowski shared his excitement when the middle school large group meetings were held, with the most recent one focused on school spirit.

REPORTS

First Reading of the Final 2019-2020 Academic Calendar and the Tentative 2020-2021 Academic Calendar
Supt. Carolan advised that the 2019-2020 calendar was standard with school ending the first week of June 2019. The 2020-2021 calendar had a late Labor Day and so the end date of school would also be late. The Calendar Committee would continue to work on variations of the 2020-2021 calendar.

Preliminary Presentation of the 2017-2018 Audit

This report would be given in November by Business Manager Gary Betcher.

OLD BUSINESS

Approval of Policy Changes

A motion was made by Member Andring, seconded by Member Lehnertz, and carried unanimously to approve changes and adoption of a new policy as follows:

- 513 Student Promotion, Retention
- 525 Violence Prevention (Staff & Students)
- 601 School District Curriculum & Instruction Goals
- 616 School District System Accountability
- NEW 931 Animals on School Property

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NEW BUSINESS

Consent – Accept Resignations and Hires and Donation

A motion was made by Member Andring, seconded by Member Peterson, and carried unanimously to approve the following:

Accept Resignations: JULIA BUSS as Cook's Helper, JAYLEEN MEYERS as 9th Grade Girls' Basketball Coach; and KEVIN SALSMAN as Custodian.

Accept Hires: NICOLE KIESE and CECILE HOLMEN as Cook's Helpers; LLOYD MEYER as 7th Grade Boys' Basketball Coach; ROB MASON as 9th Grade Boys' Basketball Coach; RYAN OHL as Bus Route

Driver; LUKE RASMUSSEN as Student Custodial Worker; and DAVE EHLENFELDT as Bus Route Driver.

Donation: \$306.24 from ZOETIS to the FFA.

A motion was made by Member Peterson, seconded by Member Andring to accept the resignation of CHRIS BERG as Administrative Assistant. Member Peterson thanked her for 35 years of service to the district and Member Andring thanked her for providing information to the Board over the years. The motion carried unanimously.

HEARING OF REPORTS

Supt. Carolan relayed the following: 1) Talked about concurrent enrollment and Post Secondary Enrollment Options (PSEO), which were summarized in his written report and would be in his October 15th article of the *Dover-Eyota Eagle* newspaper; 2) He had invited any staff member to be part of a District Leadership Team. They had a great first meeting with the focus on PSEO; 3) Mr. Carolan reminded the Board of the Hiawatha Valley Education District (HVED) meeting the next day in Rushford; 4) He shared background information he had obtained from former transportation director Al Trogstad about the old bus garage, including the fact it had never been increased in height, and that one corner had dropped 6" lower than the rest of the building; 5) The Board was reminded of the Minnesota School Board Association Leadership Conference on January 17-18, and the National School Board Association Conference in Philadelphia the end of March; 6) A meeting with area faith leaders was scheduled for October 30 to talk about communication, and to engage their support and their role during a crisis.

Board of Education Committee Reports & Communication

Andring – Advised Chris Berg that she would be missed. Mr. Andring said, "The Band young ladies not only have great band skills, but wonderful personality skills."

Austinson – Mrs. Austinson asked for an update on the middle school redesign. In regard to the 2020-2021 proposed calendar, she was told that there were requirements in order to make it a flexible learning year, such as construction of \$400,000 or more, or collaboration with multiple districts. Member Austinson thanked Chris Berg for her service. She had missed the World's Best Workforce meeting and the special Board meeting. She ended her report by talking about possible resolutions to bring forth to the state legislators.

Peterson – Mr. Peterson thanked Chris Berg for her service to the district.

Lehnertz – Member Lehnertz relayed that Community Education was a "very robust program"; and that the committee had discussed new opportunities for participants. With the flag football and fall dance classes winding down, Susan Keller-Schaefer wished to extend a thank you to all of the volunteer coaches. Mrs. Lehnertz would like to see continued discussion about an updated middle school design, especially with the testing score concerns. Regarding PSEO she said, "It is a great opportunity, but I worry about how we can keep those kids engaged in our school." She ended her report by thanking Chris Berg.

Wrubel – Mr. Wrubel thanked Chris Berg for 35 years and added that he appreciated that she would mentor her replacement.

Pagel – Mr. Pagel would attend the HVED meeting the following day. He congratulated Chris Berg on her retirement, and advised that former band director Ron Haugen had passed away.

ADJOURNMENT

A motion was made by Member Peterson, seconded by Member Lehnertz, and carried unanimously to adjourn the meeting at 7:59 PM.

DRAFT

Julie Austinson, Clerk
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