



MEETING MINUTES

AIRPORT COMMITTEE MEETING

12 August, 2021 – 1:00 PM

Howard Male Conference Room, County Annex Building

**Commissioners Present: Robert Adrian
Bill Peterson
Don Gilmet**

**Others Present: Steven Smigelski, Airport Manager
Mick Higgins, Assistant Airport Manager
Msgt. McCorvie
Lillian Shriner, Great Lakes Air
Jerry Broad
Steve Schulwitz (Alpena News)**

Meeting Called to Order by Chairman Adrian: 1:02 PM

PERSONS SCHEDULED TO BE HEARD

None

APPROVAL ITEMS: None

DISCUSSION ITEMS

- a. Enplanements SkyWest monthly total for July: 1,598 Total YTD: 5,396. YTD for this period in 2020 was 3,421.
- b. Air Traffic Control Tower monthly operations summary (July 716 YTD 3,925).
- c. Landing Fees (17 Landings for a total of \$895.00)(ACRA \$626.50)(HAS \$268.50)
- d. Fuel Flow Report (Total delivered 12,406 Gallons = \$992.48 for ACRA)
- e. 12-13 July RS&H onsite to conduct a survey of the airfield electrical system.
- f. 12 July AM requested a quote from Northern Pump to install automatic shutoff equipment in the fuel farm.
- g. 13 July AM attended the Special Full Board Meeting.



- h. 15 July, an exercise was conducted by DHS involving a drone incursion into the Airport perimeter. ATC, 911, State Police, CRTC Security, and Alpena Ground Services participated and the exercise was graded as excellent by DHS.
- i. 16 July the VHF Omnidirectional Range (VOR) was returned to service after an intensive overhaul by FAA. System still needs a Flight Check.
- j. 19 July AM, RS&H, and FAA had a Zoom update on the CARES projects progress.
- k. 20 July Airport Emergency Plan was transmitted to the FAA Certification inspector.
- l. 20 July AM and RS&H had a Zoom meeting to outline the capabilities and administrative spaces for the new 20,000sf hangar.
- m. 21 July AM attended the Finance Committee meeting.
- n. 22 July AM met with Douglas Kreis, Mid-Michigan Medical Center, to discuss the possibility of basing a medical evacuation aircraft at the Airport.
- o. 23 July an actual drone incursion occurred into the Class D airspace. The response was swift with the State Police making contact with the drone operator within 15 minutes.
- p. 23 July received a FOIA request from the Foster Swift firm. Requested materials were collected and sent to the County FOIA officer.
- q. 23 July an additional Zoom meeting was conducted with RS&H concerning the new hangar capabilities and external appearance.
- r. 26 July AM, RS&H, and FAA had a Zoom update on the CARES projects progress.
- s. 27 July AM attended the Full Board meeting.
- t. 28 July AM sent the 3rd Quarter projects progress reports to the ADO.
- u. 29 July Russ Rhynard filed a dismissal for the latest VanDuinen court action (request for jury trial).
- v. 29 July AM attended the quarterly CRTC Airfield Operations Board meeting.
- w. 2-4 August TSA onsite for physical security inspection.
- x. 2 August AM, RS&H, and FAA had a Zoom update on the CARES projects progress.
- y. 3 August Adam Siegerland released the results to date of the STSWCS following a request by EGLE for the data. There is still one more quarter in the study.
- z. 4 August AM attended the special Full Board meeting.
- aa. 5 August 4 A10 and 2 C146 twin engine aircraft successfully landed and took off on M32.
- bb. 9 August AM, RS&H, and FAA had a Zoom update on the CARES projects progress.
- cc. 10 August Flight Check of the VOR scheduled.



Alpena County Regional Airport

1617 Airport Road
Alpena, MI 49707
Phone: 989-354-2907
FAX: 989-358-9988
www.alpenairport.com

CURRENT PROJECTS

- a) 3-26-0004-025-2020 Remark Airfield Markings (work completed)
- b) 3-26-0004-025-2020 Security Gate Replacement (Gates 21 and 22) in progress.
- c) 3-26-0004-026-2020 Acquire SRE and utility equipment in progress
- d) 3-26-0004-026-2020 Construct Taxiways, Hangars, and Corporate Hangar (other building projects pending FAA approval)

PERSONS OR ITEMS NOT SCHEDULED TO BE HEARD:

Msgt McCorvie inquired as to the possibility of getting the drainage ditch cut and brush removed to cut down on the encroachment of wildlife. Steve Smigelski (Airport Manager) said that there was a possibility and further discussion would be necessary. Msgt McCorvie requested that the Alpena CRTC be kept in contact with concerning the Runway Rehab project.

Jerry Broad informed the Commissioners that EAA Chapter 1021 would be conducting another Fly-in / Open House June 18, 2022.

ADJOURNMENT: 1:40 pm

Motion by Commissioner Peterson and supported by Commissioner Gilmet to adjourn.
AYES: Commissioner Adrian, Commissioner Gilmet and Commissioner Peterson.
NAYS: None, Motion passed


Robert Adrian, Airport Chairman


Steven Smigelski, Airport Manager


Mick Higgins, Recording Assistant