



GOVERNING BOARD AGENDA ITEM
AMPHITHEATER UNIFIED SCHOOL DISTRICT NO. 10

DATE OF MEETING: **April 26, 2022**

TITLE: **Approval of Out of State Travel**

BACKGROUND:

STUDENTS

Shana Hayes, Megan Frederiksen, Carly Bissonnette, Stephanie Ponce, Ben Goodrich, Tina Payne, Shannon Soto, Briana McQuown, Brandi McQuown, Heather Brannock, Brandi Hartman, Michael Lichtenstein Krissy Moreno, Zack Green, Samantha Pinkerton, Brianne McClanahan Nelda Chimienti, Andrea Mosseri, and Tyler Vogt request permission to take 43 5th Grade Mesa Verde students to Forces in Motion and American Heritage field trip to Buena Park and Oak Glen, California on May 4-6, 2022. Approximate cost of travel is \$18,720.00 and will be paid using auxiliary, and tax credit funds. Two school days are missed and substitutes are required.

STAFF

Walt Mangum requests permission to attend CISCO Training and Conference in Las Vegas, Nevada on June 12-16, 2022. Approximate cost of travel is \$1,117.64 and will be paid using Maintenance/Operations funds. No school days are missed and no substitutes are required.

BUDGET CODE KEY		
525.00.100.1001.6892.116.0000	Auxiliary	Classroom Instruction, Student Travel, Mesa Verde
526.00.100.1001.6892.116.0000	Tax Credit	Classroom Instruction, Student Travel, Mesa Verde
001.00.100.2579.6360.550.0000	M & O	Training Non-Instructional Staff, Registration, Technology
001.00.100.2579.6582.550.0000	M & O	Training Non-Instructional Staff, Staff Travel, Technology

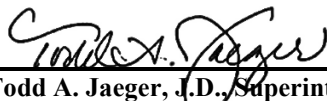
RECOMMENDATION:

It is the recommendation of the administration that the above travel be approved.

INITIATED BY:


Matthew Munger
Associate Superintendent for Secondary Education

Date: April 18, 2022


Todd A. Jaeger, J.D., Superintendent

**AMPHITHEATER PUBLIC SCHOOLS
STAFF/STUDENT TRAVEL REQUEST**

Attach supporting documentation as needed

ORIGINAL SUBMISSION

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Mesa Verde

ESTIMATED NUMBER OF STUDENTS: 43

NAME OF SCHOOL GROUP/CLUB/ENTITY: 5th Grade

STAFF ADVISOR(S)/CHAPERONES: Shana Hayes, Megan Frederiksen, Carly Bissonnette, Stephanie Ponce, Ben Goodrich, Tina Payne, Shannon Soto, Briana McQuown, Brandi McQuown, Heather Brannock, Brandi Hartman, Michael Lichtenstein, Krissy Moreno, Zack Green, Samantah Pinkerton, Brianne McClanahan, Nelda Chimienti, Andrea Mosseri, Tyler Vogt

ABSENCE: # Days 2 Sub Required: ☒ Yes ☐ No # of School Days Missed 2

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Forces In Motion and American Heritage

DESTINATION OF TRAVEL: Buena Park CA and Oak Glen, CA

DATES OF TRAVEL: May 4th - May 6th, 2022

ACADEMIC BENEFITS TO STUDENTS: Students will have hands on exploration with forces of motion relating directly to our science curriculum. Students will learn how kinetic energy and speed are used to create attractions and gain an understanding of the real-world application of physics. The historical simulation at Riley's Farms will depict the key events that led to the American Revolution. The students will take on the duties of the soldiers, reenact the battles, and arrive at historically accurate solutions. They will experience a first-hand glimpse of America's past during an historical American Revolution Reenactment. The students will be put into groups where they will participate and compete in a scavenger hunt for both experiences. Prizes will be given for an American Revolution Cause and Effect Jeopardy competition.

PROPOSED METHOD OF TRANSPORTATION:

☐ District-owned vehicles

Transportation approval: _____

☒ Other Project Exploration

Are expenses paid from any of the following accounts? Auxiliary yes Tax Credits yes Club Funds _____
Parent Organization _____

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	APPROX. COST	BUDGET CODE
	<u>\$18,720.00</u>	<u>525/526-00-100-1001-6892-116-0000</u>
Registration	_____	_____
	_____	_____

Transportation	_____	_____
Meals	_____	_____
Lodging	_____	_____
Substitutes	_____	_____
TOTAL	<u>\$18,720.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? no
 IF SO, SOURCE & AMOUNTS: the field trip is paid for with tax credit donations and by the parents.

HOW ARE CHAPERONE EXPENSES PAID? Chaperones pay for themselves

COST TO EACH STUDENT \$ \$390.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Scholarships

FUNDING SOURCE(S): Tax credits and parents

FUNDRAISING ACTIVITIES PLANNED (If applicable):
n/a

The travel is necessary for the implementation of the project funding the travel.

SUBMITTED BY: _____
 Signature

4/6/22
 Date

APPROVED BY: Wendy Brullas Oden
 Principal/Supervisor

4/6/22
 Date

Josi Call
 Associate Superintendent/Superintendent

4/6/22
 Date

**AMPHITHEATER PUBLIC SCHOOLS
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA
COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): 1 Walt Mangum SCHOOL: District Offices
- - Department (opt.): Technology
- - DATE(S): 6/12/22-6/16/22

ACTIVITY/EVENT: CISCO TRAINING AND CONFERENCE

LOCATION: LAS VEGAS, NV

ABSENCE: # Days 4 Sub Required: ☐ Yes ☒ No # of School Days Missed 0

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>0</u>	_____
Transportation	<u>497.16</u>	Mode <u>Air and Uber</u> <u>001.00.100.2579.6582.550.0000</u>
Rental Car	<u>0</u>	_____
Meals	<u>108.00</u>	<u>001.00.100.2579.6582.550.0000</u>
Lodging	<u>512.48</u>	<u>001.00.100.2579.6582.550.0000</u>
Substitutes	_____	_____
TOTAL	<u>1117.64</u>	

The District will ☐ (or) will not ☒ receive reimbursement from outside sources.

Purpose of travel: Network Administration and Security Training

Outcomes and academic benefits to students and staff: Network Security

The travel is necessary for the implementation of the project funding the travel.

Submitted by: [Signature] 4/13/22
Signature Date

[Signature] 4/13/22
Principal/Supervisor Date

[Signature] 4/13/22
Associate Superintendent/Superintendent Date